

County of Douglas, Nevada



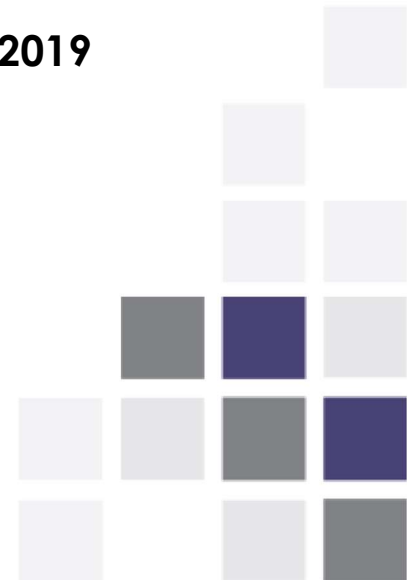
COUNTYWIDE COST ALLOCATION PLAN

For Use in Fiscal Year ending June 30, 2022

Based on actual costs for Fiscal Year 2018-2019



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Introduction

The enclosed 2 CFR Part 200 compliant Cost Allocation Plan identifies the costs of support costs provided by central service departments of the County of Douglas, Nevada (County) to the operating departments, special funds, and other agencies of the County. The Plan is based on actual expenditures for fiscal year 2018-2019 and is for use in fiscal year 2021-2022. MGT Consulting Group prepared this document at the request of the County.

The Plan is prepared in accordance with generally accepted accounting principles (GAAP) as recognized by the Governmental Accounting Standards Board (GASB). The primary principals inherent in this document are (1) costs are necessary and reasonable for proper performance of a department, division, unit and/or program (2) costs are charged to departments, divisions, units and/or programs relative to benefits received and (3) costs are consistently treated as direct or indirect.

County personnel provided the expenditure and allocation data to MGT consultants. MGT consultants then prepared the plan utilizing a double step-down methodology.

Overview

The 2 CFR Part 200 compliant cost allocation plan for the County was developed to identify the total program costs of providing services to the citizens of Douglas County. Using federal guidelines, which are now codified in the Code of Federal Regulations (CFR) part 200, local governments may be reimbursed for these administrative and support expenditures if they are documented in a cost allocation plan and indirect cost rates that are compliant with the principles contained in the Circular. Generally, **2 CFR Part 200 compliant cost allocation plans** apply to external purposes such as recovering indirect costs on federal and state grants and awards.

As with most organizations, whether private or public, the costs of providing services can be classified into two categories: direct or indirect. Direct costs are those which can be specifically identified with a particular service, such as street maintenance, police protection, or water services. Indirect costs are not readily identifiable with a particular operating program, but rather are incurred for a joint purpose which benefits more than one cost objective. Common examples are county management, finance, human resources, and facilities administration. Although these costs are not readily identifiable with direct operating programs, they are nevertheless

incurred by that organization in providing a service or product. As such, it is essential that some method be developed to distribute indirect costs to operating programs if the total cost of a program is to be determined.

Process

The significant steps involved in preparing the cost allocation plan include the following:

- Identify the departments that provide support. These departments are referred to as central service or allocating departments and they provide indirect services as described above.
- Identify the departments, divisions and funds that receive support. These departments, divisions and funds are referred to as operating or receiving departments and they provide direct services.
- Accumulate the allowable expenditures of the central service departments that provide support to the operating departments.
- Distribute, or allocate, the allowable expenditures of the central service departments that provide support to the operating departments based on available, meaningful, measurable, and auditable allocation statistics that match the service provided to the service received.

A double step-down allocation methodology is used to allocate the allowable costs of the central service departments. This methodology recognizes the cross-support provided between central service departments. For example, Finance supports Facilities Administration by providing payroll, paying vouchers, and preparing a budget. Facilities Administration, however, also supports Finance by performing regular building maintenance and maintaining and administering various service requests and contracts.

The double step down-methodology requires an initial sequencing of allocating departments. In the first step of the double step-down methodology, allowable costs from central service departments are allocated in the sequence selected to all County departments, divisions, and funds; including to other central service departments. The second step in the double step-down methodology is made to fully account for the cross-support provided between central service departments. Central service departments are closed after the second step in the double step-down allocation methodology.

Uses of the Cost Allocation Plan

Through the identification of total program costs, the cost allocation plan can be utilized as a basic information tool in a number of financial and budgetary decision-making situations, including the following:

- The cost allocation plan can be used to identify the indirect costs incurred by the county in administering and providing support services to enterprise funds, internal service funds and other governmental funds.
- The cost allocation plan can also be used in establishing service fees designed for cost recovery by ensuring that all of the costs -- direct and indirect -- associated with providing services are included in the cost analysis. The cost allocation plan provides for the identification and recapture of all indirect costs associated with fee for service activity.
- The cost allocation plan can be used to determine costs applicable to federal and state grant programs. Under the provisions of 2 CFR Part 200, it is permissible to include indirect costs in accounting for many federal and state grant programs. By establishing an indirect cost rate, the cost allocation plan can be utilized to recover the indirect costs associated with administering federal grant programs.

Summary

The cost allocation plan establishes a fair and equitable methodology for identifying and allocating indirect costs to direct cost programs. As such, the cost allocation plan can be a valuable tool in a number of financial applications, including the allocation of organizational resources, performance of expense analyses, establishment of fees designed to recover total costs, recovery of indirect costs in the administration of grant programs, and reimbursement of costs associated with providing support services to enterprise, internal service, and other governmental funds.

Reading the 2 CFR Part 200 Compliant Cost Allocation Plan

Table of Contents

The first few pages of the 2 CFR Part 200 compliant Cost Allocation Plan are the Table of Contents. The column on the left side of the pages lists the central service or allocating departments. Each central service department is broken down into functions. Functions are the specific services provided by a particular department. The middle column lists the allocation base for each corresponding function. The column on the right side of the pages is the applicable page number.

Summary Schedule

The next few pages of the 2 CFR Part 200 compliant Cost Allocation Plan are the Summary Schedule. The Summary Schedule identifies the total dollar amount allocated from every allocating department to every receiving department. Allocating departments are listed down the left column and receiving departments, divisions, and funds are listed across the top of each page.

Detailed Schedules

The remaining pages of the 2 CFR Part 200 compliant Cost Allocation Plan are the detailed schedules for every central service department. The detailed schedules for each central service department is structured in the following format:

Narrative. Lists the department name, provides a brief description of the activities performed, identifies the functions and the corresponding allocation base.

Departmental Costs (A). The actual fiscal year 2018-2019 expenditures for that department. Expenditures are listed in the left-hand column; functions are listed across the top of the page. There are three different codes that could be denoted on the Departmental Cost schedule. Those three codes are S, P, and D, and identify how costs are spread or distributed within a specific department. The S (or S1) stands for salaries. The P stands for percentage. The D stands for disallowed.

Incoming Costs (B). The support costs coming into the department from other allocating departments. Incoming costs from other allocating departments are spread on the ratio of function salaries to departmental salaries. In the few instances where a department has no salaries, incoming costs are spread on the ratio of function expenditures to departmental expenditures. Certain incoming costs, however, may be denoted with an asterisk (*). The asterisk identifies those incoming costs that are directly identified to departmental functions or spread to departmental functions on a percentage basis.

Total Allocated (C). The total amount allocated for that department. The total costs to be allocated for each function is the sum of the Departmental Costs (A) plus Incoming Costs (B). If a function is determined to be unallowable, it is noted at the end of this section.

Function Allocations. The distribution, or allocation, of the Total Allocated costs by function. Each function that is allocated out (allowable) has its own allocation schedule. Each schedule lists the receiving departments on the left-hand column, displays the allocation basis used, and shows how the functional costs are distributed proportionately to each user department. The first allocation column shows the distribution of the central service department expenditures and the first incoming costs for that function. The direct billed column is to show any payments that were already made by the receiving department to that central service department during the fiscal year for that service/function. The department allocation column is the total of the first allocation and direct billed amount. The second allocation column is the allocation of the second incoming costs for that function. The total column is the combined amount of the department allocation column and the second allocation column.

Allocation Summary. The summary of allocated costs by function. This schedule provides a summary of the allocating departments function allocation schedules. This allocation summary total is forwarded to the summary schedule shown in the front of the cost plan.

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1 Building Depreciation	\$8,023	\$0	\$0	\$10,153	\$0	\$0	\$9,275	\$0	\$3,660	\$0
2 Equipment Depreciation	18,469	0	0	0	8,857	139,310	0	0	68,474	690
3 101-191 General Services	7,787	3,040	2,782	27,279	13,506	6,918	17,158	0	3,558	0
4 101-195 Records Management	0	0	0	550	13,324	0	0	0	0	0
5 101-122 County Administration	13,103	3,605	12,483	6,085	11,996	773	1,012	0	992	0
6 101-152 GIS/IT Customer Service	0	0	0	41,379	862	0	0	0	0	0
7 101-182 Clerk	76	0	50	15	65	0	0	0	0	0
8 101-186 Treasurer	0	0	0	298	16,328	0	0	0	172	0
9 101-192 Technology Services	7,588	2,594	2,784	26,087	27,368	5,458	7,248	0	160,026	0
10 101-194 Human Resources	3,030	1,322	1,210	9,159	3,523	2,261	4,956	0	1,467	0
11 101-341 District Attorney	112,905	0	9,630	5,861	5,623	21,288	0	0	0	0
12 101-521 Building Services	11,027	0	0	13,955	0	0	10,152	0	4,299	0
13 FD 309 Risk Management	3,518	1,535	1,405	8,689	4,091	611	2,351	0	1,704	0
14 101-172 Finance	6,669	1,625	6,102	9,253	4,871	1,803	2,984	25	3,376	51
Total Current Allocations	\$192,194	\$13,722	\$36,446	\$158,764	\$110,413	\$178,421	\$55,136	\$25	\$247,729	\$741

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Department	101-211 Sheriff Administration	101-212 Sheriff Admin Services	101-213 Sheriff- Records	101-215 Sheriff-Jail	101-216 Sheriff-COPS Grant	101-217 Sheriff- General Investing	101-218 Sheriff- Patrol/Traffic	101-219 Sheriff- Vehicles	101-220 Sheriff- Grants	101-221 Sheriff- Coroner
1 Building Depreciation	\$237,804	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2 Equipment Depreciation	0	49,611	0	2,379	0	0	0	2,591	0	0
3 101-191 General Services	15,664	21,743	11,550	94,845	7,783	42,740	0	0	2,110	0
4 101-195 Records Management	18,494	0	0	0	0	0	0	0	0	0
5 101-122 County Administration	18,019	7,029	2,433	22,901	1,646	9,074	3,350	3,253	444	1,534
6 101-152 GIS/IT Customer Service	2,414	0	0	0	0	0	0	0	0	0
7 101-182 Clerk	81	0	0	0	0	0	0	0	0	0
8 101-186 Treasurer	5,232	0	0	1,847	0	0	0	0	0	0
9 101-192 Technology Services	158,899	10,437	12,227	74,557	6,046	35,500	11,262	776	2,405	776
10 101-194 Human Resources	12,248	7,760	12,083	65,821	4,838	26,561	0	0	1,311	0
11 101-341 District Attorney	28,889	0	0	0	0	0	0	0	0	0
12 101-521 Building Services	221,036	0	0	27,761	0	0	0	0	0	0
13 FD 309 Risk Management	7,909	6,304	5,831	47,888	3,930	21,580	0	0	1,065	0
14 101-172 Finance	10,715	19,911	5,629	53,244	3,836	21,407	3,669	6,405	6,632	1,846
Total Current Allocations	\$737,405	\$122,795	\$49,752	\$391,243	\$28,079	\$156,862	\$18,280	\$13,025	\$13,968	\$4,156

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Department	101-222 Sheriff-SRO	101-226 Sheriff- Operations/P atrol	101-246 Tri- Net	101-271 Animal Care & Services	101-281 Emergency Operation	101-311 Court Clerks	101-312 Judicial Services	101-323 District Court	101-325 CASA	101-327 Public Guardian
1 Building Depreciation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$37,368	\$3,399	\$0
2 Equipment Depreciation	0	0	0	1,495	2,162	0	0	19,110	0	0
3 101-191 General Services	1	125,255	3,294	7,033	366	17,387	5,972	11,289	4,088	5,496
4 101-195 Records Management	0	0	0	95	0	21,276	0	0	0	0
5 101-122 County Administration	0	23,268	739	7,839	9,366	3,695	1,205	2,866	876	9,030
6 101-152 GIS/IT Customer Service	0	0	0	0	2,069	0	0	0	0	0
7 101-182 Clerk	0	0	0	14,770	60	15	0	0	0	20
8 101-186 Treasurer	0	0	0	4,934	0	2,140	0	0	11	0
9 101-192 Technology Services	758	109,629	3,208	7,405	1,515	6,122	4,184	7,214	3,108	6,087
10 101-194 Human Resources	0	77,838	1,433	8,505	0	2,958	2,355	8,090	1,670	2,097
11 101-341 District Attorney	0	0	0	1,406	0	3,852	0	3,852	0	0
12 101-521 Building Services	0	0	0	25,554	0	0	0	32,504	2,956	0
13 FD 309 Risk Management	0	63,241	1,664	3,206	0	3,435	2,734	4,460	1,939	2,435
14 101-172 Finance	0	58,159	2,037	6,074	195	4,007	3,003	9,187	2,755	3,703
Total Current Allocations	\$760	\$457,390	\$12,375	\$88,316	\$15,733	\$64,888	\$19,453	\$135,940	\$20,803	\$28,868

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1 Building Depreciation	\$0	\$0	\$0	\$12,772	\$22,644	\$0	\$12,407	\$16,273	\$3,034	\$763
2 Equipment Depreciation	0	0	0	0	0	41,097	0	0	0	0
3 101-191 General Services	0	6,970	0	22,877	11,242	2,575	16,228	12,717	11,722	3,501
4 101-195 Records Management	0	0	0	0	687	0	12,334	0	0	0
5 101-122 County Administration	904	1,468	7,680	5,830	2,451	1,103	3,134	2,583	3,775	738
6 101-152 GIS/IT Customer Service	0	0	0	0	0	0	0	0	0	0
7 101-182 Clerk	5	0	0	0	0	0	0	0	0	0
8 101-186 Treasurer	0	0	0	1,893	0	0	1,664	1,314	534	0
9 101-192 Technology Services	2	5,323	0	21,099	9,480	3,165	10,754	10,361	12,116	2,675
10 101-194 Human Resources	0	3,032	0	10,128	7,702	1,120	5,576	4,388	5,099	3,318
11 101-341 District Attorney	0	0	0	34,211	0	0	1,926	3,908	0	0
12 101-521 Building Services	0	0	0	11,109	24,786	0	10,792	17,813	2,639	663
13 FD 309 Risk Management	0	3,520	0	11,342	5,677	1,300	6,474	5,094	5,919	1,768
14 101-172 Finance	381	3,390	8,628	14,673	6,658	3,779	8,807	7,104	8,602	1,716
Total Current Allocations	\$1,292	\$23,704	\$16,308	\$145,936	\$91,326	\$54,138	\$90,095	\$81,555	\$53,439	\$15,142

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Department	101-382 Tahoe Constable	101-383 Security	101-390 Grand Jury	101-511 Community Development Admin	101-512 Community Dev Bldg Dept	101-513 Community Dev Planning	101-514 Community Dev Engineering	101-520 Public Works Admin	101-522 Public Works Roads	101-523 Public Works Utilities
1 Building Depreciation	\$286	\$0	\$0	\$44,996	\$0	\$0	\$0	\$0	\$0	\$0
2 Equipment Depreciation	0	0	0	0	0	0	0	0	0	0
3 101-191 General Services	2,510	2,407	0	13,885	14,531	11,269	13,316	0	0	0
4 101-195 Records Management	0	0	0	0	1,153	0	0	0	0	0
5 101-122 County Administration	3,073	692	738	39,823	45,510	41,659	44,170	0	0	0
6 101-152 GIS/IT Customer Service	0	0	0	20,894	20,894	20,894	20,894	0	0	0
7 101-182 Clerk	15	0	0	184	184	5,829	184	0	0	0
8 101-186 Treasurer	465	0	0	10,946	0	0	0	0	0	0
9 101-192 Technology Services	3,165	3,245	0	34,072	14,106	11,303	12,885	0	0	0
10 101-194 Human Resources	1,092	1,047	0	11,384	11,486	4,872	8,036	0	0	0
11 101-341 District Attorney	0	0	0	19,538	12,876	91,828	9,769	0	0	0
12 101-521 Building Services	313	0	0	32,807	0	0	0	0	0	0
13 FD 309 Risk Management	1,267	1,216	0	4,395	7,291	5,656	6,690	0	0	0
14 101-172 Finance	1,553	1,400	813	12,289	7,539	6,191	6,964	0	0	0
Total Current Allocations	\$13,738	\$10,006	\$1,551	\$245,214	\$135,571	\$199,502	\$122,908	\$0	\$0	\$0

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1 Building Depreciation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2 Equipment Depreciation	0	3,643	0	0	0	14	0	0	0	0
3 101-191 General Services	0	8,888	0	0	0	33	0	0	0	452
4 101-195 Records Management	0	0	0	0	0	7	0	0	0	8,326
5 101-122 County Administration	55	13,064	0	1,195	0	4,011	92	0	159	71,657
6 101-152 GIS/IT Customer Service	0	0	0	0	0	410	0	0	0	0
7 101-182 Clerk	0	0	0	0	0	9	0	0	0	166
8 101-186 Treasurer	0	6,162	0	149	0	58	0	0	0	3,219
9 101-192 Technology Services	18,547	7,341	0	3,346	680	1,515	0	0	0	35,093
10 101-194 Human Resources	1,077	8,952	0	1,029	0	477	0	0	0	24,502
11 101-341 District Attorney	1,855	3,852	0	0	0	3,978	0	0	0	13,482
12 101-521 Building Services	27	0	0	0	0	0	0	0	0	15,407
13 FD 309 Risk Management	0	4,488	0	1,195	0	553	0	0	0	14,554
14 101-172 Finance	73	9,454	1,716	4,388	0	2,987	99	0	185	39,803
Total Current Allocations	\$21,635	\$65,844	\$1,716	\$11,303	\$680	\$14,052	\$191	\$0	\$343	\$226,661

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Department	FD 222 Law Library	FD 224 Library	FD 232 Road Operating	FD 234.801 Room Tax Admin	FD 234.802 Promotional Room Tax	FD 234.805 Park Ops	FD 234.806 Parks Dev	FD 234.807 Parks Temp	FD 234.810 Recreation	FD 234.811 Recreation Temp
1 Building Depreciation	\$0	\$0	\$2,005	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2 Equipment Depreciation	0	0	70	0	0	0	0	0	0	0
3 101-191 General Services	0	0	162	0	0	1,165	0	0	1,134	0
4 101-195 Records Management	0	0	33	0	0	115	0	0	0	0
5 101-122 County Administration	2,446	8,038	30,295	3,080	0	23,976	0	483	40,868	1,815
6 101-152 GIS/IT Customer Service	0	0	2,018	0	0	0	0	0	2,414	0
7 101-182 Clerk	15	0	44	0	0	0	0	0	181	0
8 101-186 Treasurer	0	1,411	301	688	0	0	0	0	19,868	0
9 101-192 Technology Services	0	22,935	13,023	0	0	20,333	0	1,869	18,745	8,618
10 101-194 Human Resources	0	18,357	7,053	0	0	15,300	0	3,210	17,883	3,746
11 101-341 District Attorney	760	16,726	4,331	15,630	0	0	0	0	0	0
12 101-521 Building Services	0	53,770	1,841	0	0	0	0	0	0	0
13 FD 309 Risk Management	0	13,949	8,189	0	0	8,038	0	1,157	4,716	4,349
14 101-172 Finance	369	23,935	18,571	42,889	1,601	27,699	333	1,286	12,233	4,457
Total Current Allocations	\$3,591	\$159,123	\$87,937	\$62,288	\$1,601	\$96,625	\$333	\$8,004	\$118,040	\$22,985

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Department	FD 234.812 Kahle Comm Center	FD 234.813 Gym and Fitness	FD 234.815 Community/ Mtg Room	FD 235 Library Gift Fund	FD 236 Tahoe- Douglas Transit	FD 240 Justice Court Admin Assess	FD 242 China Spring Youth Camp	FD 244 Western NV Reg Youth	FD 245 Stormwater Management	FD 255 911 Emergency Svcs
1 Building Depreciation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,033
2 Equipment Depreciation	0	0	0	0	9	0	0	0	0	0
3 101-191 General Services	0	0	0	0	21	0	698	0	0	0
4 101-195 Records Management	0	0	0	0	4	0	0	0	0	0
5 101-122 County Administration	4,102	2,036	4,452	509	2,563	158	28,419	12	3,093	46,487
6 101-152 GIS/IT Customer Service	0	0	0	0	263	0	0	0	0	14,827
7 101-182 Clerk	0	0	0	0	6	0	25	0	0	35
8 101-186 Treasurer	12,398	0	0	0	37	0	207	0	0	304
9 101-192 Technology Services	13,545	4,530	6,620	0	801	0	64,515	0	3,490	43,766
10 101-194 Human Resources	7,378	2,200	3,018	0	299	0	49,789	0	6,136	22,127
11 101-341 District Attorney	0	0	0	0	81	0	9,630	0	4,217	2,812
12 101-521 Building Services	0	0	0	0	0	0	0	0	0	3,562
13 FD 309 Risk Management	5,579	2,554	3,503	0	347	0	39,744	0	1,776	16,103
14 101-172 Finance	15,837	7,642	8,856	1,309	2,186	1,215	143,281	70	5,818	23,192
Total Current Allocations	\$58,840	\$18,962	\$26,449	\$1,818	\$6,617	\$1,373	\$336,307	\$82	\$24,531	\$176,248

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Department	FD 256 911 Surcharge	FD 260 Senior Services	FD 310 Self Insurance Dental	FD 313.821 Motor Pool	FD 313.829 Vehicle Maint	FD 316 Zephyr Water Utility District	FD 324 Regional Water Fund	FD 325 Sewer Utility	FD 328 Douglas County Water Utility	FD 360 Airport Enterprise Fund
1 Building Depreciation	\$0	\$0	\$0	\$802	\$30,475	\$0	\$0	\$0	\$0	\$0
2 Equipment Depreciation	0	0	0	12	43	0	50	52	130	0
3 101-191 General Services	0	223	0	28	99	0	115	120	296	258
4 101-195 Records Management	0	0	0	6	20	0	24	25	61	19
5 101-122 County Administration	153	41,360	3,497	3,278	8,945	0	10,990	21,770	43,353	10,138
6 101-152 GIS/IT Customer Service	0	0	0	352	1,245	0	1,444	1,506	3,733	0
7 101-182 Clerk	0	10	0	8	27	0	31	33	81	45
8 101-186 Treasurer	0	4,647	0	50	176	0	271	283	701	0
9 101-192 Technology Services	0	33,421	0	1,283	7,894	0	2,427	9,563	17,708	5,593
10 101-194 Human Resources	0	17,404	0	336	4,427	0	277	4,888	7,383	0
11 101-341 District Attorney	8,435	3,852	0	108	383	0	444	20,087	44,496	26,652
12 101-521 Building Services	0	32,572	0	737	27,990	0	2,781	2,902	7,191	6,861
13 FD 309 Risk Management	0	14,371	0	390	5,140	0	321	5,675	8,572	0
14 101-172 Finance	360	37,159	3,914	3,659	15,023	0	7,384	20,042	49,383	32,582
Total Current Allocations	\$8,948	\$185,019	\$7,411	\$11,047	\$101,887	\$0	\$26,558	\$86,945	\$183,087	\$82,148

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Department	FD 401 Extraordinary Maint	FD 405 Ad Val Capital Projects	FD 410 County Construction	FD 420 Park Resident Constr Tax	FD 430 Regional Transportation	FD 440 Capital Projects	FD 541 County Debt	FD 601 DC Redev Area 2 Cap Projects	FD 605 DC Redev Admin	FD 606 DC Redev Area Cap Projects
1 Building Depreciation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2 Equipment Depreciation	0	0	0	0	109	0	0	0	0	0
3 101-191 General Services	0	0	0	0	248	0	0	0	0	0
4 101-195 Records Management	0	0	0	0	51	0	0	0	0	0
5 101-122 County Administration	0	0	6,460	0	37,425	0	0	0	3,506	0
6 101-152 GIS/IT Customer Service	0	0	0	0	3,124	0	0	0	0	0
7 101-182 Clerk	0	0	0	0	133	0	0	0	0	0
8 101-186 Treasurer	0	0	0	0	466	0	0	0	0	0
9 101-192 Technology Services	0	0	0	0	6,842	0	0	0	278	0
10 101-194 Human Resources	0	0	0	0	2,180	0	0	0	0	0
11 101-341 District Attorney	0	0	0	0	11,700	0	0	0	13,482	0
12 101-521 Building Services	0	0	0	0	0	0	0	0	0	0
13 FD 309 Risk Management	0	0	0	0	2,530	0	0	0	0	0
14 101-172 Finance	143	214	23,981	0	17,970	415	0	0	3,795	0
Total Current Allocations	\$143	\$214	\$30,441	\$0	\$82,779	\$415	\$0	\$0	\$21,060	\$0

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Department	FD 610 Gardnerville Town	FD 611 Gardnerville Health & San	FD 613 Gardnerville Debt	FD 614 Gardnerville Ad Val Cap Proj	FD 620 Genoa Town	FD 622 Genoa Ad Val Cap Proj	FD 624 Genoa Constr Res	FD 630 Minden Town	FD 631 Minden Ad Val Cap Proj	FD 635 Minden Trash
1 Building Depreciation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2 Equipment Depreciation	0	0	0	0	0	0	0	0	0	0
3 101-191 General Services	0	0	0	0	0	0	0	0	0	0
4 101-195 Records Management	219	0	0	0	0	0	0	0	0	0
5 101-122 County Administration	6,829	5,986	0	16	2,692	0	0	9,597	0	4,938
6 101-152 GIS/IT Customer Service	216	0	0	0	0	0	0	345	0	0
7 101-182 Clerk	0	0	0	0	5	0	0	15	0	0
8 101-186 Treasurer	3,712	0	0	0	1,170	0	0	3,603	0	0
9 101-192 Technology Services	17,729	10,824	0	0	3,403	0	0	20,877	0	6,834
10 101-194 Human Resources	19,439	7,520	0	0	3,931	0	0	10,960	0	3,423
11 101-341 District Attorney	0	0	0	0	0	0	0	0	0	0
12 101-521 Building Services	0	0	0	0	0	0	0	0	0	0
13 FD 309 Risk Management	6,801	4,840	0	0	1,299	0	0	5,917	0	3,974
14 101-172 Finance	29,300	15,143	0	1,040	6,994	35	0	21,117	956	10,732
Total Current Allocations	\$84,244	\$44,313	\$0	\$1,056	\$19,495	\$35	\$0	\$72,431	\$956	\$29,901

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Department	FD 636 Minden Cap Equip	FD 639 Minden Water Utility	FD 640 Minden Town Water	FD 650 EFFPD	FD 653 Paramedic District	FD 900 General Fixed Assets	All Other	Total
1 Building Depreciation	\$0	\$0	\$0	\$0	\$0	\$0	\$185,115	\$644,286
2 Equipment Depreciation	0	0	0	0	0	0	0	358,378
3 101-191 General Services	0	0	0	0	0	0	16	618,349
4 101-195 Records Management	0	0	0	0	0	0	2,278	79,102
5 101-122 County Administration	91	3,990	15,781	23,388	9,994	0	24,078	975,264
6 101-152 GIS/IT Customer Service	0	0	0	1,034	0	0	56,810	220,040
7 101-182 Clerk	0	0	0	0	0	0	156	22,579
8 101-186 Treasurer	0	0	0	0	0	0	239,319	346,978
9 101-192 Technology Services	1,476	4,786	4,835	57,136	0	0	757	1,357,997
10 101-194 Human Resources	0	2,109	2,145	0	0	0	0	619,730
11 101-341 District Attorney	0	0	0	0	0	0	0	574,355
12 101-521 Building Services	0	0	0	3,163	0	0	239,806	848,776
13 FD 309 Risk Management	0	2,448	2,491	0	0	0	0	464,697
14 101-172 Finance	556	9,773	24,846	10,946	10,819	0	5,881	1,125,310
Total Current Allocations	\$2,123	\$23,107	\$50,097	\$95,667	\$20,813	\$0	\$754,215	\$8,255,842

Building Depreciation Nature and Extent of Services

Douglas County tracks depreciation of each building. Building depreciation is determined in accordance with the Generally Accepted Accounting Principles (GAAP) and reported in the Comprehensive Annual Finance Report (CAFR) for the same period. Land acquisition costs are disallowed and have not been included in the building cost. The building asset list does not represent the complete list of County assets, but rather only those assets determined to be essential to the cost allocation model.

The Building Depreciation charge is applied for the following buildings and is allocated based on occupied square footage by department:

Building Name	Address
Administration Building	1616 8 th Street
Communications	1615 8 th Street
Judicial Building	1625 8 th Street
Lake Admin Building	175 Highway 50
Maintenance Operations	1110 Airport Road
Minden Inn	1594 Esmerelda
Records Management Warehouse	1100 Airport Road

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A. Department Costs

Dept:1 Building Depreciation

Description		Amount	General Admin	Administratio n Bldg	Communicati ons	Judicial Building	Lake Admin Building	Maintenance Operations	Minden Inn	Records Management Warehouse
Personnel Costs										
Salaries	S	0	0	0	0	0	0	0	0	0
<i>Salary % Split</i>			<i>.00%</i>	<i>.00%</i>	<i>.00%</i>	<i>.00%</i>	<i>.00%</i>	<i>.00%</i>	<i>.00%</i>	<i>.00%</i>
Benefits	S	0	0	0	0	0	0	0	0	0
Subtotal - Personnel Costs		0	0	0	0	0	0	0	0	0
Services & Supplies Cost										
Building Depreciation	P	768,218	0	80,831	17,931	357,290	135,780	33,415	129,524	13,447
Subtotal - Services & Supplies		768,218	0	80,831	17,931	357,290	135,780	33,415	129,524	13,447
Department Cost Total		768,218	0	80,831	17,931	357,290	135,780	33,415	129,524	13,447
Adjustments to Cost										
Subtotal - Adjustments		0	0	0	0	0	0	0	0	0
Total Costs After Adjustments		768,218	0	80,831	17,931	357,290	135,780	33,415	129,524	13,447
General Admin Distribution			0	0	0	0	0	0	0	0
Grand Total		\$768,218		\$80,831	\$17,931	\$357,290	\$135,780	\$33,415	\$129,524	\$13,447

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B. Incoming Costs - (Default Spread Expense%)

Dept:1 Building Depreciation

No Indirect Costs

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Administration Bldg Allocations

Dept:1 Building Depreciation

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
7 101-182 Clerk	3,018	14.98%	\$12,107	\$0	\$12,107	\$0	\$12,107
8 101-186 Treasurer	3,019	14.98%	12,111	0	12,111	0	12,111
9 101-192 Technology Services	2,862	14.20%	11,481	0	11,481	0	11,481
15 101-112 County Commissioners	2,000	9.93%	8,023	0	8,023	0	8,023
18 101-162 Assessor	2,531	12.56%	10,153	0	10,153	0	10,153
25 101-211 Sheriff Administration	330	1.64%	1,324	0	1,324	0	1,324
131 All Other	6,390	31.71%	25,633	0	25,633	0	25,633
Subtotal	20,150	100.00%	80,831	0	80,831	0	80,831
Direct Bills					0		0
Total					\$80,831		\$80,831

Basis Units: Square footage of occupants
Source:

Douglas County
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Communications Allocations

Dept:1 Building Depreciation

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
6 101-152 GIS/IT Customer Service	1,071	18.47%	\$3,311	\$0	\$3,311	\$0	\$3,311
23 101-190 Telecommunications	1,184	20.41%	3,660	0	3,660	0	3,660
94 FD 255 911 Emergency Svcs	981	16.91%	3,033	0	3,033	0	3,033
131 All Other	2,564	44.21%	7,927	0	7,927	0	7,927
Subtotal	5,800	100.00%	17,931	0	17,931	0	17,931
Direct Bills					0		0
Total					\$17,931		\$17,931

Basis Units: Square footage of occupants
Source:

Douglas County
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Judicial Building Allocations

Dept:1 Building Depreciation

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
11 101-341 District Attorney	3,447	5.25%	\$18,774	\$0	\$18,774	\$0	\$18,774
12 101-521 Building Services	1,600	2.44%	8,714	0	8,714	0	8,714
25 101-211 Sheriff Administration	34,520	52.62%	188,013	0	188,013	0	188,013
42 101-323 District Court	6,861	10.46%	37,368	0	37,368	0	37,368
43 101-325 CASA	624	0.95%	3,399	0	3,399	0	3,399
48 101-361 Juvenile Probation	2,345	3.57%	12,772	0	12,772	0	12,772
51 101-371 East Fork Justice Court	2,278	3.47%	12,407	0	12,407	0	12,407
53 101-373 Alternative Sentencing	557	0.85%	3,034	0	3,034	0	3,034
54 101-381 East Fork Constable	140	0.21%	763	0	763	0	763
131 All Other	13,228	20.16%	72,046	0	72,046	0	72,046
Subtotal	65,600	100.00%	357,290	0	357,290	0	357,290
Direct Bills					0		0
Total					\$357,290		\$357,290

Basis Units: Square footage of occupants
Source:

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Lake Admin Building Allocations

Dept:1 Building Depreciation

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
11 101-341 District Attorney	852	3.20%	\$4,349	\$0	\$4,349	\$0	\$4,349
21 101-185 Tahoe General Services	1,817	6.83%	9,275	0	9,275	0	9,275
25 101-211 Sheriff Administration	9,495	35.70%	48,467	0	48,467	0	48,467
49 101-363 JPO Detention Center	4,436	16.68%	22,644	0	22,644	0	22,644
52 101-372 Tahoe Justice Court	3,188	11.98%	16,273	0	16,273	0	16,273
55 101-382 Tahoe Constable	56	0.21%	286	0	286	0	286
131 All Other	6,756	25.40%	34,486	0	34,486	0	34,486
Subtotal	26,600	100.00%	135,780	0	135,780	0	135,780
Direct Bills					0		0
Total					\$135,780		\$135,780

Basis Units: Square footage of occupants
Source:

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Maintenance Operations Allocations

Dept:1 Building Depreciation

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
12 101-521 Building Services	50	0.40%	\$134	\$0	\$134	\$0	\$134
77 FD 232 Road Operating	750	6.00%	2,005	0	2,005	0	2,005
98 FD 313.821 Motor Pool	300	2.40%	802	0	802	0	802
99 FD 313.829 Vehicle Maint	11,400	91.20%	30,475	0	30,475	0	30,475
Subtotal	12,500	100.00%	33,415	0	33,415	0	33,415
Direct Bills					0		0
Total					\$33,415		\$33,415

Basis Units: Square footage of occupants
Source:

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Minden Inn Allocations

Dept:1 Building Depreciation

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
5 101-122 County Administration	2,414	12.57%	\$16,285	\$0	\$16,285	\$0	\$16,285
10 101-194 Human Resources	1,838	9.57%	12,399	0	12,399	0	12,399
14 101-172 Finance	1,604	8.35%	10,821	0	10,821	0	10,821
58 101-511 Community Development Adm	6,670	34.74%	44,996	0	44,996	0	44,996
131 All Other	6,674	34.76%	45,023	0	45,023	0	45,023
Subtotal	19,200	100.00%	129,524	0	129,524	0	129,524
Direct Bills					0		0
Total					\$129,524		\$129,524

Basis Units: Square footage of occupants
Source:

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Records Management Warehouse Allocations

Dept:1 Building Depreciation

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
4 101-195 Records Management	4,800	100.00%	\$13,447	\$0	\$13,447	\$0	\$13,447
Subtotal	4,800	100.00%	13,447	0	13,447	0	13,447
Direct Bills					0		0
Total					\$13,447		\$13,447

Basis Units: Square footage of occupants
Source:

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Allocation Summary

Dept:1 Building Depreciation

Department	Administratio n Bldg	Communicati ons	Judicial Building	Lake Admin Building	Maintenance Operations	Minden Inn	Records Management Warehouse	Total
4 101-195 Records Management	\$0	\$0	\$0	\$0	\$0	\$0	\$13,447	\$13,447
5 101-122 County Administration	0	0	0	0	0	16,285	0	16,285
6 101-152 GIS/IT Customer Service	0	3,311	0	0	0	0	0	3,311
7 101-182 Clerk	12,107	0	0	0	0	0	0	12,107
8 101-186 Treasurer	12,111	0	0	0	0	0	0	12,111
9 101-192 Technology Services	11,481	0	0	0	0	0	0	11,481
10 101-194 Human Resources	0	0	0	0	0	12,399	0	12,399
11 101-341 District Attorney	0	0	18,774	4,349	0	0	0	23,123
12 101-521 Building Services	0	0	8,714	0	134	0	0	8,848
14 101-172 Finance	0	0	0	0	0	10,821	0	10,821
15 101-112 County Commissioners	8,023	0	0	0	0	0	0	8,023
18 101-162 Assessor	10,153	0	0	0	0	0	0	10,153
21 101-185 Tahoe General Services	0	0	0	9,275	0	0	0	9,275
23 101-190 Telecommunications	0	3,660	0	0	0	0	0	3,660
25 101-211 Sheriff Administration	1,324	0	188,013	48,467	0	0	0	237,804
42 101-323 District Court	0	0	37,368	0	0	0	0	37,368
43 101-325 CASA	0	0	3,399	0	0	0	0	3,399
48 101-361 Juvenile Probation	0	0	12,772	0	0	0	0	12,772
49 101-363 JPO Detention Center	0	0	0	22,644	0	0	0	22,644
51 101-371 East Fork Justice Court	0	0	12,407	0	0	0	0	12,407
52 101-372 Tahoe Justice Court	0	0	0	16,273	0	0	0	16,273
53 101-373 Alternative Sentencing	0	0	3,034	0	0	0	0	3,034
54 101-381 East Fork Constable	0	0	763	0	0	0	0	763
55 101-382 Tahoe Constable	0	0	0	286	0	0	0	286
58 101-511 Community Development Adm	0	0	0	0	0	44,996	0	44,996
77 FD 232 Road Operating	0	0	0	0	2,005	0	0	2,005
94 FD 255 911 Emergency Svcs	0	3,033	0	0	0	0	0	3,033
98 FD 313.821 Motor Pool	0	0	0	0	802	0	0	802
99 FD 313.829 Vehicle Maint	0	0	0	0	30,475	0	0	30,475
131 All Other	25,633	7,927	72,046	34,486	0	45,023	0	185,115
Total	\$80,831	\$17,931	\$357,290	\$135,780	\$33,415	\$129,524	\$13,447	\$768,218

Equipment Depreciation Nature and Extent of Services

Asset depreciation is determined by the Douglas County Fixed Asset Allowances in accordance with the Generally Accepted Accounting Principles (GAAP) and reported in the CAFR for the same period. The asset list does not represent the complete asset list of the County, but rather only those assets determined to be essential to the cost allocation model.

Costs are allocated based on the depreciation value of assets by department.

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FY 2021/2022 based on FY 2018/2019 actuals
3/26/2021

A. Department Costs

Dept:2 Equipment Depreciation

Description		Amount	General Admin	Equipment Depreciation
Personnel Costs				
Salaries	S	0	0	0
<i>Salary % Split</i>			<i>.00%</i>	<i>.00%</i>
Benefits	S	0	0	0
Subtotal - Personnel Costs		0	0	0
Services & Supplies Cost				
Equipment Depreciation	P	564,584	0	564,584
Subtotal - Services & Supplies		564,584	0	564,584
Department Cost Total		564,584	0	564,584
Adjustments to Cost				
Subtotal - Adjustments		0	0	0
Total Costs After Adjustments		564,584	0	564,584
General Admin Distribution			0	0
Grand Total		\$564,584		\$564,584

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B. Incoming Costs - (Default Spread Expense%)

Dept:2 Equipment Depreciation

No Indirect Costs

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Equipment Depreciation Allocations

Dept:2 Equipment Depreciation

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
4 101-195 Records Management	2,081.00	0.37%	\$2,081	\$0	\$2,081	\$0	\$2,081
8 101-186 Treasurer	14,938.68	2.65%	14,939	0	14,939	0	14,939
9 101-192 Technology Services	188,527.15	33.39%	188,527	0	188,527	0	188,527
10 101-194 Human Resources	621.82	0.11%	622	0	622	0	622
12 101-521 Building Services	37.49	0.01%	37	0	37	0	37
15 101-112 County Commissioners	18,469.13	3.27%	18,469	0	18,469	0	18,469
19 101-174 Recorder	8,856.67	1.57%	8,857	0	8,857	0	8,857
20 101-184 Clerk-Elections	139,310.10	24.67%	139,310	0	139,310	0	139,310
23 101-190 Telecommunications	68,474.26	12.13%	68,474	0	68,474	0	68,474
24 101-196 Facilities Operations	690.40	0.12%	690	0	690	0	690
26 101-212 Sheriff Admin Services	49,610.73	8.79%	49,611	0	49,611	0	49,611
28 101-215 Sheriff-Jail	2,378.62	0.42%	2,379	0	2,379	0	2,379
32 101-219 Sheriff-Vehicles	2,591.24	0.46%	2,591	0	2,591	0	2,591
38 101-271 Animal Care & Services	1,494.84	0.26%	1,495	0	1,495	0	1,495
39 101-281 Emergency Operation	2,161.56	0.38%	2,162	0	2,162	0	2,162
42 101-323 District Court	19,109.82	3.38%	19,110	0	19,110	0	19,110
50 101-365 Court Computer System	41,096.67	7.28%	41,097	0	41,097	0	41,097
66 101-881 Weed Control	3,643.32	0.65%	3,643	0	3,643	0	3,643
70 FD 211 Solid Waste Mgmt	14.25	0.00%	14	0	14	0	14
77 FD 232 Road Operating	70.20	0.01%	70	0	70	0	70
89 FD 236 Tahoe-Douglas Transit District	9.17	0.00%	9	0	9	0	9
98 FD 313.821 Motor Pool	12.23	0.00%	12	0	12	0	12
99 FD 313.829 Vehicle Maint	43.31	0.01%	43	0	43	0	43
101 FD 324 Regional Water Fund	50.21	0.01%	50	0	50	0	50
102 FD 325 Sewer Utility	52.40	0.01%	52	0	52	0	52
103 FD 328 Douglas County Water Utility	129.84	0.02%	130	0	130	0	130
109 FD 430 Regional Transportation	108.67	0.02%	109	0	109	0	109
Subtotal	564,583.77	100.00%	564,584	0	564,584	0	564,584
Direct Bills					0		0
Total					\$564,584		\$564,584

Basis Units: Equip depreciation by GF dept
Source:

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Allocation Summary

Dept:2 Equipment Depreciation

Department	Equipment Depreciation	Total
4 101-195 Records Management	\$2,081	\$2,081
8 101-186 Treasurer	14,939	14,939
9 101-192 Technology Services	188,527	188,527
10 101-194 Human Resources	622	622
12 101-521 Building Services	37	37
15 101-112 County Commissioners	18,469	18,469
19 101-174 Recorder	8,857	8,857
20 101-184 Clerk-Elections	139,310	139,310
23 101-190 Telecommunications	68,474	68,474
24 101-196 Facilities Operations	690	690
26 101-212 Sheriff Admin Services	49,611	49,611
28 101-215 Sheriff-Jail	2,379	2,379
32 101-219 Sheriff-Vehicles	2,591	2,591
38 101-271 Animal Care & Services	1,495	1,495
39 101-281 Emergency Operation	2,162	2,162
42 101-323 District Court	19,110	19,110
50 101-365 Court Computer System	41,097	41,097
66 101-881 Weed Control	3,643	3,643
70 FD 211 Solid Waste Mgmt	14	14
77 FD 232 Road Operating	70	70
89 FD 236 Tahoe-Douglas Transit District	9	9
98 FD 313.821 Motor Pool	12	12
99 FD 313.829 Vehicle Maint	43	43
101 FD 324 Regional Water Fund	50	50
102 FD 325 Sewer Utility	52	52
103 FD 328 Douglas County Water Utility	130	130
109 FD 430 Regional Transportation	109	109
Total	\$564,584	\$564,584

101-191 General Services Nature and Extent of Services

The General Services department is overseen by the County Manager's Office and provides countywide mail services. This includes mail pick-up and delivery, maintenance of equipment and supplies used by multiple departments, including the postage scale and meter, and facsimile machines. Liability insurance, countywide print, postage, and county memberships are also provided through General Services.

Costs are allocated as follows:

Postage - Costs have been allocated based on postage expenses by General Fund Departments and Funds.

Motor Pool - Costs have not been allocated.

Equipment Lease - Costs have not been allocated.

Paper Supplies - Costs have been allocated based on the number of supply orders by General Fund Departments and Funds.

Office Supplies - Costs have been allocated evenly to the Board of County Commissioners, County Administration, Finance, and Human Resources.

County Manager - These costs are related to the Douglas County TV contract and dues for NACO and the Nevada Ethics Commission. Costs have been allocated directly to County Administration.

**101-191 General Services
Nature and Extent of Services (continued)**

Risk Management - These costs are related to the Risk Management premiums for General Fund only. Costs have been allocated based on to General Fund Departments based on payroll cost per General Fund department.

Investment Service Fee - These costs are related to General Fund investments. Costs have been allocated based on payroll cost per General Fund department.

General Government - Costs have been not been allocated.

Professional Services - These costs are related to Lobbying activities on behalf of the County and are disallowed and not allocated.

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A. Department Costs

Dept:3 101-191 General Services

Description		Amount	General Admin	Postage	Motor Pool	Equipment Lease	Paper Supplies	Office Supplies	County Manager	Risk Management
Personnel Costs										
Salaries	S1	27,532	27,532	0	0	0	0	0	0	0
<i>Salary % Split</i>			<i>100.00%</i>	<i>.00%</i>	<i>.00%</i>	<i>.00%</i>	<i>.00%</i>	<i>.00%</i>	<i>.00%</i>	<i>.00%</i>
Benefits	S	9,118	9,118	0	0	0	0	0	0	0
Subtotal - Personnel Costs		36,650	36,650	0	0	0	0	0	0	0
Services & Supplies Cost										
PEBS-Ret. Medical	D	392,360	0	0	0	0	0	0	0	0
Postage/PO Box Rental	P	95,058	0	95,058	0	0	0	0	0	0
Motor Pool Expense	P	328,204	0	0	328,204	0	0	0	0	0
Equipment Lease	P	133,767	0	0	0	133,767	0	0	0	0
Paper Supplies	P	1,682	0	0	0	0	1,682	0	0	0
Office Supplies	P	2,989	0	0	0	0	0	2,989	0	0
County Manager	P	158,350	0	0	0	0	0	0	158,350	0
General Government	P	214,091	0	0	0	0	0	0	0	0
Professional Service Fees	P	53,053	0	0	0	0	0	0	0	0
Risk Mgmt	P	615,448	0	0	0	0	0	0	0	615,448
Investment Service Fees	P	9,763	0	0	0	0	0	0	0	0
Subtotal - Services & Supplies		2,004,765	0	95,058	328,204	133,767	1,682	2,989	158,350	615,448
Department Cost Total		2,041,415	36,650	95,058	328,204	133,767	1,682	2,989	158,350	615,448
Adjustments to Cost										
PEBS-Ret. Medical	D	(392,360)	0	0	0	0	0	0	0	0
Subtotal - Adjustments		(392,360)	0	0	0	0	0	0	0	0
Total Costs After Adjustments		1,649,055	36,650	95,058	328,204	133,767	1,682	2,989	158,350	615,448
General Admin Distribution			(36,650)	2,161	7,460	3,041	38	68	3,599	13,989
Grand Total		\$1,649,055		\$97,219	\$335,664	\$136,807	\$1,720	\$3,057	\$161,949	\$629,437
				not allocated	not allocated					

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A. Department Costs

Dept:3 101-191 General Services

Description		Amount	Investment Service Fee	General Government	Professional Services
<hr/>					
Personnel Costs					
Salaries	S1	27,532	0	0	0
<i>Salary % Split</i>			<i>.00%</i>	<i>.00%</i>	<i>.00%</i>
Benefits	S	9,118	0	0	0
Subtotal - Personnel Costs		<hr/> 36,650	0	0	0
Services & Supplies Cost					
PEBS-Ret. Medical	D	392,360	0	0	0
Postage/PO Box Rental	P	95,058	0	0	0
Motor Pool Expense	P	328,204	0	0	0
Equipment Lease	P	133,767	0	0	0
Paper Supplies	P	1,682	0	0	0
Office Supplies	P	2,989	0	0	0
County Manager	P	158,350	0	0	0
General Government	P	214,091	0	214,091	0
Professional Service Fees	P	53,053	0	0	53,053
Risk Mgmt	P	615,448	0	0	0
Investment Service Fees	P	9,763	9,763	0	0
Subtotal - Services & Supplies		<hr/> 2,004,765	9,763	214,091	53,053
Department Cost Total		2,041,415	9,763	214,091	53,053
Adjustments to Cost					
PEBS-Ret. Medical	D	(392,360)	0	0	0
Subtotal - Adjustments		<hr/> (392,360)	0	0	0
Total Costs After Adjustments		1,649,055	9,763	214,091	53,053
General Admin Distribution			222	4,866	1,206
Grand Total		<hr/> <hr/> \$1,649,055	\$9,985	\$218,957	\$54,259
			not allocated	not allocated	

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B. Incoming Costs - (Default Spread Expense%)

Dept:3 101-191 General Services

Department	First Incoming	Second Incoming	Postage	Motor Pool	Equipment Lease	Paper Supplies	Office Supplies	County Manager	Risk Management	Investment Service Fee
3 Postage	\$0	\$7,137	\$421	\$1,453	\$592	\$7	\$13	\$701	\$2,724	\$43
3 Risk Management	0	8,669	511	1,765	719	9	16	851	3,309	52
3 Investment Service Fee	0	138	8	28	11	0	0	14	52	1
Subtotal - 101-191 General Services	0	15,944	940	3,245	1,323	17	30	1,566	6,086	97
5 County Manager	0	7,486	441	1,524	621	8	14	735	2,857	45
Subtotal - 101-122 County Administrati	0	7,486	441	1,524	621	8	14	735	2,857	45
9 TSD Service Desk	0	225	13	46	19	0	0	22	86	1
9 Network/App User Accounts	0	1,617	95	329	134	2	3	159	617	10
9 Email & Calendars	0	189	11	38	16	0	0	19	72	1
9 File Sharing & Storage	0	1,416	83	288	117	1	3	139	541	9
9 Extranet	0	342	20	70	28	0	1	34	130	2
9 Infrastructure	0	3,848	227	783	319	4	7	378	1,469	23
Subtotal - 101-192 Technology Service	0	7,636	450	1,554	633	8	14	750	2,915	46
10 Labor Relations	0	473	28	96	39	0	1	46	181	3
10 Staff Development	0	1,020	60	208	85	1	2	100	390	6
10 Benefits Administration	0	1,273	75	259	106	1	2	125	486	8
10 Classification & Compensation	0	558	33	114	46	1	1	55	213	3
Subtotal - 101-194 Human Resources	0	3,325	196	677	276	3	6	327	1,269	20
11 Civil	0	49,720	2,931	10,120	4,125	52	92	4,883	18,978	301
Subtotal - 101-341 District Attorney	0	49,720	2,931	10,120	4,125	52	92	4,883	18,978	301
12 Building Maintenance	0	741	44	151	61	1	1	73	283	4
12 Utilities	0	624	37	127	52	1	1	61	238	4
12 Janitorial Services	0	354	21	72	29	0	1	35	135	2
Subtotal - 101-521 Building Services	0	1,720	101	350	143	2	3	169	656	10
13 Insurance Administration	0	4,457	263	907	370	5	8	438	1,701	27
Subtotal - FD 309 Risk Management	0	4,457	263	907	370	5	8	438	1,701	27
14 Acctng & Financial Reporting	0	3,897	230	793	323	4	7	383	1,487	24
14 Operating & Capital Budgets	0	5,589	329	1,138	464	6	10	549	2,133	34

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B. Incoming Costs - (Default Spread Expense%)

Dept:3 101-191 General Services

Department	First Incoming	Second Incoming	Postage	Motor Pool	Equipment Lease	Paper Supplies	Office Supplies	County Manager	Risk Management	Investment Service Fee
14 Accounts Payable	\$0	\$2,249	\$133	\$458	\$187	\$2	\$4	\$221	\$859	\$14
14 Payroll	0	2,334	138	475	194	2	4	229	891	14
14 Strategic Planning Support	0	158	9	32	13	0	0	15	60	1
Subtotal - 101-172 Finance	0	14,227	839	2,896	1,180	15	26	1,397	5,430	86
Total Incoming	0	104,514	6,162	21,274	8,671	109	194	10,264	39,892	633
C. Total Allocated		\$1,753,568	\$103,380	\$356,938	\$145,478	\$1,829	\$3,251	\$172,213	\$669,329	\$10,618
			5.90%	20.35%	8.30%	0.10%	0.19%	9.82%	38.17%	0.61%

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B. Incoming Costs - (Default Spread Expense%)

Dept:3 101-191 General Services

Department	First Incoming	Second Incoming	General Government	Professional Services
3 Postage	\$0	\$7,137	\$948	\$235
3 Risk Management	0	8,669	1,151	285
3 Investment Service Fee	0	138	18	5
Subtotal - 101-191 General Services	0	15,944	2,117	525
5 County Manager	0	7,486	994	246
Subtotal - 101-122 County Administrati	0	7,486	994	246
9 TSD Service Desk	0	225	30	7
9 Network/App User Accounts	0	1,617	215	53
9 Email & Calendars	0	189	25	6
9 File Sharing & Storage	0	1,416	188	47
9 Extranet	0	342	45	11
9 Infrastructure	0	3,848	511	127
Subtotal - 101-192 Technology Service	0	7,636	1,014	251
10 Labor Relations	0	473	63	16
10 Staff Development	0	1,020	135	34
10 Benefits Administration	0	1,273	169	42
10 Classification & Compensation	0	558	74	18
Subtotal - 101-194 Human Resources	0	3,325	441	109
11 Civil	0	49,720	6,602	1,636
Subtotal - 101-341 District Attorney	0	49,720	6,602	1,636
12 Building Maintenance	0	741	98	24
12 Utilities	0	624	83	21
12 Janitorial Services	0	354	47	12
Subtotal - 101-521 Building Services	0	1,720	228	57
13 Insurance Administration	0	4,457	592	147
Subtotal - FD 309 Risk Management	0	4,457	592	147
14 Acctng & Financial Reporting	0	3,897	517	128
14 Operating & Capital Budgets	0	5,589	742	184

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B. Incoming Costs - (Default Spread Expense%)

Dept:3 101-191 General Services

Department	First Incoming	Second Incoming	General Government	Professional Services
14 Accounts Payable	\$0	\$2,249	\$299	\$74
14 Payroll	0	2,334	310	77
14 Strategic Planning Support	0	158	21	5
Subtotal - 101-172 Finance	0	14,227	1,889	468
Total Incoming	0	104,514	13,877	3,439
C. Total Allocated		\$1,753,568	\$232,834	\$57,698
			13.28%	3.29%

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Postage Allocations

Dept:3 101-191 General Services

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 101-191 General Services	4,076.10	7.34%	\$7,137	\$0	\$7,137	\$0	\$7,137
5 101-122 County Administration	608.00	1.10%	1,065	0	1,065	73	1,137
7 101-182 Clerk	3,667.69	6.61%	6,422	0	6,422	439	6,861
8 101-186 Treasurer	3,105.68	5.59%	5,438	0	5,438	372	5,810
10 101-194 Human Resources	900.40	1.62%	1,577	0	1,577	108	1,684
11 101-341 District Attorney	2,032.64	3.66%	3,559	0	3,559	243	3,803
12 101-521 Building Services	45.76	0.08%	80	0	80	5	86
14 101-172 Finance	1,105.00	1.99%	1,935	0	1,935	132	2,067
15 101-112 County Commissioners	4.60	0.01%	8	0	8	1	9
18 101-162 Assessor	5,384.70	9.70%	9,428	0	9,428	645	10,073
19 101-174 Recorder	2,889.65	5.20%	5,060	0	5,060	346	5,406
20 101-184 Clerk-Elections	3,051.25	5.50%	5,343	0	5,343	365	5,708
21 101-185 Tahoe General Services	6,669.15	12.01%	11,678	0	11,678	799	12,476
23 101-190 Telecommunications	98.49	0.18%	172	0	172	12	184
26 101-212 Sheriff Admin Services	4,947.91	8.91%	8,664	0	8,664	593	9,256
38 101-271 Animal Care & Services	366.45	0.66%	642	0	642	44	686
39 101-281 Emergency Operation	195.55	0.35%	342	0	342	23	366
40 101-311 Court Clerks	5,658.41	10.19%	9,908	0	9,908	678	10,585
42 101-323 District Court	1,313.10	2.36%	2,299	0	2,299	157	2,456
43 101-325 CASA	132.35	0.24%	232	0	232	16	248
44 101-327 Public Guardian	358.90	0.65%	628	0	628	43	671
48 101-361 Juvenile Probation	222.95	0.40%	390	0	390	27	417
49 101-363 JPO Detention Center	0.50	0.00%	1	0	1	0	1
51 101-371 East Fork Justice Court	1,822.07	3.28%	3,190	0	3,190	218	3,409
52 101-372 Tahoe Justice Court	1,405.65	2.53%	2,461	0	2,461	168	2,630
58 101-511 Community Development Adn	2,751.30	4.96%	4,817	0	4,817	330	5,147
70 FD 211 Solid Waste Mgmt	17.40	0.03%	30	0	30	2	33
74 FD 216 Social Services	241.55	0.44%	423	0	423	29	452
77 FD 232 Road Operating	86.68	0.16%	152	0	152	10	162
80 FD 234.805 Park Ops	622.90	1.12%	1,091	0	1,091	75	1,165
83 FD 234.810 Recreation	605.91	1.09%	1,061	0	1,061	73	1,134
89 FD 236 Tahoe-Douglas Transit District	11.19	0.02%	20	0	20	1	21
91 FD 242 China Spring Youth Camp	373.09	0.67%	653	0	653	45	698
96 FD 260 Senior Services	119.15	0.21%	209	0	209	14	223
98 FD 313.821 Motor Pool	14.93	0.03%	26	0	26	2	28
99 FD 313.829 Vehicle Maint	52.86	0.10%	93	0	93	6	99
101 FD 324 Regional Water Fund	61.28	0.11%	107	0	107	7	115
102 FD 325 Sewer Utility	63.96	0.12%	112	0	112	8	120
103 FD 328 Douglas County Water Utility	158.49	0.29%	278	0	278	19	296
104 FD 360 Airport Enterprise Fund	137.70	0.25%	241	0	241	16	258
109 FD 430 Regional Transportation	132.65	0.24%	232	0	232	16	248
131 All Other	8.65	0.02%	15	0	15	1	16

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Postage Allocations

Dept:3 101-191 General Services

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
Subtotal	55,522.64	100.00%	97,219	0	97,219	6,162	103,380
Direct Bills					0		0
Total					\$97,219		\$103,380

Basis Units: Postage expenses by GF Depts and Funds

Source:

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Paper Supplies Allocations

Dept:3 101-191 General Services

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
5 101-122 County Administration	832.00	4.81%	\$83	\$0	\$83	\$5	\$88
7 101-182 Clerk	697.71	4.04%	69	0	69	4	74
8 101-186 Treasurer	1,130.29	6.54%	112	0	112	7	120
10 101-194 Human Resources	511.00	2.96%	51	0	51	3	54
11 101-341 District Attorney	3,830.00	22.16%	381	0	381	24	405
14 101-172 Finance	1,744.00	10.09%	174	0	174	11	185
21 101-185 Tahoe General Services	253.00	1.46%	25	0	25	2	27
25 101-211 Sheriff Administration	15.81	0.09%	2	0	2	0	2
26 101-212 Sheriff Admin Services	23.10	0.13%	2	0	2	0	2
27 101-213 Sheriff-Records	33.72	0.20%	3	0	3	0	4
28 101-215 Sheriff-Jail	147.53	0.85%	15	0	15	1	16
30 101-217 Sheriff-General Investing	59.01	0.34%	6	0	6	0	6
33 101-220 Sheriff-Grants	4.22	0.02%	0	0	0	0	0
35 101-222 Sheriff-SRO	12.65	0.07%	1	0	1	0	1
36 101-226 Sheriff-Operations/Patrol	214.97	1.24%	21	0	21	1	23
41 101-312 Judicial Services	5,266.31	30.47%	524	0	524	33	557
44 101-327 Public Guardian	34.99	0.20%	3	0	3	0	4
58 101-511 Community Development Adn	319.64	1.85%	32	0	32	2	34
59 101-512 Community Dev Bldg Dept	875.81	5.07%	87	0	87	6	93
60 101-513 Community Dev Planning	639.28	3.70%	64	0	64	4	68
61 101-514 Community Dev Engineering	639.28	3.70%	64	0	64	4	68
Subtotal	17,284.30	100.00%	1,720	0	1,720	109	1,829
Direct Bills					0		0
Total					\$1,720		\$1,829

Basis Units: # of supply orders by GF Depts and Funds

Source:

Douglas County
2 CFR Part 200

FY 2021/2022 based on FY 2018/2019 actuals
3/26/2021

Office Supplies Allocations

Dept:3 101-191 General Services

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
5 101-122 County Administration	25	25.00%	\$764	\$0	\$764	\$48	\$813
10 101-194 Human Resources	25	25.00%	764	0	764	48	813
14 101-172 Finance	25	25.00%	764	0	764	48	813
15 101-112 County Commissioners	25	25.00%	764	0	764	48	813
Subtotal	100	100.00%	3,057	0	3,057	194	3,251
Direct Bills					0		0
Total					\$3,057		\$3,251

Basis Units: Allocated evenly to Commissioners, Admin, Fin, HR
Source:

Douglas County
2 CFR Part 200

FY 2021/2022 based on FY 2018/2019 actuals
3/26/2021

County Manager Allocations

Dept:3 101-191 General Services

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
5 101-122 County Administration	100	100.00%	\$161,949	\$0	\$161,949	\$10,264	\$172,213
Subtotal	100	100.00%	161,949	0	161,949	10,264	172,213
Direct Bills					0		0
Total					\$161,949		\$172,213

Basis Units: Directly to County Manager
Source:

Douglas County
2 CFR Part 200

FY 2021/2022 based on FY 2018/2019 actuals
3/26/2021

Risk Management Allocations

Dept:3 101-191 General Services

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 101-191 General Services	429,010.16	1.38%	\$8,669	\$0	\$8,669	\$0	\$8,669
4 101-195 Records Management	98,795.07	0.32%	1,996	0	1,996	128	2,125
5 101-122 County Administration	514,431.37	1.65%	10,395	0	10,395	668	11,063
6 101-152 GIS/IT Customer Service	234,898.65	0.75%	4,747	0	4,747	305	5,052
7 101-182 Clerk	333,571.55	1.07%	6,740	0	6,740	433	7,174
8 101-186 Treasurer	571,102.49	1.83%	11,540	0	11,540	742	12,282
9 101-192 Technology Services	234,898.65	0.75%	4,747	0	4,747	305	5,052
10 101-194 Human Resources	366,781.42	1.18%	7,411	0	7,411	476	7,888
11 101-341 District Attorney	2,356,623.68	7.57%	47,620	0	47,620	3,060	50,680
12 101-521 Building Services	231,319.76	0.74%	4,674	0	4,674	300	4,975
13 FD 309 Risk Management	206,186.18	0.66%	4,166	0	4,166	268	4,434
14 101-172 Finance	770,126.46	2.47%	15,562	0	15,562	1,000	16,562
15 101-112 County Commissioners	318,846.81	1.02%	6,443	0	6,443	414	6,857
16 101-123 Project Management	139,165.65	0.45%	2,812	0	2,812	181	2,993
17 101-124 Economic Development	127,360.07	0.41%	2,574	0	2,574	165	2,739
18 101-162 Assessor	787,574.66	2.53%	15,914	0	15,914	1,023	16,937
19 101-174 Recorder	370,779.27	1.19%	7,492	0	7,492	481	7,974
20 101-184 Clerk-Elections	55,368.19	0.18%	1,119	0	1,119	72	1,191
21 101-185 Tahoe General Services	213,065.56	0.68%	4,305	0	4,305	277	4,582
23 101-190 Telecommunications	154,424.43	0.50%	3,120	0	3,120	201	3,321
25 101-211 Sheriff Administration	716,940.37	2.30%	14,487	0	14,487	931	15,418
26 101-212 Sheriff Admin Services	571,461.89	1.83%	11,547	0	11,547	742	12,289
27 101-213 Sheriff-Records	528,510.71	1.70%	10,679	0	10,679	686	11,366
28 101-215 Sheriff-Jail	4,340,705.86	13.93%	87,712	0	87,712	5,637	93,348
29 101-216 Sheriff-COPS Grant	356,263.42	1.14%	7,199	0	7,199	463	7,662
30 101-217 Sheriff-General Investing	1,956,089.17	6.28%	39,526	0	39,526	2,540	42,066
33 101-220 Sheriff-Grants	96,551.19	0.31%	1,951	0	1,951	125	2,076
36 101-226 Sheriff-Operations/Patrol	5,732,372.20	18.40%	115,833	0	115,833	7,444	123,276
37 101-246 Tri-Net	150,797.97	0.48%	3,047	0	3,047	196	3,243
38 101-271 Animal Care & Services	290,560.42	0.93%	5,871	0	5,871	377	6,249
40 101-311 Court Clerks	311,329.65	1.00%	6,291	0	6,291	404	6,695
41 101-312 Judicial Services	247,851.80	0.80%	5,008	0	5,008	322	5,330
42 101-323 District Court	404,283.66	1.30%	8,169	0	8,169	525	8,694
43 101-325 CASA	175,780.97	0.56%	3,552	0	3,552	228	3,780
44 101-327 Public Guardian	220,691.06	0.71%	4,459	0	4,459	287	4,746
46 101-331 Bailiff	319,040.45	1.02%	6,447	0	6,447	414	6,861
48 101-361 Juvenile Probation	1,028,088.91	3.30%	20,774	0	20,774	1,335	22,109
49 101-363 JPO Detention Center	514,571.31	1.65%	10,398	0	10,398	668	11,066
50 101-365 Court Computer System	117,861.53	0.38%	2,382	0	2,382	153	2,535
51 101-371 East Fork Justice Court	586,785.11	1.88%	11,857	0	11,857	762	12,619
52 101-372 Tahoe Justice Court	461,757.92	1.48%	9,331	0	9,331	600	9,930
53 101-373 Alternative Sentencing	536,553.69	1.72%	10,842	0	10,842	697	11,539
54 101-381 East Fork Constable	160,275.33	0.51%	3,239	0	3,239	208	3,447

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Risk Management Allocations

Dept:3 101-191 General Services

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
55 101-382 Tahoe Constable	114,883.51	0.37%	\$2,321	\$0	\$2,321	\$149	\$2,471
56 101-383 Security	110,183.71	0.35%	2,226	0	2,226	143	2,370
58 101-511 Community Development Adm	398,414.46	1.28%	8,051	0	8,051	517	8,568
59 101-512 Community Dev Bldg Dept	660,919.27	2.12%	13,355	0	13,355	858	14,213
60 101-513 Community Dev Planning	512,714.14	1.65%	10,360	0	10,360	666	11,026
61 101-514 Community Dev Engineering	606,433.38	1.95%	12,254	0	12,254	787	13,042
66 101-881 Weed Control	406,852.52	1.31%	8,221	0	8,221	528	8,749
Subtotal	31,149,855.66	100.00%	629,437	0	629,437	39,892	669,329
Direct Bills					0		0
Total					\$629,437		\$669,329

Basis Units: Payroll cost per GF department
Source:

Douglas County
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FY 2021/2022 based on FY 2018/2019 actuals
3/26/2021

Investment Service Fee Allocations

Dept:3 101-191 General Services

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 101-191 General Services	429,010.16	1.38%	\$138	\$0	\$138	\$0	\$138
4 101-195 Records Management	98,795.07	0.32%	32	0	32	2	34
5 101-122 County Administration	514,431.37	1.65%	165	0	165	11	175
6 101-152 GIS/IT Customer Service	234,898.65	0.75%	75	0	75	5	80
7 101-182 Clerk	333,571.55	1.07%	107	0	107	7	114
8 101-186 Treasurer	571,102.49	1.83%	183	0	183	12	195
9 101-192 Technology Services	234,898.65	0.75%	75	0	75	5	80
10 101-194 Human Resources	366,781.42	1.18%	118	0	118	8	125
11 101-341 District Attorney	2,356,623.68	7.57%	755	0	755	49	804
12 101-521 Building Services	231,319.76	0.74%	74	0	74	5	79
13 FD 309 Risk Management	206,186.18	0.66%	66	0	66	4	70
14 101-172 Finance	770,126.46	2.47%	247	0	247	16	263
15 101-112 County Commissioners	318,846.81	1.02%	102	0	102	7	109
16 101-123 Project Management	139,165.65	0.45%	45	0	45	3	47
17 101-124 Economic Development	127,360.07	0.41%	41	0	41	3	43
18 101-162 Assessor	787,574.66	2.53%	252	0	252	16	269
19 101-174 Recorder	370,779.27	1.19%	119	0	119	8	126
20 101-184 Clerk-Elections	55,368.19	0.18%	18	0	18	1	19
21 101-185 Tahoe General Services	213,065.56	0.68%	68	0	68	4	73
23 101-190 Telecommunications	154,424.43	0.50%	50	0	50	3	53
25 101-211 Sheriff Administration	716,940.37	2.30%	230	0	230	15	245
26 101-212 Sheriff Admin Services	571,461.89	1.83%	183	0	183	12	195
27 101-213 Sheriff-Records	528,510.71	1.70%	169	0	169	11	180
28 101-215 Sheriff-Jail	4,340,705.86	13.93%	1,391	0	1,391	89	1,481
29 101-216 Sheriff-COPS Grant	356,263.42	1.14%	114	0	114	7	122
30 101-217 Sheriff-General Investing	1,956,089.17	6.28%	627	0	627	40	667
33 101-220 Sheriff-Grants	96,551.19	0.31%	31	0	31	2	33
36 101-226 Sheriff-Operations/Patrol	5,732,372.20	18.40%	1,838	0	1,838	118	1,956
37 101-246 Tri-Net	150,797.97	0.48%	48	0	48	3	51
38 101-271 Animal Care & Services	290,560.42	0.93%	93	0	93	6	99
40 101-311 Court Clerks	311,329.65	1.00%	100	0	100	6	106
41 101-312 Judicial Services	247,851.80	0.80%	79	0	79	5	85
42 101-323 District Court	404,283.66	1.30%	130	0	130	8	138
43 101-325 CASA	175,780.97	0.56%	56	0	56	4	60
44 101-327 Public Guardian	220,691.06	0.71%	71	0	71	5	75
46 101-331 Bailiff	319,040.45	1.02%	102	0	102	7	109
48 101-361 Juvenile Probation	1,028,088.91	3.30%	330	0	330	21	351
49 101-363 JPO Detention Center	514,571.31	1.65%	165	0	165	11	176
50 101-365 Court Computer System	117,861.53	0.38%	38	0	38	2	40
51 101-371 East Fork Justice Court	586,785.11	1.88%	188	0	188	12	200
52 101-372 Tahoe Justice Court	461,757.92	1.48%	148	0	148	10	158
53 101-373 Alternative Sentencing	536,553.69	1.72%	172	0	172	11	183
54 101-381 East Fork Constable	160,275.33	0.51%	51	0	51	3	55

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Investment Service Fee Allocations

Dept:3 101-191 General Services

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
55 101-382 Tahoe Constable	114,883.51	0.37%	\$37	\$0	\$37	\$2	\$39
56 101-383 Security	110,183.71	0.35%	35	0	35	2	38
58 101-511 Community Development Adm	398,414.46	1.28%	128	0	128	8	136
59 101-512 Community Dev Bldg Dept	660,919.27	2.12%	212	0	212	14	225
60 101-513 Community Dev Planning	512,714.14	1.65%	164	0	164	11	175
61 101-514 Community Dev Engineering	606,433.38	1.95%	194	0	194	12	207
66 101-881 Weed Control	406,852.52	1.31%	130	0	130	8	139
Subtotal	31,149,855.66	100.00%	9,985	0	9,985	633	10,618
Direct Bills					0		0
Total					\$9,985		\$10,618

Basis Units: Payroll cost per GF per department
Source:

Douglas County
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FY 2021/2022 based on FY 2018/2019 actuals
3/26/2021

Allocation Summary

Dept:3 101-191 General Services

Department	Postage	Motor Pool	Equipment Lease	Paper Supplies	Office Supplies	County Manager	Risk Management	Investment Service Fee	General Government	Professional Services
3 101-191 General Services	\$7,137	\$0	\$0	\$0	\$0	\$0	\$8,669	\$138	\$0	\$0
4 101-195 Records Management	0	0	0	0	0	0	2,125	34	0	0
5 101-122 County Administration	1,137	0	0	88	813	172,213	11,063	175	0	0
6 101-152 GIS/IT Customer Service	0	0	0	0	0	0	5,052	80	0	0
7 101-182 Clerk	6,861	0	0	74	0	0	7,174	114	0	0
8 101-186 Treasurer	5,810	0	0	120	0	0	12,282	195	0	0
9 101-192 Technology Services	0	0	0	0	0	0	5,052	80	0	0
10 101-194 Human Resources	1,684	0	0	54	813	0	7,888	125	0	0
11 101-341 District Attorney	3,803	0	0	405	0	0	50,680	804	0	0
12 101-521 Building Services	86	0	0	0	0	0	4,975	79	0	0
13 FD 309 Risk Management	0	0	0	0	0	0	4,434	70	0	0
14 101-172 Finance	2,067	0	0	185	813	0	16,562	263	0	0
15 101-112 County Commissioners	9	0	0	0	813	0	6,857	109	0	0
16 101-123 Project Management	0	0	0	0	0	0	2,993	47	0	0
17 101-124 Economic Development	0	0	0	0	0	0	2,739	43	0	0
18 101-162 Assessor	10,073	0	0	0	0	0	16,937	269	0	0
19 101-174 Recorder	5,406	0	0	0	0	0	7,974	126	0	0
20 101-184 Clerk-Elections	5,708	0	0	0	0	0	1,191	19	0	0
21 101-185 Tahoe General Services	12,476	0	0	27	0	0	4,582	73	0	0
23 101-190 Telecommunications	184	0	0	0	0	0	3,321	53	0	0
25 101-211 Sheriff Administration	0	0	0	2	0	0	15,418	245	0	0
26 101-212 Sheriff Admin Services	9,256	0	0	2	0	0	12,289	195	0	0
27 101-213 Sheriff-Records	0	0	0	4	0	0	11,366	180	0	0
28 101-215 Sheriff-Jail	0	0	0	16	0	0	93,348	1,481	0	0
29 101-216 Sheriff-COPS Grant	0	0	0	0	0	0	7,662	122	0	0
30 101-217 Sheriff-General Investing	0	0	0	6	0	0	42,066	667	0	0
33 101-220 Sheriff-Grants	0	0	0	0	0	0	2,076	33	0	0
35 101-222 Sheriff-SRO	0	0	0	1	0	0	0	0	0	0
36 101-226 Sheriff-Operations/Patrol	0	0	0	23	0	0	123,276	1,956	0	0
37 101-246 Tri-Net	0	0	0	0	0	0	3,243	51	0	0
38 101-271 Animal Care & Services	686	0	0	0	0	0	6,249	99	0	0
39 101-281 Emergency Operation	366	0	0	0	0	0	0	0	0	0
40 101-311 Court Clerks	10,585	0	0	0	0	0	6,695	106	0	0
41 101-312 Judicial Services	0	0	0	557	0	0	5,330	85	0	0
42 101-323 District Court	2,456	0	0	0	0	0	8,694	138	0	0
43 101-325 CASA	248	0	0	0	0	0	3,780	60	0	0
44 101-327 Public Guardian	671	0	0	4	0	0	4,746	75	0	0
46 101-331 Bailiff	0	0	0	0	0	0	6,861	109	0	0
48 101-361 Juvenile Probation	417	0	0	0	0	0	22,109	351	0	0
49 101-363 JPO Detention Center	1	0	0	0	0	0	11,066	176	0	0
50 101-365 Court Computer System	0	0	0	0	0	0	2,535	40	0	0

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Allocation Summary

Dept:3 101-191 General Services

Department	Postage	Motor Pool	Equipment Lease	Paper Supplies	Office Supplies	County Manager	Risk Management	Investment Service Fee	General Government	Professional Services
51 101-371 East Fork Justice Court	\$3,409	\$0	\$0	\$0	\$0	\$0	\$12,619	\$200	\$0	\$0
52 101-372 Tahoe Justice Court	2,630	0	0	0	0	0	9,930	158	0	0
53 101-373 Alternative Sentencing	0	0	0	0	0	0	11,539	183	0	0
54 101-381 East Fork Constable	0	0	0	0	0	0	3,447	55	0	0
55 101-382 Tahoe Constable	0	0	0	0	0	0	2,471	39	0	0
56 101-383 Security	0	0	0	0	0	0	2,370	38	0	0
58 101-511 Community Development Adm	5,147	0	0	34	0	0	8,568	136	0	0
59 101-512 Community Dev Bldg Dept	0	0	0	93	0	0	14,213	225	0	0
60 101-513 Community Dev Planning	0	0	0	68	0	0	11,026	175	0	0
61 101-514 Community Dev Engineering	0	0	0	68	0	0	13,042	207	0	0
66 101-881 Weed Control	0	0	0	0	0	0	8,749	139	0	0
70 FD 211 Solid Waste Mgmt	33	0	0	0	0	0	0	0	0	0
74 FD 216 Social Services	452	0	0	0	0	0	0	0	0	0
77 FD 232 Road Operating	162	0	0	0	0	0	0	0	0	0
80 FD 234.805 Park Ops	1,165	0	0	0	0	0	0	0	0	0
83 FD 234.810 Recreation	1,134	0	0	0	0	0	0	0	0	0
89 FD 236 Tahoe-Douglas Transit District	21	0	0	0	0	0	0	0	0	0
91 FD 242 China Spring Youth Camp	698	0	0	0	0	0	0	0	0	0
96 FD 260 Senior Services	223	0	0	0	0	0	0	0	0	0
98 FD 313.821 Motor Pool	28	0	0	0	0	0	0	0	0	0
99 FD 313.829 Vehicle Maint	99	0	0	0	0	0	0	0	0	0
101 FD 324 Regional Water Fund	115	0	0	0	0	0	0	0	0	0
102 FD 325 Sewer Utility	120	0	0	0	0	0	0	0	0	0
103 FD 328 Douglas County Water Utility	296	0	0	0	0	0	0	0	0	0
104 FD 360 Airport Enterprise Fund	258	0	0	0	0	0	0	0	0	0
109 FD 430 Regional Transportation	248	0	0	0	0	0	0	0	0	0
131 All Other	16	0	0	0	0	0	0	0	0	0
Total	\$103,380	\$0	\$0	\$1,829	\$3,251	\$172,213	\$669,329	\$10,618	\$0	\$0

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Allocation Summary

Dept:3 101-191 General Services

Department	Total
3 101-191 General Services	\$15,944
4 101-195 Records Management	2,158
5 101-122 County Administration	185,490
6 101-152 GIS/IT Customer Service	5,132
7 101-182 Clerk	14,222
8 101-186 Treasurer	18,406
9 101-192 Technology Services	5,132
10 101-194 Human Resources	10,564
11 101-341 District Attorney	55,692
12 101-521 Building Services	5,139
13 FD 309 Risk Management	4,504
14 101-172 Finance	19,889
15 101-112 County Commissioners	7,787
16 101-123 Project Management	3,040
17 101-124 Economic Development	2,782
18 101-162 Assessor	27,279
19 101-174 Recorder	13,506
20 101-184 Clerk-Elections	6,918
21 101-185 Tahoe General Services	17,158
23 101-190 Telecommunications	3,558
25 101-211 Sheriff Administration	15,664
26 101-212 Sheriff Admin Services	21,743
27 101-213 Sheriff-Records	11,550
28 101-215 Sheriff-Jail	94,845
29 101-216 Sheriff-COPS Grant	7,783
30 101-217 Sheriff-General Investing	42,740
33 101-220 Sheriff-Grants	2,110
35 101-222 Sheriff-SRO	1
36 101-226 Sheriff-Operations/Patrol	125,255
37 101-246 Tri-Net	3,294
38 101-271 Animal Care & Services	7,033
39 101-281 Emergency Operation	366
40 101-311 Court Clerks	17,387
41 101-312 Judicial Services	5,972
42 101-323 District Court	11,289
43 101-325 CASA	4,088
44 101-327 Public Guardian	5,496
46 101-331 Bailiff	6,970
48 101-361 Juvenile Probation	22,877
49 101-363 JPO Detention Center	11,242
50 101-365 Court Computer System	2,575

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Allocation Summary

Dept:3 101-191 General Services

Department	Total
51 101-371 East Fork Justice Court	\$16,228
52 101-372 Tahoe Justice Court	12,717
53 101-373 Alternative Sentencing	11,722
54 101-381 East Fork Constable	3,501
55 101-382 Tahoe Constable	2,510
56 101-383 Security	2,407
58 101-511 Community Development Adm	13,885
59 101-512 Community Dev Bldg Dept	14,531
60 101-513 Community Dev Planning	11,269
61 101-514 Community Dev Engineering	13,316
66 101-881 Weed Control	8,888
70 FD 211 Solid Waste Mgmt	33
74 FD 216 Social Services	452
77 FD 232 Road Operating	162
80 FD 234.805 Park Ops	1,165
83 FD 234.810 Recreation	1,134
89 FD 236 Tahoe-Douglas Transit District	21
91 FD 242 China Spring Youth Camp	698
96 FD 260 Senior Services	223
98 FD 313.821 Motor Pool	28
99 FD 313.829 Vehicle Maint	99
101 FD 324 Regional Water Fund	115
102 FD 325 Sewer Utility	120
103 FD 328 Douglas County Water Utility	296
104 FD 360 Airport Enterprise Fund	258
109 FD 430 Regional Transportation	248
131 All Other	16
Total	<u><u>\$960,621</u></u>

101-195 Records Management Nature and Extent of Services

The Record Management Division manages records inventory for the Douglas County offices in accordance with Nevada Revised Statutes, Nevada Local Government Records Management Program Manual, and the Nevada Local Government Records Retention Schedules. As the custodian of records, it is the division's responsibility to warehouse and inventory documents, to reasonably protect them from loss or damage, to retrieve documents as requested by authorized departments, and to destroy them once the documents have met their retention period in compliance with NRS 239.125.

Costs are allocated as follows:

Recorder - These costs are associated with activities requested by the County Recorder. Costs are directly allocated to department 101-174 Recorder.

Images Scanned - Costs are allocated based on the number of scanned images by General Fund Departments or Funds.

Boxes Deleted/Destroyed - Costs have been allocated based on the number of boxes destroyed by General Fund Departments or Funds.

Boxes Received/Stored - Costs have been allocated based on the number of boxes received or sent by General Fund Departments or Funds.

101-195 Records Management Nature and Extent of Services (continued)

Records Delivered - Costs have been allocated based on the number of files delivered by General Fund Departments or Funds.

Sealed Records - Costs have been allocated based on the number of sealed documents by General Fund Departments or Funds.

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A. Department Costs

Dept:4 101-195 Records Management

Description		Amount	General Admin	Recorder	Images Scanned	Boxes Deleted/Destroyed	Boxes Received/Stored	Records Delivered	Sealed Records
Personnel Costs									
Salaries	S1	64,742	15,519	1,988	25,431	5,225	7,212	6,131	3,237
<i>Salary % Split</i>			<i>23.97%</i>	<i>3.07%</i>	<i>39.28%</i>	<i>8.07%</i>	<i>11.14%</i>	<i>9.47%</i>	<i>5.00%</i>
Benefits	S	34,053	8,163	1,045	13,376	2,748	3,794	3,225	1,703
Subtotal - Personnel Costs		98,795	23,681	3,033	38,807	7,973	11,006	9,356	4,940
Services & Supplies Cost									
Maint Office Equip	P	2,950	0	0	2,950	0	0	0	0
Recycling	P	5,254	0	0	0	5,254	0	0	0
Film	P	6,796	0	6,796	0	0	0	0	0
Services & Supplies	S	13,932	3,340	428	5,473	1,124	1,552	1,319	697
Subtotal - Services & Supplies		28,933	3,340	7,224	8,423	6,378	1,552	1,319	697
Department Cost Total		127,728	27,021	10,257	47,229	14,351	12,558	10,675	5,636
Adjustments to Cost									
Subtotal - Adjustments		0	0	0	0	0	0	0	0
Total Costs After Adjustments		127,728	27,021	10,257	47,229	14,351	12,558	10,675	5,636
General Admin Distribution			(27,021)	1,091	13,960	2,868	3,959	3,366	1,777
Grand Total		\$127,728		\$11,348	\$61,189	\$17,219	\$16,517	\$14,041	\$7,413

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B. Incoming Costs - (Default Spread Salary%)

Dept:4 101-195 Records Management

Department	First Incoming	Second Incoming	Recorder	Images Scanned	Boxes Deleted/Destroyed	Boxes Received/Stored	Records Delivered	Sealed Records
1 Records Management Warehouse	\$13,447	\$0	\$543	\$6,947	\$1,427	\$1,970	\$1,675	\$884
Subtotal - Building Depreciation	13,447	0	543	6,947	1,427	1,970	1,675	884
2 Equipment Depreciation	2,081	0	84	1,075	221	305	259	137
Subtotal - Equipment Depreciation	2,081	0	84	1,075	221	305	259	137
3 Risk Management	1,996	128	86	1,098	226	311	265	140
3 Investment Service Fee	32	2	1	17	4	5	4	2
Subtotal - 101-191 General Services	2,028	130	87	1,115	229	316	269	142
4 Boxes Deleted/Destroyed	0	1,031	42	533	109	151	128	68
Subtotal - 101-195 Records Management	0	1,031	42	533	109	151	128	68
5 County Manager	0	476	19	246	51	70	59	31
Subtotal - 101-122 County Administration	0	476	19	246	51	70	59	31
9 TSD Service Desk	0	52	2	27	5	8	6	3
9 Card Access	0	98	4	50	10	14	12	6
9 Network/App User Accounts	0	372	15	192	40	55	46	24
9 Telephone	0	1,015	41	525	108	149	126	67
9 Email & Calendars	0	189	8	98	20	28	24	12
9 File Sharing & Storage	0	3,136	127	1,620	333	460	391	206
9 Extranet	0	79	3	41	8	12	10	5
9 Infrastructure	0	886	36	458	94	130	110	58
9 Dept Software	0	4,238	171	2,189	450	621	528	279
Subtotal - 101-192 Technology Service	0	10,065	406	5,200	1,068	1,475	1,254	662
10 Recruitment & Selection	0	46	2	24	5	7	6	3
10 Labor Relations	0	109	4	56	12	16	14	7
10 Staff Development	0	235	9	121	25	34	29	15
10 Benefits Administration	0	293	12	151	31	43	37	19
10 Classification & Compensation	0	129	5	66	14	19	16	8
Subtotal - 101-194 Human Resources	0	811	33	419	86	119	101	53
12 Building Maintenance	0	11,118	449	5,744	1,180	1,629	1,385	731

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B. Incoming Costs - (Default Spread Salary%)

Dept:4 101-195 Records Management

Department	First Incoming	Second Incoming	Recorder	Images Scanned	Boxes Deleted/Destroyed	Boxes Received/Stored	Records Delivered	Sealed Records
12 Utilities	\$0	\$3,524	\$142	\$1,821	\$374	\$516	\$439	\$232
12 Janitorial Services	0	1,516	61	783	161	222	189	100
Subtotal - 101-521 Building Services	0	16,157	652	8,348	1,715	2,367	2,013	1,063
13 Insurance Administration	0	1,026	41	530	109	150	128	68
Subtotal - FD 309 Risk Management	0	1,026	41	530	109	150	128	68
14 Acctng & Financial Reporting	0	248	10	128	26	36	31	16
14 Operating & Capital Budgets	0	355	14	184	38	52	44	23
14 Accounts Payable	0	511	21	264	54	75	64	34
14 Payroll	0	537	22	278	57	79	67	35
14 Capital Asset Accounting	0	25	1	13	3	4	3	2
14 Strategic Planning Support	0	10	0	5	1	1	1	1
Subtotal - 101-172 Finance	0	1,686	68	871	179	247	210	111
Total Incoming	17,556	31,384	1,976	25,284	5,195	7,171	6,096	3,218
C. Total Allocated		\$176,667	\$13,324	\$86,473	\$22,414	\$23,688	\$20,137	\$10,632
			7.54%	48.95%	12.69%	13.41%	11.40%	6.02%

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Recorder Allocations

Dept:4 101-195 Records Management

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
19 101-174 Recorder	100	100.00%	\$12,057	\$0	\$12,057	\$1,267	\$13,324
Subtotal	100	100.00%	12,057	0	12,057	1,267	13,324
Direct Bills					0		0
Total					\$12,057		\$13,324

Basis Units: Direct allocation to Clerk Recorder
Source:

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Images Scanned Allocations

Dept:4 101-195 Records Management

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
7 101-182 Clerk	140,287	84.80%	\$59,582	\$0	\$59,582	\$13,750	\$73,332
11 101-341 District Attorney	2	0.00%	1	0	1	0	1
25 101-211 Sheriff Administration	22,820	13.79%	9,692	0	9,692	2,237	11,929
51 101-371 East Fork Justice Court	2,319	1.40%	985	0	985	227	1,212
Subtotal	165,428	100.00%	70,259	0	70,259	16,214	86,473
Direct Bills					0		0
Total					\$70,259		\$86,473

Basis Units: # of images scanned by GF Dept or Fund
Source:

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Boxes Deleted/Destroyed Allocations

Dept:4 101-195 Records Management

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
4 101-195 Records Management	64.00	5.41%	\$1,031	\$0	\$1,031	\$0	\$1,031
7 101-182 Clerk	108.00	9.12%	1,741	0	1,741	321	2,062
8 101-186 Treasurer	9.00	0.76%	145	0	145	27	172
10 101-194 Human Resources	135.00	11.40%	2,176	0	2,176	402	2,577
11 101-341 District Attorney	355.00	29.98%	5,722	0	5,722	1,056	6,777
12 101-521 Building Services	0.92	0.08%	15	0	15	3	18
14 101-172 Finance	266.00	22.47%	4,287	0	4,287	791	5,078
18 101-162 Assessor	4.00	0.34%	64	0	64	12	76
25 101-211 Sheriff Administration	23.00	1.94%	371	0	371	68	439
38 101-271 Animal Care & Services	5.00	0.42%	81	0	81	15	95
40 101-311 Court Clerks	8.00	0.68%	129	0	129	24	153
49 101-363 JPO Detention Center	36.00	3.04%	580	0	580	107	687
51 101-371 East Fork Justice Court	44.00	3.72%	709	0	709	131	840
70 FD 211 Solid Waste Mgmt	0.35	0.03%	6	0	6	1	7
74 FD 216 Social Services	97.00	8.19%	1,563	0	1,563	288	1,852
77 FD 232 Road Operating	1.73	0.15%	28	0	28	5	33
80 FD 234.805 Park Ops	6.00	0.51%	97	0	97	18	115
89 FD 236 Tahoe-Douglas Transit District	0.23	0.02%	4	0	4	1	4
98 FD 313.821 Motor Pool	0.30	0.03%	5	0	5	1	6
99 FD 313.829 Vehicle Maint	1.07	0.09%	17	0	17	3	20
101 FD 324 Regional Water Fund	1.24	0.10%	20	0	20	4	24
102 FD 325 Sewer Utility	1.29	0.11%	21	0	21	4	25
103 FD 328 Douglas County Water Utility	3.20	0.27%	52	0	52	10	61
104 FD 360 Airport Enterprise Fund	1.00	0.08%	16	0	16	3	19
109 FD 430 Regional Transportation	2.68	0.23%	43	0	43	8	51
115 FD 610 Gardnerville Town	10.00	0.84%	161	0	161	30	191
Subtotal	1,184.00	100.00%	19,082	0	19,082	3,331	22,414
Direct Bills					0		0
Total					\$19,082		\$22,414

Basis Units: # of boxes destroyed by GF Dept or Fund
Source:

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Boxes Received/Stored Allocations

Dept:4 101-195 Records Management

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
10 101-194 Human Resources	7	4.67%	\$891	\$0	\$891	\$215	\$1,105
11 101-341 District Attorney	11	7.33%	1,400	0	1,400	337	1,737
18 101-162 Assessor	3	2.00%	382	0	382	92	474
40 101-311 Court Clerks	46	30.67%	5,854	0	5,854	1,410	7,264
51 101-371 East Fork Justice Court	42	28.00%	5,345	0	5,345	1,288	6,633
74 FD 216 Social Services	41	27.33%	5,218	0	5,218	1,257	6,475
Subtotal	150	100.00%	19,089	0	19,089	4,598	23,688
Direct Bills					0		0
Total					\$19,089		\$23,688

Basis Units: # of boxes received or sent by GF Dept or Fund
Source:

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Records Delivered Allocations

Dept:4 101-195 Records Management

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
7 101-182 Clerk	11	0.76%	\$123	\$0	\$123	\$30	\$153
10 101-194 Human Resources	30	2.07%	336	0	336	81	417
11 101-341 District Attorney	3	0.21%	34	0	34	8	42
40 101-311 Court Clerks	998	68.83%	11,169	0	11,169	2,690	13,860
51 101-371 East Fork Justice Court	159	10.97%	1,779	0	1,779	429	2,208
59 101-512 Community Dev Bldg Dept	83	5.72%	929	0	929	224	1,153
115 FD 610 Gardnerville Town	2	0.14%	22	0	22	5	28
131 All Other	164	11.31%	1,835	0	1,835	442	2,278
Subtotal	1,450	100.00%	16,228	0	16,228	3,909	20,137
Direct Bills					0		0
Total					\$16,228		\$20,137

Basis Units: # of files delivered by GF Dept or Fund

Source:

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Sealed Records Allocations

Dept:4 101-195 Records Management

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
11 101-341 District Attorney	17	28.81%	\$2,469	\$0	\$2,469	\$595	\$3,063
25 101-211 Sheriff Administration	34	57.63%	4,937	0	4,937	1,189	6,127
51 101-371 East Fork Justice Court	8	13.56%	1,162	0	1,162	280	1,442
Subtotal	59	100.00%	8,568	0	8,568	2,064	10,632
Direct Bills					0		0
Total					\$8,568		\$10,632

Basis Units: # of sealed records by GF Dept or Fund
Source:

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Allocation Summary

Dept:4 101-195 Records Management

Department	Recorder	Images Scanned	Boxes Deleted/Destroyed	Boxes Received/Stored	Records Delivered	Sealed Records	Total
4 101-195 Records Management	\$0	\$0	\$1,031	\$0	\$0	\$0	\$1,031
7 101-182 Clerk	0	73,332	2,062	0	153	0	75,546
8 101-186 Treasurer	0	0	172	0	0	0	172
10 101-194 Human Resources	0	0	2,577	1,105	417	0	4,099
11 101-341 District Attorney	0	1	6,777	1,737	42	3,063	11,621
12 101-521 Building Services	0	0	18	0	0	0	18
14 101-172 Finance	0	0	5,078	0	0	0	5,078
18 101-162 Assessor	0	0	76	474	0	0	550
19 101-174 Recorder	13,324	0	0	0	0	0	13,324
25 101-211 Sheriff Administration	0	11,929	439	0	0	6,127	18,494
38 101-271 Animal Care & Services	0	0	95	0	0	0	95
40 101-311 Court Clerks	0	0	153	7,264	13,860	0	21,276
49 101-363 JPO Detention Center	0	0	687	0	0	0	687
51 101-371 East Fork Justice Court	0	1,212	840	6,633	2,208	1,442	12,334
59 101-512 Community Dev Bldg Dept	0	0	0	0	1,153	0	1,153
70 FD 211 Solid Waste Mgmt	0	0	7	0	0	0	7
74 FD 216 Social Services	0	0	1,852	6,475	0	0	8,326
77 FD 232 Road Operating	0	0	33	0	0	0	33
80 FD 234.805 Park Ops	0	0	115	0	0	0	115
89 FD 236 Tahoe-Douglas Transit District	0	0	4	0	0	0	4
98 FD 313.821 Motor Pool	0	0	6	0	0	0	6
99 FD 313.829 Vehicle Maint	0	0	20	0	0	0	20
101 FD 324 Regional Water Fund	0	0	24	0	0	0	24
102 FD 325 Sewer Utility	0	0	25	0	0	0	25
103 FD 328 Douglas County Water Utility	0	0	61	0	0	0	61
104 FD 360 Airport Enterprise Fund	0	0	19	0	0	0	19
109 FD 430 Regional Transportation	0	0	51	0	0	0	51
115 FD 610 Gardnerville Town	0	0	191	0	28	0	219
131 All Other	0	0	0	0	2,278	0	2,278
Total	\$13,324	\$86,473	\$22,414	\$23,688	\$20,137	\$10,632	\$176,667

101-122 County Administration Nature and Extent of Services

The County Administration department is the administrative staff for the Board of County Commissioners and provides proactive leadership support to the Board and appointed department directors. The Department is responsible for assisting the Board of Commissioners in initiating, reviewing and implementing County policies and programs that are responsive to the needs of the community. The County Manager is also responsible for the executive management of the County departments placed under his charge and works closely with elected officials to coordinate related activities.

Costs are allocated as follows:

Commission - These costs are associated with activities related to the Board of County Commissioners. Costs have been allocated based on the number of agenda items by General Fund Departments and Funds.

County Manager - These costs are associated with general county duties and responsibilities. Costs have been allocated based on total expenditures by General Fund Departments or Funds.

CM Direct Supervision - Costs are allocated based on payroll cost of staff under Administration and departments of direct supervision.

Technology Services - Costs have been allocated directly to Technology Services.

Public Information - These costs are related to emergency management public information. Costs have been allocated directly to FD 650 East Fork Fire Department.

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A. Department Costs

Dept:5 101-122 County Administration

Description		Amount	General Admin	Commission	County Manager	CM Direct Supervision	Technology Services	Public Information
Personnel Costs								
Salaries	S1	320,115	104,185	95,994	70,462	43,570	3,416	2,488
<i>Salary % Split</i>			<i>32.55%</i>	<i>29.99%</i>	<i>22.01%</i>	<i>13.61%</i>	<i>1.07%</i>	<i>.78%</i>
Benefits	S	121,389	39,508	36,402	26,720	16,522	1,295	943
Subtotal - Personnel Costs		441,504	143,693	132,396	97,182	60,093	4,711	3,431
Services & Supplies Cost								
County Manager Salary	S	56,058	18,245	16,810	12,339	7,630	598	436
County Manager Benefits	S	16,869	5,490	5,059	3,713	2,296	180	131
Services & Supplies	S	487,540	158,675	146,201	107,315	66,358	5,202	3,789
Rural CPS Assess	D	382,071	0	0	0	0	0	0
Rev: Project Management Fees	S	(52,913)	(17,221)	(15,867)	(11,647)	(7,202)	(565)	(411)
Subtotal - Services & Supplies		889,625	165,189	152,202	111,720	69,082	5,416	3,944
Department Cost Total		1,331,129	308,882	284,598	208,902	129,175	10,127	7,375
Adjustments to Cost								
Rural CPS Assess	D	(382,071)	0	0	0	0	0	0
Subtotal - Adjustments		(382,071)	0	0	0	0	0	0
Total Costs After Adjustments		949,058	308,882	284,598	208,902	129,175	10,127	7,375
General Admin Distribution			(308,882)	137,317	100,794	62,326	4,886	3,558
Grand Total		\$949,058		\$421,915	\$309,696	\$191,501	\$15,013	\$10,933

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B. Incoming Costs - (Default Spread Salary%)

Dept:5 101-122 County Administration

Department	First Incoming	Second Incoming	Commission	County Manager	CM Direct Supervision	Technology Services	Public Information
1 Minden Inn	\$16,285	\$0	\$7,240	\$5,314	\$3,286	\$258	\$188
Subtotal - Building Depreciation	16,285	0	7,240	5,314	3,286	258	188
3 Postage	1,065	73	506	371	230	18	13
3 Paper Supplies	83	5	39	29	18	1	1
3 Office Supplies	764	48	361	265	164	13	9
3 County Manager	161,949	10,264	76,559	56,196	34,749	2,724	1,984
3 Risk Management	10,395	668	4,918	3,610	2,232	175	127
3 Investment Service Fee	165	11	78	57	35	3	2
Subtotal - 101-191 General Services	174,421	11,069	82,462	60,529	37,428	2,934	2,137
5 Commission	0	92,955	41,324	30,333	18,756	1,470	1,071
5 County Manager	0	5,156	2,292	1,683	1,040	82	59
5 CM Direct Supervision	0	8,854	3,936	2,889	1,787	140	102
Subtotal - 101-122 County Administrati	0	106,966	47,553	34,905	21,584	1,692	1,232
6 GIS	0	4,308	1,915	1,406	869	68	50
Subtotal - 101-152 GIS/IT Customer Se	0	4,308	1,915	1,406	869	68	50
7 Clerk to the Board of Comm	0	574	255	187	116	9	7
Subtotal - 101-182 Clerk	0	574	255	187	116	9	7
9 TSD Service Desk	0	269	120	88	54	4	3
9 Card Access	0	586	261	191	118	9	7
9 Network/App User Accounts	0	1,939	862	633	391	31	22
9 Remote Access	0	1,032	459	337	208	16	12
9 Telephone	0	1,692	752	552	342	27	19
9 Cellular Devices	0	675	300	220	136	11	8
9 A/V & Meeting Services	0	813	362	265	164	13	9
9 Email & Calendars	0	1,324	588	432	267	21	15
9 File Sharing & Storage	0	303	135	99	61	5	3
9 Extranet	0	410	182	134	83	6	5
9 Software & Applications	0	3,963	1,762	1,293	800	63	46
9 Infrastructure	0	4,614	2,051	1,506	931	73	53
Subtotal - 101-192 Technology Service	0	17,621	7,833	5,750	3,555	279	203
10 Recruitment & Selection	0	12,457	5,538	4,065	2,514	197	144

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B. Incoming Costs - (Default Spread Salary%)

Dept:5 101-122 County Administration

Department	First Incoming	Second Incoming	Commission	County Manager	CM Direct Supervision	Technology Services	Public Information
10 Labor Relations	\$0	\$568	\$252	\$185	\$115	\$9	\$7
10 Staff Development	0	1,224	544	399	247	19	14
10 Benefits Administration	0	1,526	679	498	308	24	18
10 Classification & Compensation	0	669	297	218	135	11	8
Subtotal - 101-194 Human Resources	0	16,444	7,310	5,366	3,318	260	189
11 Civil	0	74,225	32,997	24,221	14,977	1,174	855
Subtotal - 101-341 District Attorney	0	74,225	32,997	24,221	14,977	1,174	855
12 Building Maintenance	0	5,591	2,486	1,825	1,128	88	64
12 Utilities	0	2,580	1,147	842	521	41	30
12 Janitorial Services	0	3,366	1,496	1,098	679	53	39
Subtotal - 101-521 Building Services	0	11,538	5,129	3,765	2,328	183	133
13 Insurance Administration	0	5,345	2,376	1,744	1,078	85	62
Subtotal - FD 309 Risk Management	0	5,345	2,376	1,744	1,078	85	62
14 Acctng & Financial Reporting	0	2,684	1,193	876	542	42	31
14 Operating & Capital Budgets	0	3,850	1,712	1,256	777	61	44
14 Accounts Payable	0	1,587	706	518	320	25	18
14 Payroll	0	2,799	1,244	913	565	44	32
14 Strategic Planning Support	0	109	48	35	22	2	1
Subtotal - 101-172 Finance	0	11,028	4,903	3,599	2,225	174	127
Total Incoming	190,706	259,117	199,974	146,786	90,765	7,116	5,182
C. Total Allocated		\$1,398,881	\$621,889	\$456,481	\$282,267	\$22,128	\$16,115
			44.46%	32.63%	20.18%	1.58%	1.15%

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Commission Allocations

Dept:5 101-122 County Administration

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
5 101-122 County Administration	153.00	18.35%	\$92,955	\$0	\$92,955	\$0	\$92,955
8 101-186 Treasurer	74.00	8.87%	44,959	0	44,959	12,517	57,476
9 101-192 Technology Services	13.00	1.56%	7,898	0	7,898	2,199	10,097
10 101-194 Human Resources	39.00	4.68%	23,694	0	23,694	6,597	30,291
11 101-341 District Attorney	41.00	4.92%	24,910	0	24,910	6,935	31,845
12 101-521 Building Services	4.62	0.55%	2,805	0	2,805	781	3,586
14 101-172 Finance	80.00	9.59%	48,604	0	48,604	13,532	62,136
15 101-112 County Commissioners	15.00	1.80%	9,113	0	9,113	2,537	11,651
17 101-124 Economic Development	10.00	1.20%	6,075	0	6,075	1,692	7,767
18 101-162 Assessor	3.00	0.36%	1,823	0	1,823	507	2,330
19 101-174 Recorder	13.00	1.56%	7,898	0	7,898	2,199	10,097
25 101-211 Sheriff Administration	16.00	1.92%	9,721	0	9,721	2,706	12,427
39 101-281 Emergency Operation	12.00	1.44%	7,291	0	7,291	2,030	9,320
40 101-311 Court Clerks	3.00	0.36%	1,823	0	1,823	507	2,330
44 101-327 Public Guardian	4.00	0.48%	2,430	0	2,430	677	3,107
45 101-328 Public Administrator	1.00	0.12%	608	0	608	169	777
55 101-382 Tahoe Constable	3.00	0.36%	1,823	0	1,823	507	2,330
58 101-511 Community Development Adn	36.50	4.38%	22,176	0	22,176	6,174	28,350
59 101-512 Community Dev Bldg Dept	36.50	4.38%	22,176	0	22,176	6,174	28,350
60 101-513 Community Dev Planning	36.50	4.38%	22,176	0	22,176	6,174	28,350
61 101-514 Community Dev Engineering	36.50	4.38%	22,176	0	22,176	6,174	28,350
70 FD 211 Solid Waste Mgmt	1.76	0.21%	1,066	0	1,066	297	1,363
74 FD 216 Social Services	33.00	3.96%	20,049	0	20,049	5,582	25,631
75 FD 222 Law Library	3.00	0.36%	1,823	0	1,823	507	2,330
77 FD 232 Road Operating	8.65	1.04%	5,253	0	5,253	1,462	6,715
83 FD 234.810 Recreation	36.00	4.32%	21,872	0	21,872	6,090	27,961
89 FD 236 Tahoe-Douglas Transit District	1.13	0.14%	686	0	686	191	877
91 FD 242 China Spring Youth Camp	5.00	0.60%	3,038	0	3,038	846	3,884
94 FD 255 911 Emergency Svcs	7.00	0.84%	4,253	0	4,253	1,184	5,437
96 FD 260 Senior Services	2.00	0.24%	1,215	0	1,215	338	1,553
98 FD 313.821 Motor Pool	1.51	0.18%	915	0	915	255	1,170
99 FD 313.829 Vehicle Maint	5.33	0.64%	3,241	0	3,241	902	4,143
101 FD 324 Regional Water Fund	6.18	0.74%	3,757	0	3,757	1,046	4,803
102 FD 325 Sewer Utility	6.45	0.77%	3,921	0	3,921	1,092	5,013
103 FD 328 Douglas County Water Utility	15.99	1.92%	9,716	0	9,716	2,705	12,421
104 FD 360 Airport Enterprise Fund	9.00	1.08%	5,468	0	5,468	1,522	6,990
109 FD 430 Regional Transportation	26.38	3.16%	16,030	0	16,030	4,463	20,493
119 FD 620 Genoa Town	1.00	0.12%	608	0	608	169	777
122 FD 630 Minden Town	3.00	0.36%	1,823	0	1,823	507	2,330
131 All Other	31.00	3.72%	18,834	0	18,834	5,244	24,078

Douglas County
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FY 2021/2022 based on FY 2018/2019 actuals
3/26/2021

Commission Allocations

Dept:5 101-122 County Administration

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
Subtotal	834.00	100.00%	506,696	0	506,696	115,193	621,889
Direct Bills					0		0
Total					\$506,696		\$621,889

Basis Units: # of agenda items by GF Dept and Fund
Source:

Douglas County
2 CFR Part 200

FY 2021/2022 based on FY 2018/2019 actuals
3/26/2021

County Manager Allocations

Dept:5 101-122 County Administration

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 101-191 General Services	2,009,540.96	2.01%	\$7,486	\$0	\$7,486	\$0	\$7,486
4 101-195 Records Management	127,727.79	0.13%	476	0	476	0	476
5 101-122 County Administration	1,384,283.48	1.39%	5,156	0	5,156	0	5,156
6 101-152 GIS/IT Customer Service	392,564.36	0.39%	1,462	0	1,462	345	1,807
7 101-182 Clerk	351,113.93	0.35%	1,308	0	1,308	308	1,616
8 101-186 Treasurer	630,369.49	0.63%	2,348	0	2,348	553	2,901
9 101-192 Technology Services	1,412,632.99	1.41%	5,262	0	5,262	1,240	6,502
10 101-194 Human Resources	526,006.30	0.53%	1,959	0	1,959	462	2,421
11 101-341 District Attorney	2,664,449.05	2.67%	9,925	0	9,925	2,339	12,264
12 101-521 Building Services	903,104.09	0.90%	3,364	0	3,364	793	4,157
13 FD 309 Risk Management	3,347,901.86	3.35%	12,471	0	12,471	2,939	15,410
14 101-172 Finance	1,072,530.65	1.07%	3,995	0	3,995	941	4,937
15 101-112 County Commissioners	315,453.27	0.32%	1,175	0	1,175	277	1,452
16 101-123 Project Management	139,758.94	0.14%	521	0	521	123	643
17 101-124 Economic Development	435,641.74	0.44%	1,623	0	1,623	382	2,005
18 101-162 Assessor	815,697.52	0.82%	3,038	0	3,038	716	3,755
19 101-174 Recorder	412,449.39	0.41%	1,536	0	1,536	362	1,898
20 101-184 Clerk-Elections	167,839.40	0.17%	625	0	625	147	773
21 101-185 Tahoe General Services	219,837.39	0.22%	819	0	819	193	1,012
23 101-190 Telecommunications	215,461.68	0.22%	803	0	803	189	992
25 101-211 Sheriff Administration	1,214,841.65	1.22%	4,525	0	4,525	1,066	5,592
26 101-212 Sheriff Admin Services	1,527,154.20	1.53%	5,689	0	5,689	1,341	7,029
27 101-213 Sheriff-Records	528,510.71	0.53%	1,969	0	1,969	464	2,433
28 101-215 Sheriff-Jail	4,975,464.01	4.98%	18,534	0	18,534	4,368	22,901
29 101-216 Sheriff-COPS Grant	357,601.79	0.36%	1,332	0	1,332	314	1,646
30 101-217 Sheriff-General Investing	1,971,461.21	1.97%	7,344	0	7,344	1,731	9,074
31 101-218 Sheriff-Patrol/Traffic	727,714.12	0.73%	2,711	0	2,711	639	3,350
32 101-219 Sheriff-Vehicles	706,680.42	0.71%	2,632	0	2,632	620	3,253
33 101-220 Sheriff-Grants	96,551.19	0.10%	360	0	360	85	444
34 101-221 Sheriff-Coroner	333,286.92	0.33%	1,241	0	1,241	293	1,534
36 101-226 Sheriff-Operations/Patrol	5,055,228.34	5.06%	18,831	0	18,831	4,438	23,268
37 101-246 Tri-Net	160,562.83	0.16%	598	0	598	141	739
38 101-271 Animal Care & Services	359,674.44	0.36%	1,340	0	1,340	316	1,656
39 101-281 Emergency Operation	9,850.00	0.01%	37	0	37	9	45
40 101-311 Court Clerks	296,608.58	0.30%	1,105	0	1,105	260	1,365
41 101-312 Judicial Services	261,715.21	0.26%	975	0	975	230	1,205
42 101-323 District Court	622,660.60	0.62%	2,319	0	2,319	547	2,866
43 101-325 CASA	190,257.86	0.19%	709	0	709	167	876
44 101-327 Public Guardian	266,540.84	0.27%	993	0	993	234	1,227
45 101-328 Public Administrator	27,605.44	0.03%	103	0	103	24	127
46 101-331 Bailiff	319,040.45	0.32%	1,188	0	1,188	280	1,468
47 101-350 Public Defender	1,668,508.42	1.67%	6,215	0	6,215	1,465	7,680
48 101-361 Juvenile Probation	1,266,641.68	1.27%	4,718	0	4,718	1,112	5,830

**Douglas County
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County Manager Allocations

Dept:5 101-122 County Administration

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
49 101-363 JPO Detention Center	532,434.34	0.53%	\$1,983	\$0	\$1,983	\$467	\$2,451
50 101-365 Court Computer System	239,561.78	0.24%	892	0	892	210	1,103
51 101-371 East Fork Justice Court	680,790.96	0.68%	2,536	0	2,536	598	3,134
52 101-372 Tahoe Justice Court	561,243.66	0.56%	2,091	0	2,091	493	2,583
53 101-373 Alternative Sentencing	820,213.43	0.82%	3,055	0	3,055	720	3,775
54 101-381 East Fork Constable	160,275.33	0.16%	597	0	597	141	738
55 101-382 Tahoe Constable	161,457.58	0.16%	601	0	601	142	743
56 101-383 Security	150,347.51	0.15%	560	0	560	132	692
57 101-390 Grand Jury	160,342.10	0.16%	597	0	597	141	738
58 101-511 Community Development Adm	650,635.51	0.65%	2,424	0	2,424	571	2,995
59 101-512 Community Dev Bldg Dept	672,577.21	0.67%	2,505	0	2,505	590	3,096
60 101-513 Community Dev Planning	521,090.87	0.52%	1,941	0	1,941	457	2,398
61 101-514 Community Dev Engineering	633,177.22	0.63%	2,359	0	2,359	556	2,914
65 101-524 Public Works-Engineering	11,878.42	0.01%	44	0	44	10	55
66 101-881 Weed Control	957,145.27	0.96%	3,565	0	3,565	840	4,406
68 FD 202 Nv Coop Extension	259,656.91	0.26%	967	0	967	228	1,195
70 FD 211 Solid Waste Mgmt	343,369.00	0.34%	1,279	0	1,279	301	1,580
71 FD 212 Landscape Maint Districts	19,938.15	0.02%	74	0	74	18	92
73 FD 215 Assistance to Indigents	34,511.00	0.03%	129	0	129	30	159
74 FD 216 Social Services	3,899,987.74	3.91%	14,527	0	14,527	3,423	17,951
75 FD 222 Law Library	25,248.79	0.03%	94	0	94	22	116
76 FD 224 Library	1,746,291.45	1.75%	6,505	0	6,505	1,533	8,038
77 FD 232 Road Operating	1,691,160.99	1.69%	6,300	0	6,300	1,485	7,784
78 FD 234.801 Room Tax Admin	669,103.23	0.67%	2,492	0	2,492	587	3,080
80 FD 234.805 Park Ops	1,840,460.29	1.84%	6,856	0	6,856	1,616	8,471
82 FD 234.807 Parks Temp	104,835.40	0.10%	391	0	391	92	483
83 FD 234.810 Recreation	827,882.67	0.83%	3,084	0	3,084	727	3,811
84 FD 234.811 Recreation Temp	394,289.23	0.39%	1,469	0	1,469	346	1,815
85 FD 234.812 Kahle Comm Center	891,295.22	0.89%	3,320	0	3,320	782	4,102
86 FD 234.813 Gym and Fitness	442,305.57	0.44%	1,648	0	1,648	388	2,036
87 FD 234.815 Community/Mtg Room	967,180.72	0.97%	3,603	0	3,603	849	4,452
88 FD 235 Library Gift Fund	110,621.90	0.11%	412	0	412	97	509
89 FD 236 Tahoe-Douglas Transit District	220,832.35	0.22%	823	0	823	194	1,016
90 FD 240 Justice Court Admin Assess	34,308.14	0.03%	128	0	128	30	158
91 FD 242 China Spring Youth Camp	5,330,595.05	5.34%	19,856	0	19,856	4,679	24,536
92 FD 244 Western NV Reg Youth	2,631.00	0.00%	10	0	10	2	12
93 FD 245 Stormwater Management	672,044.85	0.67%	2,503	0	2,503	590	3,093
94 FD 255 911 Emergency Svcs	2,169,751.78	2.17%	8,082	0	8,082	1,905	9,987
95 FD 256 911 Surcharge	33,164.37	0.03%	124	0	124	29	153
96 FD 260 Senior Services	2,625,820.94	2.63%	9,781	0	9,781	2,305	12,086
97 FD 310 Self Insurance Dental	759,686.26	0.76%	2,830	0	2,830	667	3,497
98 FD 313.821 Motor Pool	294,651.83	0.30%	1,098	0	1,098	259	1,356
99 FD 313.829 Vehicle Maint	1,043,378.86	1.04%	3,887	0	3,887	916	4,802

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County Manager Allocations

Dept:5 101-122 County Administration

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
101 FD 324 Regional Water Fund	1,209,537.42	1.21%	\$4,506	\$0	\$4,506	\$1,062	\$5,567
102 FD 325 Sewer Utility	1,262,407.04	1.26%	4,702	0	4,702	1,108	5,811
103 FD 328 Douglas County Water Utility	3,128,098.33	3.13%	11,652	0	11,652	2,746	14,398
104 FD 360 Airport Enterprise Fund	683,810.45	0.68%	2,547	0	2,547	600	3,147
107 FD 410 County Construction	1,403,580.38	1.41%	5,228	0	5,228	1,232	6,460
109 FD 430 Regional Transportation	2,618,153.37	2.62%	9,753	0	9,753	2,298	12,051
113 FD 605 DC Redev Admin	761,648.57	0.76%	2,837	0	2,837	669	3,506
115 FD 610 Gardnerville Town	1,483,729.37	1.49%	5,527	0	5,527	1,302	6,829
116 FD 611 Gardnerville Health & San	1,300,454.38	1.30%	4,844	0	4,844	1,142	5,986
118 FD 614 Gardnerville Ad Val Cap Proj	3,458.00	0.00%	13	0	13	3	16
119 FD 620 Genoa Town	416,149.43	0.42%	1,550	0	1,550	365	1,915
122 FD 630 Minden Town	1,578,901.00	1.58%	5,881	0	5,881	1,386	7,267
124 FD 635 Minden Trash	1,072,909.49	1.07%	3,997	0	3,997	942	4,938
125 FD 636 Minden Cap Equip	19,694.36	0.02%	73	0	73	17	91
126 FD 639 Minden Water Utility	866,947.41	0.87%	3,229	0	3,229	761	3,990
127 FD 640 Minden Town Water	3,428,525.46	3.43%	12,771	0	12,771	3,010	15,781
128 FD 650 EFFPD	1,580,104.08	1.58%	5,886	0	5,886	1,387	7,273
129 FD 653 Paramedic District	2,171,311.30	2.17%	8,088	0	8,088	1,906	9,994
Subtotal	99,846,119.91	100.00%	371,927	0	371,927	84,555	456,481
Direct Bills					0		0
Total					\$371,927		\$456,481

Basis Units: Total expenditures by GF Depts
Source:

**Douglas County
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FY 2021/2022 based on FY 2018/2019 actuals
3/26/2021

CM Direct Supervision Allocations

Dept:5 101-122 County Administration

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
5 101-122 County Administration	514,431.37	3.85%	\$8,854	\$0	\$8,854	\$0	\$8,854
6 101-152 GIS/IT Customer Service	234,898.65	1.76%	4,043	0	4,043	956	4,999
9 101-192 Technology Services	234,898.65	1.76%	4,043	0	4,043	956	4,999
10 101-194 Human Resources	366,781.42	2.74%	6,313	0	6,313	1,493	7,805
12 101-521 Building Services	231,319.76	1.73%	3,981	0	3,981	941	4,923
14 101-172 Finance	770,126.46	5.76%	13,255	0	13,255	3,134	16,389
16 101-123 Project Management	139,165.65	1.04%	2,395	0	2,395	566	2,962
17 101-124 Economic Development	127,360.07	0.95%	2,192	0	2,192	518	2,710
38 101-271 Animal Care & Services	290,560.42	2.17%	5,001	0	5,001	1,182	6,183
44 101-327 Public Guardian	220,691.06	1.65%	3,798	0	3,798	898	4,697
58 101-511 Community Development Adm	398,414.46	2.98%	6,857	0	6,857	1,621	8,479
59 101-512 Community Dev Bldg Dept	660,919.27	4.95%	11,375	0	11,375	2,690	14,065
60 101-513 Community Dev Planning	512,714.14	3.84%	8,825	0	8,825	2,087	10,911
61 101-514 Community Dev Engineering	606,433.38	4.54%	10,438	0	10,438	2,468	12,905
66 101-881 Weed Control	406,852.52	3.04%	7,003	0	7,003	1,656	8,658
70 FD 211 Solid Waste Mgmt	50,168.45	0.38%	863	0	863	204	1,068
74 FD 216 Social Services	1,319,232.02	9.87%	22,706	0	22,706	5,369	28,075
77 FD 232 Road Operating	742,265.16	5.55%	12,775	0	12,775	3,021	15,796
80 FD 234.805 Park Ops	728,579.47	5.45%	12,540	0	12,540	2,965	15,505
83 FD 234.810 Recreation	427,438.34	3.20%	7,357	0	7,357	1,739	9,096
89 FD 236 Tahoe-Douglas Transit District	31,449.09	0.24%	541	0	541	128	669
94 FD 255 911 Emergency Svcs	1,459,656.18	10.92%	25,123	0	25,123	5,940	31,063
96 FD 260 Senior Services	1,302,614.03	9.75%	22,420	0	22,420	5,301	27,721
98 FD 313.821 Motor Pool	35,341.88	0.26%	608	0	608	144	752
101 FD 324 Regional Water Fund	29,136.00	0.22%	501	0	501	119	620
102 FD 325 Sewer Utility	514,393.45	3.85%	8,853	0	8,853	2,093	10,947
103 FD 328 Douglas County Water Utility	776,965.50	5.81%	13,373	0	13,373	3,162	16,535
109 FD 430 Regional Transportation	229,366.80	1.72%	3,948	0	3,948	933	4,881
Subtotal	13,362,173.65	100.00%	229,982	0	229,982	52,285	282,267
Direct Bills					0		0
Total					\$229,982		\$282,267

Basis Units: Payroll per department supervised by CM
Source:

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Technology Services Allocations

Dept:5 101-122 County Administration

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
6 101-152 GIS/IT Customer Service	234,898.65	50.00%	\$9,015	\$0	\$9,015	\$2,049	\$11,064
9 101-192 Technology Services	234,898.65	50.00%	9,015	0	9,015	2,049	11,064
Subtotal	469,797.30	100.00%	18,029	0	18,029	4,099	22,128
Direct Bills					0		0
Total					\$18,029		\$22,128

Basis Units: Payroll per Tech Svcs department
Source:

Douglas County
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FY 2021/2022 based on FY 2018/2019 actuals
3/26/2021

Public Information Allocations

Dept:5 101-122 County Administration

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
128 FD 650 EFFPD	100	100.00%	\$13,130	\$0	\$13,130	\$2,985	\$16,115
Subtotal	100	100.00%	13,130	0	13,130	2,985	16,115
Direct Bills					0		0
Total					\$13,130		\$16,115

Basis Units: Direct to FD 650
Source:

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Allocation Summary

Dept:5 101-122 County Administration

Department	Commission	County Manager	CM Direct Supervision	Technology Services	Public Information	Total
3 101-191 General Services	\$0	\$7,486	\$0	\$0	\$0	\$7,486
4 101-195 Records Management	0	476	0	0	0	476
5 101-122 County Administration	92,955	5,156	8,854	0	0	106,966
6 101-152 GIS/IT Customer Service	0	1,807	4,999	11,064	0	17,870
7 101-182 Clerk	0	1,616	0	0	0	1,616
8 101-186 Treasurer	57,476	2,901	0	0	0	60,377
9 101-192 Technology Services	10,097	6,502	4,999	11,064	0	32,662
10 101-194 Human Resources	30,291	2,421	7,805	0	0	40,518
11 101-341 District Attorney	31,845	12,264	0	0	0	44,109
12 101-521 Building Services	3,586	4,157	4,923	0	0	12,665
13 FD 309 Risk Management	0	15,410	0	0	0	15,410
14 101-172 Finance	62,136	4,937	16,389	0	0	83,462
15 101-112 County Commissioners	11,651	1,452	0	0	0	13,103
16 101-123 Project Management	0	643	2,962	0	0	3,605
17 101-124 Economic Development	7,767	2,005	2,710	0	0	12,483
18 101-162 Assessor	2,330	3,755	0	0	0	6,085
19 101-174 Recorder	10,097	1,898	0	0	0	11,996
20 101-184 Clerk-Elections	0	773	0	0	0	773
21 101-185 Tahoe General Services	0	1,012	0	0	0	1,012
23 101-190 Telecommunications	0	992	0	0	0	992
25 101-211 Sheriff Administration	12,427	5,592	0	0	0	18,019
26 101-212 Sheriff Admin Services	0	7,029	0	0	0	7,029
27 101-213 Sheriff-Records	0	2,433	0	0	0	2,433
28 101-215 Sheriff-Jail	0	22,901	0	0	0	22,901
29 101-216 Sheriff-COPS Grant	0	1,646	0	0	0	1,646
30 101-217 Sheriff-General Investing	0	9,074	0	0	0	9,074
31 101-218 Sheriff-Patrol/Traffic	0	3,350	0	0	0	3,350
32 101-219 Sheriff-Vehicles	0	3,253	0	0	0	3,253
33 101-220 Sheriff-Grants	0	444	0	0	0	444
34 101-221 Sheriff-Coroner	0	1,534	0	0	0	1,534
36 101-226 Sheriff-Operations/Patrol	0	23,268	0	0	0	23,268
37 101-246 Tri-Net	0	739	0	0	0	739
38 101-271 Animal Care & Services	0	1,656	6,183	0	0	7,839
39 101-281 Emergency Operation	9,320	45	0	0	0	9,366
40 101-311 Court Clerks	2,330	1,365	0	0	0	3,695
41 101-312 Judicial Services	0	1,205	0	0	0	1,205
42 101-323 District Court	0	2,866	0	0	0	2,866
43 101-325 CASA	0	876	0	0	0	876
44 101-327 Public Guardian	3,107	1,227	4,697	0	0	9,030
45 101-328 Public Administrator	777	127	0	0	0	904
46 101-331 Bailiff	0	1,468	0	0	0	1,468

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Allocation Summary

Dept:5 101-122 County Administration

Department	Commission	County Manager	CM Direct Supervision	Technology Services	Public Information	Total
47 101-350 Public Defender	\$0	\$7,680	\$0	\$0	\$0	\$7,680
48 101-361 Juvenile Probation	0	5,830	0	0	0	5,830
49 101-363 JPO Detention Center	0	2,451	0	0	0	2,451
50 101-365 Court Computer System	0	1,103	0	0	0	1,103
51 101-371 East Fork Justice Court	0	3,134	0	0	0	3,134
52 101-372 Tahoe Justice Court	0	2,583	0	0	0	2,583
53 101-373 Alternative Sentencing	0	3,775	0	0	0	3,775
54 101-381 East Fork Constable	0	738	0	0	0	738
55 101-382 Tahoe Constable	2,330	743	0	0	0	3,073
56 101-383 Security	0	692	0	0	0	692
57 101-390 Grand Jury	0	738	0	0	0	738
58 101-511 Community Development Adn	28,350	2,995	8,479	0	0	39,823
59 101-512 Community Dev Bldg Dept	28,350	3,096	14,065	0	0	45,510
60 101-513 Community Dev Planning	28,350	2,398	10,911	0	0	41,659
61 101-514 Community Dev Engineering	28,350	2,914	12,905	0	0	44,170
65 101-524 Public Works-Engineering	0	55	0	0	0	55
66 101-881 Weed Control	0	4,406	8,658	0	0	13,064
68 FD 202 Nv Coop Extension	0	1,195	0	0	0	1,195
70 FD 211 Solid Waste Mgmt	1,363	1,580	1,068	0	0	4,011
71 FD 212 Landscape Maint Districts	0	92	0	0	0	92
73 FD 215 Assistance to Indigents	0	159	0	0	0	159
74 FD 216 Social Services	25,631	17,951	28,075	0	0	71,657
75 FD 222 Law Library	2,330	116	0	0	0	2,446
76 FD 224 Library	0	8,038	0	0	0	8,038
77 FD 232 Road Operating	6,715	7,784	15,796	0	0	30,295
78 FD 234.801 Room Tax Admin	0	3,080	0	0	0	3,080
80 FD 234.805 Park Ops	0	8,471	15,505	0	0	23,976
82 FD 234.807 Parks Temp	0	483	0	0	0	483
83 FD 234.810 Recreation	27,961	3,811	9,096	0	0	40,868
84 FD 234.811 Recreation Temp	0	1,815	0	0	0	1,815
85 FD 234.812 Kahle Comm Center	0	4,102	0	0	0	4,102
86 FD 234.813 Gym and Fitness	0	2,036	0	0	0	2,036
87 FD 234.815 Community/Mtg Room	0	4,452	0	0	0	4,452
88 FD 235 Library Gift Fund	0	509	0	0	0	509
89 FD 236 Tahoe-Douglas Transit District	877	1,016	669	0	0	2,563
90 FD 240 Justice Court Admin Assess	0	158	0	0	0	158
91 FD 242 China Spring Youth Camp	3,884	24,536	0	0	0	28,419
92 FD 244 Western NV Reg Youth	0	12	0	0	0	12
93 FD 245 Stormwater Management	0	3,093	0	0	0	3,093
94 FD 255 911 Emergency Svcs	5,437	9,987	31,063	0	0	46,487
95 FD 256 911 Surcharge	0	153	0	0	0	153

**Douglas County
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3/26/2021

Allocation Summary

Dept:5 101-122 County Administration

Department	Commission	County Manager	CM Direct Supervision	Technology Services	Public Information	Total
96 FD 260 Senior Services	\$1,553	\$12,086	\$27,721	\$0	\$0	\$41,360
97 FD 310 Self Insurance Dental	0	3,497	0	0	0	3,497
98 FD 313.821 Motor Pool	1,170	1,356	752	0	0	3,278
99 FD 313.829 Vehicle Maint	4,143	4,802	0	0	0	8,945
101 FD 324 Regional Water Fund	4,803	5,567	620	0	0	10,990
102 FD 325 Sewer Utility	5,013	5,811	10,947	0	0	21,770
103 FD 328 Douglas County Water Utility	12,421	14,398	16,535	0	0	43,353
104 FD 360 Airport Enterprise Fund	6,990	3,147	0	0	0	10,138
107 FD 410 County Construction	0	6,460	0	0	0	6,460
109 FD 430 Regional Transportation	20,493	12,051	4,881	0	0	37,425
113 FD 605 DC Redev Admin	0	3,506	0	0	0	3,506
115 FD 610 Gardnerville Town	0	6,829	0	0	0	6,829
116 FD 611 Gardnerville Health & San	0	5,986	0	0	0	5,986
118 FD 614 Gardnerville Ad Val Cap Proj	0	16	0	0	0	16
119 FD 620 Genoa Town	777	1,915	0	0	0	2,692
122 FD 630 Minden Town	2,330	7,267	0	0	0	9,597
124 FD 635 Minden Trash	0	4,938	0	0	0	4,938
125 FD 636 Minden Cap Equip	0	91	0	0	0	91
126 FD 639 Minden Water Utility	0	3,990	0	0	0	3,990
127 FD 640 Minden Town Water	0	15,781	0	0	0	15,781
128 FD 650 EFPD	0	7,273	0	0	16,115	23,388
129 FD 653 Paramedic District	0	9,994	0	0	0	9,994
131 All Other	24,078	0	0	0	0	24,078
Total	\$621,889	\$456,481	\$282,267	\$22,128	\$16,115	\$1,398,881

101-152 GIS/IT Customer Service Nature and Extent of Services

The Geographic Information Systems (GIS) Division primarily serves other County departments through the creation and maintenance of various spatial and tabular data-sets, integration of department databases with spatial data, development of customized applications for departmental use, and training in GIS and other geo-spatial applications. The production of custom hard-copy maps for County departments, as well as for the general public.

Costs are allocated as follows:

GIS - These costs are associated GIS services performed on behalf of the County. Costs are allocated based on the number of hours spent by Department and Fund.

External Clients - Costs have not been allocated.

TSD Service Center - Costs have not been allocated.

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FY 2021/2022 based on FY 2018/2019 actuals
3/26/2021

A. Department Costs

Dept:6 101-152 GIS/IT Customer Service

Description		Amount	General Admin	GIS	External Clients	TSD Service Center
Personnel Costs						
Salaries	S1	163,307	7,120	84,119	21,116	50,952
<i>Salary % Split</i>			<i>4.36%</i>	<i>51.51%</i>	<i>12.93%</i>	<i>31.20%</i>
Benefits	S	71,592	3,121	36,877	9,257	22,337
Subtotal - Personnel Costs		234,899	10,242	120,996	30,372	73,288
Services & Supplies Cost						
Services & Supplies	S	158,415	6,907	81,599	20,483	49,425
Subtotal - Services & Supplies		158,415	6,907	81,599	20,483	49,425
Department Cost Total		393,313	17,148	202,596	50,855	122,714
Adjustments to Cost						
Subtotal - Adjustments		0	0	0	0	0
Total Costs After Adjustments		393,313	17,148	202,596	50,855	122,714
General Admin Distribution			(17,148)	9,236	2,318	5,594
Grand Total		\$393,313		\$211,832	\$53,174	\$128,308
				not allocated	not allocated	

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3/26/2021

B. Incoming Costs - (Default Spread Salary%)

Dept:6 101-152 GIS/IT Customer Service

Department	First Incoming	Second Incoming	GIS	External Clients	TSD Service Center
1 Communications	\$3,311	\$0	\$1,783	\$448	\$1,080
Subtotal - Building Depreciation	3,311	0	1,783	448	1,080
3 Risk Management	4,747	305	2,721	683	1,648
3 Investment Service Fee	75	5	43	11	26
Subtotal - 101-191 General Services	4,822	310	2,764	694	1,674
5 County Manager	1,462	345	973	244	589
5 CM Direct Supervision	4,043	956	2,692	676	1,631
5 Technology Services	9,015	2,049	5,959	1,496	3,609
Subtotal - 101-122 County Administrati	14,520	3,350	9,624	2,416	5,830
6 GIS	0	33,030	17,790	4,466	10,775
Subtotal - 101-152 GIS/IT Customer Se	0	33,030	17,790	4,466	10,775
8 Cash Receipts	0	193	104	26	63
Subtotal - 101-186 Treasurer	0	193	104	26	63
9 TSD Service Desk	0	123	66	17	40
9 Card Access	0	147	79	20	48
9 Network/App User Accounts	0	885	477	120	289
9 Remote Access	0	387	208	52	126
9 Telephone	0	508	273	69	166
9 Cellular Devices	0	169	91	23	55
9 Email & Calendars	0	567	306	77	185
9 File Sharing & Storage	0	2,232	1,202	302	728
9 Extranet	0	187	101	25	61
9 Infrastructure	0	2,107	1,135	285	687
9 Dept Software	0	11,841	6,378	1,601	3,863
Subtotal - 101-192 Technology Service	0	19,153	10,315	2,589	6,248
10 Labor Relations	0	259	140	35	85
10 Staff Development	0	559	301	76	182
10 Benefits Administration	0	697	375	94	227
10 Classification & Compensation	0	306	165	41	100

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3/26/2021

B. Incoming Costs - (Default Spread Salary%)

Dept:6 101-152 GIS/IT Customer Service

Department	First Incoming	Second Incoming	GIS	External Clients	TSD Service Center
Subtotal - 101-194 Human Resources	\$0	\$1,821	\$980	\$246	\$594
11 Civil	0	1,329	716	180	434
Subtotal - 101-341 District Attorney	0	1,329	716	180	434
12 Building Maintenance	0	2,481	1,336	335	809
12 Janitorial Services	0	1,259	678	170	411
Subtotal - 101-521 Building Services	0	3,740	2,014	506	1,220
13 Insurance Administration	0	2,441	1,314	330	796
Subtotal - FD 309 Risk Management	0	2,441	1,314	330	796
14 Acctng & Financial Reporting	0	761	410	103	248
14 Operating & Capital Budgets	0	1,092	588	148	356
14 Accounts Payable	0	966	520	131	315
14 Payroll	0	1,278	688	173	417
14 Capital Asset Accounting	0	25	13	3	8
14 Strategic Planning Support	0	31	17	4	10
Subtotal - 101-172 Finance	0	4,152	2,236	561	1,355
Total Incoming	22,653	69,519	49,642	12,461	30,069
C. Total Allocated		\$485,485	\$261,474	\$65,635	\$158,377
			53.86%	13.52%	32.62%

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GIS Allocations

Dept:6 101-152 GIS/IT Customer Service

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
5 101-122 County Administration	120.00	1.92%	\$4,308	\$0	\$4,308	\$0	\$4,308
6 101-152 GIS/IT Customer Service	920.00	14.74%	33,030	0	33,030	0	33,030
8 101-186 Treasurer	54.00	0.87%	1,939	0	1,939	389	2,328
9 101-192 Technology Services	8.00	0.13%	287	0	287	58	345
11 101-341 District Attorney	8.00	0.13%	287	0	287	58	345
12 101-521 Building Services	25.00	0.40%	898	0	898	180	1,078
18 101-162 Assessor	960.00	15.38%	34,466	0	34,466	6,912	41,379
19 101-174 Recorder	20.00	0.32%	718	0	718	144	862
25 101-211 Sheriff Administration	56.00	0.90%	2,011	0	2,011	403	2,414
39 101-281 Emergency Operation	48.00	0.77%	1,723	0	1,723	346	2,069
58 101-511 Community Development Adr	484.75	7.77%	17,404	0	17,404	3,490	20,894
59 101-512 Community Dev Bldg Dept	484.75	7.77%	17,404	0	17,404	3,490	20,894
60 101-513 Community Dev Planning	484.75	7.77%	17,404	0	17,404	3,490	20,894
61 101-514 Community Dev Engineering	484.75	7.77%	17,404	0	17,404	3,490	20,894
70 FD 211 Solid Waste Mgmt	9.51	0.15%	341	0	341	68	410
77 FD 232 Road Operating	46.82	0.75%	1,681	0	1,681	337	2,018
83 FD 234.810 Recreation	56.00	0.90%	2,011	0	2,011	403	2,414
89 FD 236 Tahoe-Douglas Transit District	6.11	0.10%	219	0	219	44	263
94 FD 255 911 Emergency Svcs	344.00	5.51%	12,350	0	12,350	2,477	14,827
98 FD 313.821 Motor Pool	8.16	0.13%	293	0	293	59	352
99 FD 313.829 Vehicle Maint	28.89	0.46%	1,037	0	1,037	208	1,245
101 FD 324 Regional Water Fund	33.49	0.54%	1,202	0	1,202	241	1,444
102 FD 325 Sewer Utility	34.95	0.56%	1,255	0	1,255	252	1,506
103 FD 328 Douglas County Water Utility	86.60	1.39%	3,109	0	3,109	624	3,733
109 FD 430 Regional Transportation	72.48	1.16%	2,602	0	2,602	522	3,124
115 FD 610 Gardnerville Town	5.00	0.08%	180	0	180	36	216
122 FD 630 Minden Town	8.00	0.13%	287	0	287	58	345
128 FD 650 EFPD	24.00	0.38%	862	0	862	173	1,034
131 All Other	1,318.00	21.12%	47,320	0	47,320	9,490	56,810
Subtotal	6,240.00	100.00%	224,032	0	224,032	37,442	261,474
Direct Bills					0		0
Total					\$224,032		\$261,474

Basis Units: # of hours by Dept or Fund
Source:

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Allocation Summary

Dept:6 101-152 GIS/IT Customer Service

Department	GIS	External Clients	TSD Service Center	Total
5 101-122 County Administration	\$4,308	\$0	\$0	\$4,308
6 101-152 GIS/IT Customer Service	33,030	0	0	33,030
8 101-186 Treasurer	2,328	0	0	2,328
9 101-192 Technology Services	345	0	0	345
11 101-341 District Attorney	345	0	0	345
12 101-521 Building Services	1,078	0	0	1,078
18 101-162 Assessor	41,379	0	0	41,379
19 101-174 Recorder	862	0	0	862
25 101-211 Sheriff Administration	2,414	0	0	2,414
39 101-281 Emergency Operation	2,069	0	0	2,069
58 101-511 Community Development Adr	20,894	0	0	20,894
59 101-512 Community Dev Bldg Dept	20,894	0	0	20,894
60 101-513 Community Dev Planning	20,894	0	0	20,894
61 101-514 Community Dev Engineering	20,894	0	0	20,894
70 FD 211 Solid Waste Mgmt	410	0	0	410
77 FD 232 Road Operating	2,018	0	0	2,018
83 FD 234.810 Recreation	2,414	0	0	2,414
89 FD 236 Tahoe-Douglas Transit District	263	0	0	263
94 FD 255 911 Emergency Svcs	14,827	0	0	14,827
98 FD 313.821 Motor Pool	352	0	0	352
99 FD 313.829 Vehicle Maint	1,245	0	0	1,245
101 FD 324 Regional Water Fund	1,444	0	0	1,444
102 FD 325 Sewer Utility	1,506	0	0	1,506
103 FD 328 Douglas County Water Utility	3,733	0	0	3,733
109 FD 430 Regional Transportation	3,124	0	0	3,124
115 FD 610 Gardnerville Town	216	0	0	216
122 FD 630 Minden Town	345	0	0	345
128 FD 650 EFPD	1,034	0	0	1,034
131 All Other	56,810	0	0	56,810
Total	\$261,474	\$0	\$0	\$261,474

101-182 Clerk Nature and Extent of Services

The County Clerk's office is responsible for the preparation (draft, compile and post) of agendas and maintains the Internet calendars with agendas for County Commissioner, Board of Equalization, Planning Commission and Debt Management Commission meetings. The County Clerk's office maintains files and original copies of County Ordinances and Resolutions as well as research and apply Nevada Revised Statutes and County Ordinances. This office also works with the District Attorney, State and Federal agencies regarding child support payments, issues marriage and dog licenses, registers voters and issues voter registration cards, files fictitious firm names and maintains the corresponding computer database, files notary bonds and provides Public Notary service, and take passport pictures and processes passport applications. As the Clerk/Treasurer is an elected official, the salary and benefits are not allocated throughout the county.

Costs are allocated as follows:

Clerk to the Board of Commissioners - Costs have been allocated based on the number of agenda items by General Fund Departments or Funds.

Clerk to Other Boards - Costs have not been allocated.

Planning Commission - Costs have been allocated directly to Community Development Planning.

Board of Equalization - Costs have not been allocated.

**101-182 Clerk
Nature and Extent of Services (continued)**

Dog Licenses - Costs have been allocated directly to Animal Care Services.

General Government - Costs have not been allocated.

Elections - Costs have not been allocated.

Treasurer - Costs have been allocated directly to the Treasurer.

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A. Department Costs

Dept:7 101-182 Clerk

Description		Amount	General Admin	Clerk to the Board of Comm	Clerk to Other Boards	Planning Commission	Board of Equalization	Dog Licenses	General Government	Elections
Personnel Costs										
Salaries	S1	231,002	33,472	1,409	1,409	1,987	1,247	5,198	59,136	49,550
<i>Salary % Split</i>			<i>14.49%</i>	<i>.61%</i>	<i>.61%</i>	<i>.86%</i>	<i>.54%</i>	<i>2.25%</i>	<i>25.60%</i>	<i>21.45%</i>
Benefits	S	102,570	14,862	626	626	882	554	2,308	26,258	22,001
Subtotal - Personnel Costs		333,572	48,335	2,035	2,035	2,869	1,801	7,505	85,394	71,551
Services & Supplies Cost										
Services & Supplies	S	16,677	2,417	102	102	143	90	375	4,269	3,577
Board of Equalization Comp	P	865	0	0	0	0	865	0	0	0
Subtotal - Services & Supplies		17,542	2,417	102	102	143	955	375	4,269	3,577
Department Cost Total		351,114	50,751	2,137	2,137	3,012	2,756	7,881	89,664	75,128
Adjustments to Cost										
Subtotal - Adjustments		0	0	0	0	0	0	0	0	0
Total Costs After Adjustments		351,114	50,751	2,137	2,137	3,012	2,756	7,881	89,664	75,128
General Admin Distribution			(50,751)	362	362	510	320	1,335	15,194	12,731
Grand Total		\$351,114		\$2,499	\$2,499	\$3,523	\$3,077	\$9,216	\$104,858	\$87,859
				not allocated	not allocated	not allocated	not allocated	not allocated	not allocated	not allocated

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Dept:7 101-182 Clerk

A. Department Costs

Description		Amount	Treasurer
Personnel Costs			
Salaries	S1	231,002	77,594
<i>Salary % Split</i>			<i>33.59%</i>
Benefits	S	102,570	34,453
Subtotal - Personnel Costs		333,572	112,047
Services & Supplies Cost			
Services & Supplies	S	16,677	5,602
Board of Equalization Comp	P	865	0
Subtotal - Services & Supplies		17,542	5,602
Department Cost Total		351,114	117,649
Adjustments to Cost			
Subtotal - Adjustments		0	0
Total Costs After Adjustments		351,114	117,649
General Admin Distribution			19,936
Grand Total		\$351,114	\$137,585

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B. Incoming Costs - (Default Spread Salary%)

Dept:7 101-182 Clerk

Department	First Incoming	Second Incoming	Clerk to the Board of Comm	Clerk to Other Boards	Planning Commission	Board of Equalization	Dog Licenses	General Government	Elections	Treasurer
1 Administration Bldg	\$12,107	\$0	\$86	\$86	\$122	\$76	\$319	\$3,624	\$3,037	\$4,756
Subtotal - Building Depreciation	12,107	0	86	86	122	76	319	3,624	3,037	4,756
3 Postage	6,422	439	49	49	69	43	181	2,054	1,721	2,695
3 Paper Supplies	69	4	1	1	1	0	2	22	19	29
3 Risk Management	6,740	433	51	51	72	45	189	2,148	1,799	2,818
3 Investment Service Fee	107	7	1	1	1	1	3	34	29	45
Subtotal - 101-191 General Services	13,339	884	101	101	143	90	374	4,258	3,568	5,587
4 Images Scanned	59,582	13,750	523	523	738	463	1,930	21,954	18,395	28,806
4 Boxes Deleted/Destroyed	1,741	321	15	15	21	13	54	617	517	810
4 Records Delivered	123	30	1	1	2	1	4	46	38	60
Subtotal - 101-195 Records Managemε	61,445	14,101	539	539	760	477	1,988	22,617	18,951	29,676
5 County Manager	1,308	308	12	12	16	10	43	484	405	635
Subtotal - 101-122 County Administrati	1,308	308	12	12	16	10	43	484	405	635
8 Cash Receipts	0	56,790	405	405	571	359	1,494	17,002	14,246	22,308
Subtotal - 101-186 Treasurer	0	56,790	405	405	571	359	1,494	17,002	14,246	22,308
9 TSD Service Desk	0	175	1	1	2	1	5	52	44	69
9 Network/App User Accounts	0	1,257	9	9	13	8	33	376	315	494
9 Remote Access	0	903	6	6	9	6	24	270	226	355
9 A/V & Meeting Services	0	407	3	3	4	3	11	122	102	160
9 Email & Calendars	0	756	5	5	8	5	20	226	190	297
9 File Sharing & Storage	0	1,429	10	10	14	9	38	428	358	561
9 Extranet	0	266	2	2	3	2	7	79	67	104
9 Software & Applications	0	4,725	34	34	48	30	124	1,415	1,185	1,856
9 Infrastructure	0	2,992	21	21	30	19	79	896	750	1,175
9 Dept Software	0	165	1	1	2	1	4	49	41	65
Subtotal - 101-192 Technology Service	0	13,074	93	93	131	83	344	3,914	3,280	5,136
10 Recruitment & Selection	0	8,381	60	60	84	53	221	2,509	2,102	3,292
10 Labor Relations	0	368	3	3	4	2	10	110	92	145
10 Staff Development	0	793	6	6	8	5	21	238	199	312

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B. Incoming Costs - (Default Spread Salary%)

Dept:7 101-182 Clerk

Department	First Incoming	Second Incoming	Clerk to the Board of Comm	Clerk to Other Boards	Planning Commission	Board of Equalization	Dog Licenses	General Government	Elections	Treasurer
10 Benefits Administration	\$0	\$990	\$7	\$7	\$10	\$6	\$26	\$296	\$248	\$389
10 Classification & Compensation	0	434	3	3	4	3	11	130	109	170
Subtotal - 101-194 Human Resources	0	10,966	78	78	110	69	289	3,283	2,751	4,308
11 Civil	0	2,876	21	21	29	18	76	861	721	1,130
Subtotal - 101-341 District Attorney	0	2,876	21	21	29	18	76	861	721	1,130
12 Building Maintenance	0	6,990	50	50	70	44	184	2,093	1,753	2,746
12 Utilities	0	5,890	42	42	59	37	155	1,763	1,477	2,314
12 Janitorial Services	0	3,342	24	24	34	21	88	1,000	838	1,313
Subtotal - 101-521 Building Services	0	16,222	116	116	163	102	427	4,857	4,069	6,372
13 Insurance Administration	0	3,466	25	25	35	22	91	1,038	869	1,361
Subtotal - FD 309 Risk Management	0	3,466	25	25	35	22	91	1,038	869	1,361
14 Acctng & Financial Reporting	0	681	5	5	7	4	18	204	171	267
14 Operating & Capital Budgets	0	976	7	7	10	6	26	292	245	384
14 Accounts Payable	0	704	5	5	7	4	19	211	177	276
14 Payroll	0	1,815	13	13	18	11	48	543	455	713
14 Strategic Planning Support	0	28	0	0	0	0	1	8	7	11
Subtotal - 101-172 Finance	0	4,203	30	30	42	27	111	1,258	1,054	1,651
Total Incoming	88,199	122,889	1,506	1,506	2,123	1,333	5,554	63,196	52,951	82,920
C. Total Allocated		\$562,202	\$4,004	\$4,004	\$5,646	\$4,410	\$14,770	\$168,053	\$140,810	\$220,504
			0.71%	0.71%	1.00%	0.78%	2.63%	29.89%	25.05%	39.22%

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Clerk to the Board of Comm Allocations

Dept:7 101-182 Clerk

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
5 101-122 County Administration	153.00	18.35%	\$574	\$0	\$574	\$0	\$574
8 101-186 Treasurer	74.00	8.87%	278	0	278	95	373
9 101-192 Technology Services	13.00	1.56%	49	0	49	17	65
10 101-194 Human Resources	39.00	4.68%	146	0	146	50	196
11 101-341 District Attorney	41.00	4.92%	154	0	154	53	207
12 101-521 Building Services	4.62	0.55%	17	0	17	6	23
14 101-172 Finance	80.00	9.59%	300	0	300	103	403
15 101-112 County Commissioners	15.00	1.80%	56	0	56	19	76
17 101-124 Economic Development	10.00	1.20%	38	0	38	13	50
18 101-162 Assessor	3.00	0.36%	11	0	11	4	15
19 101-174 Recorder	13.00	1.56%	49	0	49	17	65
25 101-211 Sheriff Administration	16.00	1.92%	60	0	60	21	81
39 101-281 Emergency Operation	12.00	1.44%	45	0	45	15	60
40 101-311 Court Clerks	3.00	0.36%	11	0	11	4	15
44 101-327 Public Guardian	4.00	0.48%	15	0	15	5	20
45 101-328 Public Administrator	1.00	0.12%	4	0	4	1	5
55 101-382 Tahoe Constable	3.00	0.36%	11	0	11	4	15
58 101-511 Community Development Adn	36.50	4.38%	137	0	137	47	184
59 101-512 Community Dev Bldg Dept	36.50	4.38%	137	0	137	47	184
60 101-513 Community Dev Planning	36.50	4.38%	137	0	137	47	184
61 101-514 Community Dev Engineering	36.50	4.38%	137	0	137	47	184
70 FD 211 Solid Waste Mgmt	1.76	0.21%	7	0	7	2	9
74 FD 216 Social Services	33.00	3.96%	124	0	124	42	166
75 FD 222 Law Library	3.00	0.36%	11	0	11	4	15
77 FD 232 Road Operating	8.65	1.04%	32	0	32	11	44
83 FD 234.810 Recreation	36.00	4.32%	135	0	135	46	181
89 FD 236 Tahoe-Douglas Transit District	1.13	0.14%	4	0	4	1	6
91 FD 242 China Spring Youth Camp	5.00	0.60%	19	0	19	6	25
94 FD 255 911 Emergency Svcs	7.00	0.84%	26	0	26	9	35
96 FD 260 Senior Services	2.00	0.24%	8	0	8	3	10
98 FD 313.821 Motor Pool	1.51	0.18%	6	0	6	2	8
99 FD 313.829 Vehicle Maint	5.33	0.64%	20	0	20	7	27
101 FD 324 Regional Water Fund	6.18	0.74%	23	0	23	8	31
102 FD 325 Sewer Utility	6.45	0.77%	24	0	24	8	33
103 FD 328 Douglas County Water Utility	15.99	1.92%	60	0	60	21	81
104 FD 360 Airport Enterprise Fund	9.00	1.08%	34	0	34	12	45
109 FD 430 Regional Transportation	26.38	3.16%	99	0	99	34	133
119 FD 620 Genoa Town	1.00	0.12%	4	0	4	1	5
122 FD 630 Minden Town	3.00	0.36%	11	0	11	4	15
131 All Other	31.00	3.72%	116	0	116	40	156

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Clerk to the Board of Comm Allocations

Dept:7 101-182 Clerk

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
Subtotal	834.00	100.00%	3,128	0	3,128	877	4,004
Direct Bills					0		0
Total					\$3,128		\$4,004

Basis Units: # of agenda items by GF Dept or Fund
Source:

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Planning Commission Allocations

Dept:7 101-182 Clerk

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
60 101-513 Community Dev Planning	100	100.00%	\$4,410	\$0	\$4,410	\$1,236	\$5,646
Subtotal	100	100.00%	4,410	0	4,410	1,236	5,646
Direct Bills					0		0
Total					\$4,410		\$5,646

Basis Units: Direct to Community Planning & Dev
Source:

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Dog Licenses Allocations

Dept:7 101-182 Clerk

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
38 101-271 Animal Care & Services	100	100.00%	\$11,537	\$0	\$11,537	\$3,234	\$14,770
Subtotal	100	100.00%	11,537	0	11,537	3,234	14,770
Direct Bills					0		0
Total					\$11,537		\$14,770

Basis Units: Direct to Animal Care Services
Source:

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Treasurer Allocations

Dept:7 101-182 Clerk

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
8 101-186 Treasurer	100	100.00%	\$172,231	\$0	\$172,231	\$48,273	\$220,504
Subtotal	100	100.00%	172,231	0	172,231	48,273	220,504
Direct Bills					0		0
Total					\$172,231		\$220,504

Basis Units: Direct to Treasurer
Source:

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Allocation Summary

Dept:7 101-182 Clerk

Department	Clerk to the Board of Comm	Clerk to Other Boards	Planning Commission	Board of Equalization	Dog Licenses	General Government	Elections	Treasurer	Total
5 101-122 County Administration	\$574	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$574
8 101-186 Treasurer	373	0	0	0	0	0	0	220,504	220,877
9 101-192 Technology Services	65	0	0	0	0	0	0	0	65
10 101-194 Human Resources	196	0	0	0	0	0	0	0	196
11 101-341 District Attorney	207	0	0	0	0	0	0	0	207
12 101-521 Building Services	23	0	0	0	0	0	0	0	23
14 101-172 Finance	403	0	0	0	0	0	0	0	403
15 101-112 County Commissioners	76	0	0	0	0	0	0	0	76
17 101-124 Economic Development	50	0	0	0	0	0	0	0	50
18 101-162 Assessor	15	0	0	0	0	0	0	0	15
19 101-174 Recorder	65	0	0	0	0	0	0	0	65
25 101-211 Sheriff Administration	81	0	0	0	0	0	0	0	81
38 101-271 Animal Care & Services	0	0	0	0	14,770	0	0	0	14,770
39 101-281 Emergency Operation	60	0	0	0	0	0	0	0	60
40 101-311 Court Clerks	15	0	0	0	0	0	0	0	15
44 101-327 Public Guardian	20	0	0	0	0	0	0	0	20
45 101-328 Public Administrator	5	0	0	0	0	0	0	0	5
55 101-382 Tahoe Constable	15	0	0	0	0	0	0	0	15
58 101-511 Community Development Adn	184	0	0	0	0	0	0	0	184
59 101-512 Community Dev Bldg Dept	184	0	0	0	0	0	0	0	184
60 101-513 Community Dev Planning	184	0	5,646	0	0	0	0	0	5,829
61 101-514 Community Dev Engineering	184	0	0	0	0	0	0	0	184
70 FD 211 Solid Waste Mgmt	9	0	0	0	0	0	0	0	9
74 FD 216 Social Services	166	0	0	0	0	0	0	0	166
75 FD 222 Law Library	15	0	0	0	0	0	0	0	15
77 FD 232 Road Operating	44	0	0	0	0	0	0	0	44
83 FD 234.810 Recreation	181	0	0	0	0	0	0	0	181
89 FD 236 Tahoe-Douglas Transit District	6	0	0	0	0	0	0	0	6
91 FD 242 China Spring Youth Camp	25	0	0	0	0	0	0	0	25
94 FD 255 911 Emergency Svcs	35	0	0	0	0	0	0	0	35
96 FD 260 Senior Services	10	0	0	0	0	0	0	0	10
98 FD 313.821 Motor Pool	8	0	0	0	0	0	0	0	8
99 FD 313.829 Vehicle Maint	27	0	0	0	0	0	0	0	27
101 FD 324 Regional Water Fund	31	0	0	0	0	0	0	0	31
102 FD 325 Sewer Utility	33	0	0	0	0	0	0	0	33
103 FD 328 Douglas County Water Utility	81	0	0	0	0	0	0	0	81
104 FD 360 Airport Enterprise Fund	45	0	0	0	0	0	0	0	45
109 FD 430 Regional Transportation	133	0	0	0	0	0	0	0	133
119 FD 620 Genoa Town	5	0	0	0	0	0	0	0	5
122 FD 630 Minden Town	15	0	0	0	0	0	0	0	15
131 All Other	156	0	0	0	0	0	0	0	156

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Allocation Summary

Dept:7 101-182 Clerk

Department	Clerk to the Board of Comm	Clerk to Other Boards	Planning Commission	Board of Equalization	Dog Licenses	General Government	Elections	Treasurer	Total
Total	\$4,004	\$0	\$5,646	\$0	\$14,770	\$0	\$0	\$220,504	\$244,924

101-186 Treasurer Nature and Extent of Services

The Treasurer's office bills and collects taxes on real property in Douglas County and distributes the money to various tax entities. The office is responsible for the receipt and disbursement of County revenues and administers banking services and investment.

As the Clerk/Treasurer is an elected official, the salary and benefits are not allocated throughout the county.

Costs are allocated as follows:

Banking Fees - Costs have not been allocated.

Investments - Costs have not been allocated.

Cash Receipts - The costs are allocated based on the number of cash transactions by Department or Fund.

Room Tax - Costs have not been allocated.

Property Tax Collection - Costs have not been allocated.

General Government - Costs have not been allocated.

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A. Department Costs

Dept:8 101-186 Treasurer

Description		Amount	General Admin	Banking Fees	Investments	Cash Receipts	Room Tax	Property Tax Collection	General Government
Personnel Costs									
Salaries	S1	305,285	79,370	8,366	3,427	110,920	10,002	41,614	51,586
<i>Salary % Split</i>			<i>26.00%</i>	<i>2.74%</i>	<i>1.12%</i>	<i>36.33%</i>	<i>3.28%</i>	<i>13.63%</i>	<i>16.90%</i>
Benefits	S	135,370	35,194	3,710	1,519	49,184	4,435	18,453	22,874
Subtotal - Personnel Costs		440,654	114,564	12,076	4,946	160,104	14,437	60,067	74,460
Services & Supplies Cost									
Services & Supplies	S	17,994	4,678	493	202	6,538	590	2,453	3,041
Software Prog Maint	P	3,954	0	0	0	3,954	0	0	0
Bank Fees	D	39,503	0	0	0	0	0	0	0
Advertising	P	1,866	0	0	0	0	0	1,866	0
Printing & Binding	P	2,413	0	0	0	0	0	2,413	0
Tax Sale Expenditures	P	33,040	0	0	0	0	0	33,040	0
Elected Official Salary	D	86,267	0	0	0	0	0	0	0
Elected Official Benefits	D	44,181	0	0	0	0	0	0	0
Rev: Treasurer's Fees	S	(2,844)	(739)	(78)	(32)	(1,033)	(93)	(388)	(480)
Subtotal - Services & Supplies		226,374	3,939	415	170	9,459	496	39,384	2,560
Department Cost Total		667,029	118,503	12,491	5,116	169,563	14,934	99,451	77,020
Adjustments to Cost									
Bank Fees	D	(39,503)	0	0	0	0	0	0	0
Elected Official Salary	D	(86,267)	0	0	0	0	0	0	0
Elected Official Benefits	D	(44,181)	0	0	0	0	0	0	0
Subtotal - Adjustments		(169,951)	0	0	0	0	0	0	0
Total Costs After Adjustments		497,078	118,503	12,491	5,116	169,563	14,934	99,451	77,020
General Admin Distribution			(118,503)	4,388	1,797	58,183	5,247	21,829	27,059
Grand Total		\$497,078		\$16,879	\$6,914	\$227,746	\$20,180	\$121,280	\$104,079
				not allocated	not allocated		not allocated	not allocated	not allocated

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B. Incoming Costs - (Default Spread Salary%)

Dept:8 101-186 Treasurer

Department	First Incoming	Second Incoming	Banking Fees	Investments	Cash Receipts	Room Tax	Property Tax Collection	General Government
1 Administration Bldg	\$12,111	\$0	\$448	\$184	\$5,946	\$536	\$2,231	\$2,765
Subtotal - Building Depreciation	12,111	0	448	184	5,946	536	2,231	2,765
2 Equipment Depreciation	14,939	0	553	227	7,335	661	2,752	3,411
Subtotal - Equipment Depreciation	14,939	0	553	227	7,335	661	2,752	3,411
3 Postage	5,438	372	215	88	2,853	257	1,070	1,327
3 Paper Supplies	112	7	4	2	59	5	22	27
3 Risk Management	11,540	742	455	186	6,030	544	2,262	2,804
3 Investment Service Fee	183	12	7	3	96	9	36	44
Subtotal - 101-191 General Services	17,274	1,132	682	279	9,037	815	3,390	4,203
4 Boxes Deleted/Destroyed	145	27	6	3	84	8	32	39
Subtotal - 101-195 Records Management	145	27	6	3	84	8	32	39
5 Commission	44,959	12,517	2,128	872	28,220	2,545	10,587	13,124
5 County Manager	2,348	553	107	44	1,425	128	534	663
Subtotal - 101-122 County Administration	47,307	13,071	2,236	916	29,644	2,673	11,122	13,787
6 GIS	1,939	389	86	35	1,143	103	429	531
Subtotal - 101-152 GIS/IT Customer Services	1,939	389	86	35	1,143	103	429	531
7 Clerk to the Board of Comm	278	95	14	6	183	17	69	85
7 Treasurer	172,231	48,273	8,166	3,345	108,263	9,763	40,618	50,350
Subtotal - 101-182 Clerk	172,508	48,369	8,180	3,350	108,446	9,779	40,686	50,435
8 Cash Receipts	0	22,743	842	345	11,166	1,007	4,189	5,193
Subtotal - 101-186 Treasurer	0	22,743	842	345	11,166	1,007	4,189	5,193
9 TSD Service Desk	0	299	11	5	147	13	55	68
9 Card Access	0	880	33	13	432	39	162	201
9 Network/App User Accounts	0	2,152	80	33	1,057	95	396	491
9 Telephone	0	1,523	56	23	748	67	281	348
9 A/V & Meeting Services	0	407	15	6	200	18	75	93
9 Email & Calendars	0	1,324	49	20	650	59	244	302

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B. Incoming Costs - (Default Spread Salary%)

Dept:8 101-186 Treasurer

Department	First Incoming	Second Incoming	Banking Fees	Investments	Cash Receipts	Room Tax	Property Tax Collection	General Government
9 File Sharing & Storage	\$0	\$1,444	\$53	\$22	\$709	\$64	\$266	\$330
9 Extranet	0	455	17	7	223	20	84	104
9 Software & Applications	0	4,725	175	72	2,320	209	870	1,079
9 Infrastructure	0	5,122	190	78	2,515	227	944	1,170
9 Dept Software	0	1,571	58	24	771	70	289	359
Subtotal - 101-192 Technology Service	0	19,902	737	302	9,772	881	3,666	4,544
10 Recruitment & Selection	0	824	31	13	405	36	152	188
10 Labor Relations	0	630	23	10	309	28	116	144
10 Staff Development	0	1,358	50	21	667	60	250	310
10 Benefits Administration	0	1,695	63	26	832	75	312	387
10 Classification & Compensation	0	743	28	11	365	33	137	170
Subtotal - 101-194 Human Resources	0	5,251	194	80	2,578	232	967	1,199
12 Building Maintenance	0	6,993	259	106	3,433	310	1,288	1,597
12 Utilities	0	5,890	218	89	2,892	261	1,085	1,345
12 Janitorial Services	0	3,342	124	51	1,641	148	616	763
Subtotal - 101-521 Building Services	0	16,224	601	246	7,966	718	2,989	3,705
13 Insurance Administration	0	5,934	220	90	2,913	263	1,093	1,355
Subtotal - FD 309 Risk Management	0	5,934	220	90	2,913	263	1,093	1,355
14 Acctng & Financial Reporting	0	1,222	45	19	600	54	225	279
14 Operating & Capital Budgets	0	1,753	65	27	861	78	323	400
14 Accounts Payable	0	994	37	15	488	44	183	227
14 Payroll	0	3,107	115	47	1,525	138	572	709
14 Capital Asset Accounting	0	25	1	0	12	1	5	6
14 Strategic Planning Support	0	50	2	1	24	2	9	11
Subtotal - 101-172 Finance	0	7,150	265	108	3,511	317	1,317	1,633
Total Incoming	266,222	140,190	15,050	6,164	199,541	17,994	74,862	92,801
C. Total Allocated		\$903,490	\$31,930	\$13,078	\$427,286	\$38,174	\$196,142	\$196,880
			3.53%	1.45%	47.29%	4.23%	21.71%	21.79%

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Cash Receipts Allocations

Dept:8 101-186 Treasurer

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
6 101-152 GIS/IT Customer Service	42.00	0.05%	\$193	\$0	\$193	\$0	\$193
7 101-182 Clerk	12,343.00	15.84%	56,790	0	56,790	0	56,790
8 101-186 Treasurer	4,943.00	6.34%	22,743	0	22,743	0	22,743
10 101-194 Human Resources	60.00	0.08%	276	0	276	68	344
11 101-341 District Attorney	15.00	0.02%	69	0	69	17	86
12 101-521 Building Services	26.56	0.03%	122	0	122	30	152
18 101-162 Assessor	52.00	0.07%	239	0	239	59	298
19 101-174 Recorder	2,846.00	3.65%	13,094	0	13,094	3,234	16,328
23 101-190 Telecommunications	30.00	0.04%	138	0	138	34	172
25 101-211 Sheriff Administration	912.00	1.17%	4,196	0	4,196	1,036	5,232
28 101-215 Sheriff-Jail	322.00	0.41%	1,482	0	1,482	366	1,847
38 101-271 Animal Care & Services	860.00	1.10%	3,957	0	3,957	977	4,934
40 101-311 Court Clerks	373.00	0.48%	1,716	0	1,716	424	2,140
43 101-325 CASA	2.00	0.00%	9	0	9	2	11
48 101-361 Juvenile Probation	330.00	0.42%	1,518	0	1,518	375	1,893
51 101-371 East Fork Justice Court	290.00	0.37%	1,334	0	1,334	329	1,664
52 101-372 Tahoe Justice Court	229.00	0.29%	1,054	0	1,054	260	1,314
53 101-373 Alternative Sentencing	93.00	0.12%	428	0	428	106	534
55 101-382 Tahoe Constable	81.00	0.10%	373	0	373	92	465
58 101-511 Community Development Adm	1,908.00	2.45%	8,779	0	8,779	2,168	10,946
66 101-881 Weed Control	1,074.00	1.38%	4,941	0	4,941	1,220	6,162
68 FD 202 Nv Coop Extension	26.00	0.03%	120	0	120	30	149
70 FD 211 Solid Waste Mgmt	10.10	0.01%	46	0	46	11	58
74 FD 216 Social Services	561.00	0.72%	2,581	0	2,581	637	3,219
76 FD 224 Library	246.00	0.32%	1,132	0	1,132	279	1,411
77 FD 232 Road Operating	52.50	0.07%	242	0	242	60	301
78 FD 234.801 Room Tax Admin	120.00	0.15%	552	0	552	136	688
83 FD 234.810 Recreation	3,463.00	4.44%	15,933	0	15,933	3,935	19,868
85 FD 234.812 Kahle Comm Center	2,161.00	2.77%	9,943	0	9,943	2,455	12,398
89 FD 236 Tahoe-Douglas Transit District	6.50	0.01%	30	0	30	7	37
91 FD 242 China Spring Youth Camp	36.00	0.05%	166	0	166	41	207
94 FD 255 911 Emergency Svcs	53.00	0.07%	244	0	244	60	304
96 FD 260 Senior Services	810.00	1.04%	3,727	0	3,727	920	4,647
98 FD 313.821 Motor Pool	8.67	0.01%	40	0	40	10	50
99 FD 313.829 Vehicle Maint	30.69	0.04%	141	0	141	35	176
101 FD 324 Regional Water Fund	47.24	0.06%	217	0	217	54	271
102 FD 325 Sewer Utility	49.30	0.06%	227	0	227	56	283
103 FD 328 Douglas County Water Utility	122.17	0.16%	562	0	562	139	701
109 FD 430 Regional Transportation	81.26	0.10%	374	0	374	92	466
115 FD 610 Gardnerville Town	647.00	0.83%	2,977	0	2,977	735	3,712
119 FD 620 Genoa Town	204.00	0.26%	939	0	939	232	1,170
122 FD 630 Minden Town	628.00	0.81%	2,889	0	2,889	714	3,603
131 All Other	41,714.00	53.54%	191,924	0	191,924	47,395	239,319

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Cash Receipts Allocations

Dept:8 101-186 Treasurer

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
Subtotal	77,908.99	100.00%	358,456	0	358,456	68,831	427,286
Direct Bills					0		0
Total					\$358,456		\$427,286

Basis Units: Number of transactions by Dept/Fund
Source:

Douglas County
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Allocation Summary

Dept:8 101-186 Treasurer

Department	Banking Fees	Investments	Cash Receipts	Room Tax	Property Tax Collection	General Government	Total
6 101-152 GIS/IT Customer Service	\$0	\$0	\$193	\$0	\$0	\$0	\$193
7 101-182 Clerk	0	0	56,790	0	0	0	56,790
8 101-186 Treasurer	0	0	22,743	0	0	0	22,743
10 101-194 Human Resources	0	0	344	0	0	0	344
11 101-341 District Attorney	0	0	86	0	0	0	86
12 101-521 Building Services	0	0	152	0	0	0	152
18 101-162 Assessor	0	0	298	0	0	0	298
19 101-174 Recorder	0	0	16,328	0	0	0	16,328
23 101-190 Telecommunications	0	0	172	0	0	0	172
25 101-211 Sheriff Administration	0	0	5,232	0	0	0	5,232
28 101-215 Sheriff-Jail	0	0	1,847	0	0	0	1,847
38 101-271 Animal Care & Services	0	0	4,934	0	0	0	4,934
40 101-311 Court Clerks	0	0	2,140	0	0	0	2,140
43 101-325 CASA	0	0	11	0	0	0	11
48 101-361 Juvenile Probation	0	0	1,893	0	0	0	1,893
51 101-371 East Fork Justice Court	0	0	1,664	0	0	0	1,664
52 101-372 Tahoe Justice Court	0	0	1,314	0	0	0	1,314
53 101-373 Alternative Sentencing	0	0	534	0	0	0	534
55 101-382 Tahoe Constable	0	0	465	0	0	0	465
58 101-511 Community Development Adm	0	0	10,946	0	0	0	10,946
66 101-881 Weed Control	0	0	6,162	0	0	0	6,162
68 FD 202 Nv Coop Extension	0	0	149	0	0	0	149
70 FD 211 Solid Waste Mgmt	0	0	58	0	0	0	58
74 FD 216 Social Services	0	0	3,219	0	0	0	3,219
76 FD 224 Library	0	0	1,411	0	0	0	1,411
77 FD 232 Road Operating	0	0	301	0	0	0	301
78 FD 234.801 Room Tax Admin	0	0	688	0	0	0	688
83 FD 234.810 Recreation	0	0	19,868	0	0	0	19,868
85 FD 234.812 Kahle Comm Center	0	0	12,398	0	0	0	12,398
89 FD 236 Tahoe-Douglas Transit District	0	0	37	0	0	0	37
91 FD 242 China Spring Youth Camp	0	0	207	0	0	0	207
94 FD 255 911 Emergency Svcs	0	0	304	0	0	0	304
96 FD 260 Senior Services	0	0	4,647	0	0	0	4,647
98 FD 313.821 Motor Pool	0	0	50	0	0	0	50
99 FD 313.829 Vehicle Maint	0	0	176	0	0	0	176
101 FD 324 Regional Water Fund	0	0	271	0	0	0	271
102 FD 325 Sewer Utility	0	0	283	0	0	0	283
103 FD 328 Douglas County Water Utility	0	0	701	0	0	0	701
109 FD 430 Regional Transportation	0	0	466	0	0	0	466
115 FD 610 Gardnerville Town	0	0	3,712	0	0	0	3,712
119 FD 620 Genoa Town	0	0	1,170	0	0	0	1,170

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Allocation Summary

Dept:8 101-186 Treasurer

Department	Banking Fees	Investments	Cash Receipts	Room Tax	Property Tax Collection	General Government	Total
122 FD 630 Minden Town	\$0	\$0	\$3,603	\$0	\$0	\$0	\$3,603
131 All Other	0	0	239,319	0	0	0	239,319
Total	\$0	\$0	\$427,286	\$0	\$0	\$0	\$427,286

101-192 Technology Services Nature and Extent of Services

The Technology Services Department (TSD) serves as the County's primary resource for technology guidance and is responsible for the planning, development, coordination, and support of the county's use of information technologies and enterprise data systems. The primary function is to provide internal technical support to County departments, elected officials, and partnering entities. TSD staff consults with personnel to ensure County technology needs are effectively identified, clearly understood, properly prioritized, and efficiently implemented and maintained.

Costs have been allocated as follows:

TSD Service Desk - Costs have been allocated based on the payroll cost per department/fund.

Card Access - Costs have been allocated based on the number of access cards issued by Department/Fund.

Network/App User Accounts - Costs have been allocated based on the payroll cost per department/fund.

Remote Access - Costs have been allocated based on the number of remote access users by Department/Fund.

Telephone - Costs have been allocated based on the number of telephone extensions by Department/Fund.

Cellular Devices - Costs have been allocated based on the number of cellular devices by Department/Fund.

AV & Meeting Services - Costs have been allocated based on the number of ticket hours by Department/Fund.

**101-192 Technology Services
Nature and Extent of Services (continued)**

Email & Calendars - Costs have been allocated based on the number of email accounts by Department/Fund.

File Sharing & Storage - Costs have been allocated based on the number of bytes used by Department/Fund.

Extranet - Costs have been allocated based on the payroll cost per department/fund.

Software & Applications - Costs have been allocated based on the number of workstations or mobile data computers by Department/Fund.

Infrastructure - Costs have been allocated based on the payroll cost per department/fund.

Radios - Costs have been allocated directly to Department 101-190 Telecommunications.

Department Software - These costs are associated with Software Program Maintenance that is directly attributable to specific departments.

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A. Department Costs

Dept:9 101-192 Technology Services

Description		Amount	General Admin	TSD Service Desk	Card Access	Network/App User Accounts	Remote Access	Telephone	Cellular Devices	A/V & Meeting Services
Personnel Costs										
Salaries	S1	532,451	0	0	7,827	69,858	20,286	48,985	24,652	1,225
<i>Salary % Split</i>			<i>.00%</i>	<i>.00%</i>	<i>1.47%</i>	<i>13.12%</i>	<i>3.81%</i>	<i>9.20%</i>	<i>4.63%</i>	<i>.23%</i>
Benefits	S	216,328	0	0	3,180	28,382	8,242	19,902	10,016	498
Subtotal - Personnel Costs		748,779	0	0	11,007	98,240	28,528	68,888	34,668	1,722
Services & Supplies Cost										
Telephone	D	97,592	0	0	0	0	0	0	0	0
Travel	P	2,825	0	1,152	27	240	69	168	84	169
Utilities	P	1,577	0	643	15	134	39	94	47	94
Advertising	P	395	395	0	0	0	0	0	0	0
Personnel Advertising	P	770	770	0	0	0	0	0	0	0
Software Prog Maint	P	257,471	0	7,261	0	5,587	8,368	0	0	0
Rents & Leases Equip	P	65,159	0	606	0	0	0	0	0	0
Memberships	P	851	851	0	0	0	0	0	0	0
Cellular Phones	P	9,929	0	0	0	0	0	0	9,929	0
Training & Education	P	5,854	0	2,388	55	496	144	348	175	350
Professional Services	P	36,485	0	0	0	18,243	0	0	0	0
Maint & Repair	P	58,063	0	0	8,686	0	0	0	0	5,934
Office Supplies	P	1,080	0	440	10	92	27	64	32	65
Small Equipment	P	29,844	0	12,890	0	0	0	0	0	2,579
Software	P	33,083	0	0	0	33,083	0	0	0	0
Public Data Access	P	62,877	0	0	0	0	0	0	0	0
Rev: GIS Service	S	(25,000)	0	0	(368)	(3,280)	(953)	(2,300)	(1,158)	(58)
Rev: GIS Maps	S	(6,031)	0	0	(89)	(791)	(230)	(555)	(279)	(14)
Rev: 911 Comm Svcs/Annual Fees	P	(17,558)	0	0	0	0	0	0	0	0
Subtotal - Services & Supplies		615,265	2,016	25,380	8,337	53,802	7,464	(2,181)	8,831	9,119
Department Cost Total		1,364,044	2,016	25,380	19,344	152,042	35,993	66,706	43,500	10,841
Adjustments to Cost										
Telephone	D	(97,592)	0	0	0	0	0	0	0	0

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A. Department Costs

Dept:9 101-192 Technology Services

Description	Amount	General Admin	TSD Service Desk	Card Access	Network/App User Accounts	Remote Access	Telephone	Cellular Devices	A/V & Meeting Services
Subtotal - Adjustments	(97,592)	0	0	0	0	0	0	0	0
Total Costs After Adjustments	1,266,452	2,016	25,380	19,344	152,042	35,993	66,706	43,500	10,841
General Admin Distribution		(2,016)	0	30	264	77	185	93	5
Grand Total	\$1,266,452		\$25,380	\$19,373	\$152,307	\$36,070	\$66,892	\$43,593	\$10,846

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A. Department Costs

Dept:9 101-192 Technology Services

Description		Amount	Email & Calendars	File Sharing & Storage	Extranet	Software & Applications	Infrastructure	Radios	Dept Software
Personnel Costs									
Salaries	S1	532,451	55,268	30,722	20,819	14,110	149,565	89,132	0
<i>Salary % Split</i>			<i>10.38%</i>	<i>5.77%</i>	<i>3.91%</i>	<i>2.65%</i>	<i>28.09%</i>	<i>16.74%</i>	<i>.00%</i>
Benefits	S	216,328	22,455	12,482	8,458	5,733	60,767	36,213	0
Subtotal - Personnel Costs		748,779	77,723	43,205	29,277	19,843	210,332	125,346	0
Services & Supplies Cost									
Telephone	D	97,592	0	0	0	0	0	0	0
Travel	P	2,825	208	123	71	0	514	0	0
Utilities	P	1,577	116	69	40	0	287	0	0
Advertising	P	395	0	0	0	0	0	0	0
Personnel Advertising	P	770	0	0	0	0	0	0	0
Software Prog Maint	P	257,471	27,884	5,587	1,107	112,901	0	0	88,776
Rents & Leases Equip	P	65,159	0	36,515	0	0	28,038	0	0
Memberships	P	851	0	0	0	0	0	0	0
Cellular Phones	P	9,929	0	0	0	0	0	0	0
Training & Education	P	5,854	430	255	148	0	1,064	0	0
Professional Services	P	36,485	0	0	0	0	18,243	0	0
Maint & Repair	P	58,063	0	0	0	0	43,443	0	0
Office Supplies	P	1,080	79	47	27	0	196	0	0
Small Equipment	P	29,844	0	1,492	0	0	12,884	0	0
Software	P	33,083	0	0	0	0	0	0	0
Public Data Access	P	62,877	0	0	0	0	62,877	0	0
Rev: GIS Service	S	(25,000)	(2,595)	(1,443)	(978)	(663)	(7,023)	(4,185)	0
Rev: GIS Maps	S	(6,031)	(626)	(348)	(236)	(160)	(1,694)	(1,010)	0
Rev: 911 Comm Svcs/Annual Fees	P	(17,558)	0	0	0	0	0	(17,558)	0
Subtotal - Services & Supplies		615,265	25,496	42,298	181	112,079	158,828	(22,753)	88,776
Department Cost Total		1,364,044	103,220	85,503	29,458	131,921	369,160	102,593	88,776
Adjustments to Cost									
Telephone	D	(97,592)	0	0	0	0	0	0	0

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A. Department Costs

Dept:9 101-192 Technology Services

Description	Amount	Email & Calendars	File Sharing & Storage	Extranet	Software & Applications	Infrastructure	Radios	Dept Software
Subtotal - Adjustments	(97,592)	0	0	0	0	0	0	0
Total Costs After Adjustments	1,266,452	103,220	85,503	29,458	131,921	369,160	102,593	88,776
General Admin Distribution		209	116	79	53	566	337	0
Grand Total	\$1,266,452	\$103,429	\$85,619	\$29,537	\$131,975	\$369,726	\$102,930	\$88,776

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3/26/2021

B. Incoming Costs - (Default Spread Salary%)

Dept:9 101-192 Technology Services

Department	First Incoming	Second Incoming	TSD Service Desk	Card Access	Network/App User Accounts	Remote Access	Telephone	Cellular Devices	A/V & Meeting Services	Email & Calendars
1 Administration Bldg	\$11,481	\$0	\$0	\$169	\$1,506	\$437	\$1,056	\$532	\$26	\$1,192
Subtotal - Building Depreciation	11,481	0	0	169	1,506	437	1,056	532	26	1,192
2 Equipment Depreciation	188,527	0	0	2,771	24,735	7,183	17,344	8,729	434	19,569
Subtotal - Equipment Depreciation	188,527	0	0	2,771	24,735	7,183	17,344	8,729	434	19,569
3 Risk Management	4,747	305	0	74	663	192	465	234	12	524
3 Investment Service Fee	75	5	0	1	11	3	7	4	0	8
Subtotal - 101-191 General Services	4,822	310	0	75	673	196	472	238	12	533
5 Commission	7,898	2,199	0	148	1,325	385	929	467	23	1,048
5 County Manager	5,262	1,240	0	96	853	248	598	301	15	675
5 CM Direct Supervision	4,043	956	0	73	656	190	460	231	11	519
5 Technology Services	9,015	2,049	0	163	1,452	422	1,018	512	25	1,148
Subtotal - 101-122 County Administrati	26,218	6,444	0	480	4,285	1,244	3,005	1,512	75	3,390
6 GIS	287	58	0	5	45	13	32	16	1	36
Subtotal - 101-152 GIS/IT Customer Se	287	58	0	5	45	13	32	16	1	36
7 Clerk to the Board of Comm	49	17	0	1	9	2	6	3	0	7
Subtotal - 101-182 Clerk	49	17	0	1	9	2	6	3	0	7
9 TSD Service Desk	0	123	0	2	16	5	11	6	0	13
9 Card Access	0	586	0	9	77	22	54	27	1	61
9 Network/App User Accounts	0	885	0	13	116	34	81	41	2	92
9 Remote Access	0	1,548	0	23	203	59	142	72	4	161
9 Telephone	0	5,247	0	77	688	200	483	243	12	545
9 Cellular Devices	0	1,012	0	15	133	39	93	47	2	105
9 A/V & Meeting Services	0	1,179	0	17	155	45	108	55	3	122
9 Email & Calendars	0	2,080	0	31	273	79	191	96	5	216
9 File Sharing & Storage	0	2,221	0	33	291	85	204	103	5	231
9 Extranet	0	187	0	3	25	7	17	9	0	19
9 Software & Applications	0	6,402	0	94	840	244	589	296	15	665
9 Infrastructure	0	2,107	0	31	276	80	194	98	5	219
Subtotal - 101-192 Technology Service	0	23,577	0	347	3,093	898	2,169	1,092	54	2,447
10 Recruitment & Selection	0	4,122	0	61	541	157	379	191	9	428

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B. Incoming Costs - (Default Spread Salary%)

Dept:9 101-192 Technology Services

Department	First Incoming	Second Incoming	TSD Service Desk	Card Access	Network/App User Accounts	Remote Access	Telephone	Cellular Devices	A/V & Meeting Services	Email & Calendars
10 Labor Relations	\$0	\$259	\$0	\$4	\$34	\$10	\$24	\$12	\$1	\$27
10 Staff Development	0	559	0	8	73	21	51	26	1	58
10 Benefits Administration	0	697	0	10	91	27	64	32	2	72
10 Classification & Compensation	0	306	0	4	40	12	28	14	1	32
Subtotal - 101-194 Human Resources	0	5,942	0	87	780	226	547	275	14	617
11 Civil	0	9,306	0	137	1,221	355	856	431	21	966
Subtotal - 101-341 District Attorney	0	9,306	0	137	1,221	355	856	431	21	966
12 Building Maintenance	0	6,629	0	97	870	253	610	307	15	688
12 Utilities	0	5,585	0	82	733	213	514	259	13	580
12 Janitorial Services	0	3,169	0	47	416	121	292	147	7	329
Subtotal - 101-521 Building Services	0	15,382	0	226	2,018	586	1,415	712	35	1,597
13 Insurance Administration	0	2,441	0	36	320	93	225	113	6	253
Subtotal - FD 309 Risk Management	0	2,441	0	36	320	93	225	113	6	253
14 Acctng & Financial Reporting	0	2,739	0	40	359	104	252	127	6	284
14 Operating & Capital Budgets	0	3,929	0	58	515	150	361	182	9	408
14 Accounts Payable	0	3,036	0	45	398	116	279	141	7	315
14 Payroll	0	1,278	0	19	168	49	118	59	3	133
14 Capital Asset Accounting	0	503	0	7	66	19	46	23	1	52
14 Strategic Planning Support	0	111	0	2	15	4	10	5	0	12
Subtotal - 101-172 Finance	0	11,596	0	170	1,521	442	1,067	537	27	1,204
Total Incoming	231,384	75,072	0	4,505	40,207	11,676	28,194	14,189	705	31,810
C. Total Allocated		\$1,572,908	\$25,380	\$23,878	\$192,514	\$47,746	\$95,086	\$57,782	\$11,551	\$135,239
			1.61%	1.52%	12.24%	3.04%	6.05%	3.67%	0.73%	8.60%

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B. Incoming Costs - (Default Spread Salary%)

Dept:9 101-192 Technology Services

Department	First Incoming	Second Incoming	File Sharing & Storage	Extranet	Software & Applications	Infrastructure	Radios	Dept Software
1 Administration Bldg	\$11,481	\$0	\$662	\$449	\$304	\$3,225	\$1,922	\$0
Subtotal - Building Depreciation	11,481	0	662	449	304	3,225	1,922	0
2 Equipment Depreciation	188,527	0	10,878	7,371	4,996	52,957	31,559	0
Subtotal - Equipment Depreciation	188,527	0	10,878	7,371	4,996	52,957	31,559	0
3 Risk Management	4,747	305	291	198	134	1,419	846	0
3 Investment Service Fee	75	5	5	3	2	23	13	0
Subtotal - 101-191 General Services	4,822	310	296	201	136	1,441	859	0
5 Commission	7,898	2,199	583	395	268	2,836	1,690	0
5 County Manager	5,262	1,240	375	254	172	1,826	1,088	0
5 CM Direct Supervision	4,043	956	288	195	132	1,404	837	0
5 Technology Services	9,015	2,049	638	433	293	3,108	1,852	0
Subtotal - 101-122 County Administrati	26,218	6,444	1,885	1,277	866	9,175	5,468	0
6 GIS	287	58	20	13	9	97	58	0
Subtotal - 101-152 GIS/IT Customer Se	287	58	20	13	9	97	58	0
7 Clerk to the Board of Comm	49	17	4	3	2	18	11	0
Subtotal - 101-182 Clerk	49	17	4	3	2	18	11	0
9 TSD Service Desk	0	123	7	5	3	35	21	0
9 Card Access	0	586	34	23	16	165	98	0
9 Network/App User Accounts	0	885	51	35	23	249	148	0
9 Remote Access	0	1,548	89	61	41	435	259	0
9 Telephone	0	5,247	303	205	139	1,474	878	0
9 Cellular Devices	0	1,012	58	40	27	284	169	0
9 A/V & Meeting Services	0	1,179	68	46	31	331	197	0
9 Email & Calendars	0	2,080	120	81	55	584	348	0
9 File Sharing & Storage	0	2,221	128	87	59	624	372	0
9 Extranet	0	187	11	7	5	53	31	0
9 Software & Applications	0	6,402	369	250	170	1,798	1,072	0
9 Infrastructure	0	2,107	122	82	56	592	353	0
Subtotal - 101-192 Technology Service	0	23,577	1,360	922	625	6,623	3,947	0
10 Recruitment & Selection	0	4,122	238	161	109	1,158	690	0

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B. Incoming Costs - (Default Spread Salary%)

Dept:9 101-192 Technology Services

Department	First Incoming	Second Incoming	File Sharing & Storage	Extranet	Software & Applications	Infrastructure	Radios	Dept Software
10 Labor Relations	\$0	\$259	\$15	\$10	\$7	\$73	\$43	\$0
10 Staff Development	0	559	32	22	15	157	94	0
10 Benefits Administration	0	697	40	27	18	196	117	0
10 Classification & Compensation	0	306	18	12	8	86	51	0
Subtotal - 101-194 Human Resources	0	5,942	343	232	157	1,669	995	0
11 Civil	0	9,306	537	364	247	2,614	1,558	0
Subtotal - 101-341 District Attorney	0	9,306	537	364	247	2,614	1,558	0
12 Building Maintenance	0	6,629	382	259	176	1,862	1,110	0
12 Utilities	0	5,585	322	218	148	1,569	935	0
12 Janitorial Services	0	3,169	183	124	84	890	530	0
Subtotal - 101-521 Building Services	0	15,382	888	601	408	4,321	2,575	0
13 Insurance Administration	0	2,441	141	95	65	686	409	0
Subtotal - FD 309 Risk Management	0	2,441	141	95	65	686	409	0
14 Acctng & Financial Reporting	0	2,739	158	107	73	769	459	0
14 Operating & Capital Budgets	0	3,929	227	154	104	1,104	658	0
14 Accounts Payable	0	3,036	175	119	80	853	508	0
14 Payroll	0	1,278	74	50	34	359	214	0
14 Capital Asset Accounting	0	503	29	20	13	141	84	0
14 Strategic Planning Support	0	111	6	4	3	31	19	0
Subtotal - 101-172 Finance	0	11,596	669	453	307	3,257	1,941	0
Total Incoming	231,384	75,072	17,682	11,982	8,121	86,083	51,301	0
C. Total Allocated		\$1,572,908	\$103,301	\$41,519	\$140,096	\$455,809	\$154,231	\$88,776
			6.57%	2.64%	8.91%	28.98%	9.81%	5.64%

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TSD Service Desk Allocations

Dept:9 101-192 Technology Services

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 101-191 General Services	429,010.16	0.89%	\$225	\$0	\$225	\$0	\$225
4 101-195 Records Management	98,795.07	0.20%	52	0	52	0	52
5 101-122 County Administration	514,431.37	1.06%	269	0	269	0	269
6 101-152 GIS/IT Customer Service	234,898.65	0.48%	123	0	123	0	123
7 101-182 Clerk	333,571.55	0.69%	175	0	175	0	175
8 101-186 Treasurer	571,102.49	1.18%	299	0	299	0	299
9 101-192 Technology Services	234,898.65	0.48%	123	0	123	0	123
10 101-194 Human Resources	366,781.42	0.76%	192	0	192	0	192
11 101-341 District Attorney	2,356,623.68	4.86%	1,234	0	1,234	0	1,234
12 101-521 Building Services	231,319.76	0.48%	121	0	121	0	121
13 FD 309 Risk Management	206,186.18	0.43%	108	0	108	0	108
14 101-172 Finance	770,126.46	1.59%	403	0	403	0	403
15 101-112 County Commissioners	318,846.81	0.66%	167	0	167	0	167
16 101-123 Project Management	139,165.65	0.29%	73	0	73	0	73
17 101-124 Economic Development	127,360.07	0.26%	67	0	67	0	67
18 101-162 Assessor	787,574.66	1.62%	412	0	412	0	412
19 101-174 Recorder	370,779.27	0.76%	194	0	194	0	194
20 101-184 Clerk-Elections	55,368.19	0.11%	29	0	29	0	29
21 101-185 Tahoe General Services	213,065.56	0.44%	112	0	112	0	112
23 101-190 Telecommunications	154,424.43	0.32%	81	0	81	0	81
25 101-211 Sheriff Administration	716,940.37	1.48%	375	0	375	0	375
26 101-212 Sheriff Admin Services	571,461.89	1.18%	299	0	299	0	299
27 101-213 Sheriff-Records	528,510.71	1.09%	277	0	277	0	277
28 101-215 Sheriff-Jail	4,340,705.86	8.96%	2,273	0	2,273	0	2,273
29 101-216 Sheriff-COPS Grant	356,263.42	0.74%	187	0	187	0	187
30 101-217 Sheriff-General Investing	1,956,089.17	4.04%	1,024	0	1,024	0	1,024
33 101-220 Sheriff-Grants	96,551.19	0.20%	51	0	51	0	51
36 101-226 Sheriff-Operations/Patrol	5,732,372.20	11.83%	3,002	0	3,002	0	3,002
37 101-246 Tri-Net	150,797.97	0.31%	79	0	79	0	79
38 101-271 Animal Care & Services	290,560.42	0.60%	152	0	152	0	152
40 101-311 Court Clerks	311,329.65	0.64%	163	0	163	0	163
41 101-312 Judicial Services	247,851.80	0.51%	130	0	130	0	130
42 101-323 District Court	404,283.66	0.83%	212	0	212	0	212
43 101-325 CASA	175,780.97	0.36%	92	0	92	0	92
44 101-327 Public Guardian	220,691.06	0.46%	116	0	116	0	116
46 101-331 Bailiff	319,040.45	0.66%	167	0	167	0	167
48 101-361 Juvenile Probation	1,028,088.91	2.12%	538	0	538	0	538
49 101-363 JPO Detention Center	514,571.31	1.06%	269	0	269	0	269
50 101-365 Court Computer System	117,861.53	0.24%	62	0	62	0	62
51 101-371 East Fork Justice Court	586,785.11	1.21%	307	0	307	0	307
52 101-372 Tahoe Justice Court	461,757.92	0.95%	242	0	242	0	242
53 101-373 Alternative Sentencing	536,553.69	1.11%	281	0	281	0	281
54 101-381 East Fork Constable	160,275.33	0.33%	84	0	84	0	84

Douglas County
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FY 2021/2022 based on FY 2018/2019 actuals
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TSD Service Desk Allocations

Dept:9 101-192 Technology Services

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
55 101-382 Tahoe Constable	114,883.51	0.24%	\$60	\$0	\$60	\$0	\$60
56 101-383 Security	110,183.71	0.23%	58	0	58	0	58
58 101-511 Community Development Adm	398,414.46	0.82%	209	0	209	0	209
59 101-512 Community Dev Bldg Dept	660,919.27	1.36%	346	0	346	0	346
60 101-513 Community Dev Planning	512,714.14	1.06%	268	0	268	0	268
61 101-514 Community Dev Engineering	606,433.38	1.25%	318	0	318	0	318
66 101-881 Weed Control	406,852.52	0.84%	213	0	213	0	213
68 FD 202 Nv Coop Extension	108,337.47	0.22%	57	0	57	0	57
70 FD 211 Solid Waste Mgmt	50,168.45	0.10%	26	0	26	0	26
74 FD 216 Social Services	1,319,232.02	2.72%	691	0	691	0	691
76 FD 224 Library	1,264,427.75	2.61%	662	0	662	0	662
77 FD 232 Road Operating	742,265.16	1.53%	389	0	389	0	389
80 FD 234.805 Park Ops	728,579.47	1.50%	382	0	382	0	382
82 FD 234.807 Parks Temp	104,835.40	0.22%	55	0	55	0	55
83 FD 234.810 Recreation	427,438.34	0.88%	224	0	224	0	224
84 FD 234.811 Recreation Temp	394,229.23	0.81%	206	0	206	0	206
85 FD 234.812 Kahle Comm Center	505,705.19	1.04%	265	0	265	0	265
86 FD 234.813 Gym and Fitness	231,496.73	0.48%	121	0	121	0	121
87 FD 234.815 Community/Mtg Room	317,564.50	0.66%	166	0	166	0	166
89 FD 236 Tahoe-Douglas Transit District	31,449.09	0.06%	16	0	16	0	16
91 FD 242 China Spring Youth Camp	3,602,506.46	7.43%	1,886	0	1,886	0	1,886
93 FD 245 Stormwater Management	160,938.20	0.33%	84	0	84	0	84
94 FD 255 911 Emergency Svcs	1,459,656.18	3.01%	764	0	764	0	764
96 FD 260 Senior Services	1,302,614.03	2.69%	682	0	682	0	682
98 FD 313.821 Motor Pool	35,341.88	0.07%	19	0	19	0	19
99 FD 313.829 Vehicle Maint	465,900.51	0.96%	244	0	244	0	244
101 FD 324 Regional Water Fund	29,136.00	0.06%	15	0	15	0	15
102 FD 325 Sewer Utility	514,393.45	1.06%	269	0	269	0	269
103 FD 328 Douglas County Water Utility	776,965.50	1.60%	407	0	407	0	407
109 FD 430 Regional Transportation	229,366.80	0.47%	120	0	120	0	120
115 FD 610 Gardnerville Town	616,451.25	1.27%	323	0	323	0	323
116 FD 611 Gardnerville Health & San	438,747.76	0.91%	230	0	230	0	230
119 FD 620 Genoa Town	117,755.23	0.24%	62	0	62	0	62
122 FD 630 Minden Town	536,309.14	1.11%	281	0	281	0	281
124 FD 635 Minden Trash	360,200.32	0.74%	189	0	189	0	189
126 FD 639 Minden Water Utility	221,913.42	0.46%	116	0	116	0	116
127 FD 640 Minden Town Water	225,755.21	0.47%	118	0	118	0	118

Douglas County
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3/26/2021

TSD Service Desk Allocations

Dept:9 101-192 Technology Services

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
Subtotal	48,469,535.80	100.00%	25,380	0	25,380	0	25,380
Direct Bills					0		0
Total					\$25,380		\$25,380

Basis Units: Payroll per department/fund
Source:

Douglas County
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FY 2021/2022 based on FY 2018/2019 actuals
3/26/2021

Card Access Allocations

Dept:9 101-192 Technology Services

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
4 101-195 Records Management	2.00	0.43%	\$98	\$0	\$98	\$0	\$98
5 101-122 County Administration	12.00	2.58%	586	0	586	0	586
6 101-152 GIS/IT Customer Service	3.00	0.64%	147	0	147	0	147
8 101-186 Treasurer	18.00	3.86%	880	0	880	0	880
9 101-192 Technology Services	12.00	2.58%	586	0	586	0	586
10 101-194 Human Resources	10.00	2.15%	489	0	489	26	515
11 101-341 District Attorney	21.00	4.51%	1,026	0	1,026	55	1,082
12 101-521 Building Services	8.28	1.78%	405	0	405	22	426
14 101-172 Finance	10.00	2.15%	489	0	489	26	515
15 101-112 County Commissioners	5.00	1.07%	244	0	244	13	258
16 101-123 Project Management	1.00	0.21%	49	0	49	3	52
17 101-124 Economic Development	1.00	0.21%	49	0	49	3	52
18 101-162 Assessor	10.00	2.15%	489	0	489	26	515
19 101-174 Recorder	5.00	1.07%	244	0	244	13	258
20 101-184 Clerk-Elections	1.00	0.21%	49	0	49	3	52
21 101-185 Tahoe General Services	1.00	0.21%	49	0	49	3	52
23 101-190 Telecommunications	2.00	0.43%	98	0	98	5	103
25 101-211 Sheriff Administration	17.00	3.65%	831	0	831	45	876
27 101-213 Sheriff-Records	6.00	1.29%	293	0	293	16	309
28 101-215 Sheriff-Jail	28.00	6.01%	1,368	0	1,368	74	1,442
30 101-217 Sheriff-General Investing	18.00	3.86%	880	0	880	47	927
35 101-222 Sheriff-SRO	3.00	0.64%	147	0	147	8	155
36 101-226 Sheriff-Operations/Patrol	99.00	21.25%	4,838	0	4,838	261	5,099
38 101-271 Animal Care & Services	3.00	0.64%	147	0	147	8	155
40 101-311 Court Clerks	6.00	1.29%	293	0	293	16	309
41 101-312 Judicial Services	2.00	0.43%	98	0	98	5	103
42 101-323 District Court	7.00	1.50%	342	0	342	18	361
43 101-325 CASA	2.00	0.43%	98	0	98	5	103
44 101-327 Public Guardian	4.00	0.86%	195	0	195	11	206
48 101-361 Juvenile Probation	12.00	2.58%	586	0	586	32	618
49 101-363 JPO Detention Center	5.00	1.07%	244	0	244	13	258
50 101-365 Court Computer System	1.00	0.21%	49	0	49	3	52
51 101-371 East Fork Justice Court	9.00	1.93%	440	0	440	24	464
52 101-372 Tahoe Justice Court	6.00	1.29%	293	0	293	16	309
53 101-373 Alternative Sentencing	6.00	1.29%	293	0	293	16	309
54 101-381 East Fork Constable	2.00	0.43%	98	0	98	5	103
55 101-382 Tahoe Constable	5.00	1.07%	244	0	244	13	258
56 101-383 Security	4.00	0.86%	195	0	195	11	206
58 101-511 Community Development Adr	26.00	5.58%	1,271	0	1,271	68	1,339
65 101-524 Public Works-Engineering	3.00	0.64%	147	0	147	8	155
68 FD 202 Nv Coop Extension	1.00	0.21%	49	0	49	3	52
70 FD 211 Solid Waste Mgmt	0.11	0.02%	5	0	5	0	6
74 FD 216 Social Services	1.00	0.21%	49	0	49	3	52

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FY 2021/2022 based on FY 2018/2019 actuals
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Card Access Allocations

Dept:9 101-192 Technology Services

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
76 FD 224 Library	2.00	0.43%	\$98	\$0	\$98	\$5	\$103
77 FD 232 Road Operating	0.92	0.20%	45	0	45	2	47
80 FD 234.805 Park Ops	2.00	0.43%	98	0	98	5	103
83 FD 234.810 Recreation	6.00	1.29%	293	0	293	16	309
89 FD 236 Tahoe-Douglas Transit District	0.07	0.02%	3	0	3	0	4
91 FD 242 China Spring Youth Camp	8.00	1.72%	391	0	391	21	412
93 FD 245 Stormwater Management	2.00	0.43%	98	0	98	5	103
94 FD 255 911 Emergency Svcs	20.00	4.29%	977	0	977	53	1,030
98 FD 313.821 Motor Pool	0.09	0.02%	5	0	5	0	5
99 FD 313.829 Vehicle Maint	0.33	0.07%	16	0	16	1	17
101 FD 324 Regional Water Fund	0.81	0.17%	40	0	40	2	42
102 FD 325 Sewer Utility	0.85	0.18%	42	0	42	2	44
103 FD 328 Douglas County Water Utility	2.10	0.45%	103	0	103	6	108
104 FD 360 Airport Enterprise Fund	3.00	0.64%	147	0	147	8	155
109 FD 430 Regional Transportation	1.43	0.31%	70	0	70	4	74
115 FD 610 Gardnerville Town	3.00	0.64%	147	0	147	8	155
119 FD 620 Genoa Town	2.00	0.43%	98	0	98	5	103
122 FD 630 Minden Town	1.00	0.21%	49	0	49	3	52
128 FD 650 EFFPD	10.00	2.15%	489	0	489	26	515
131 All Other	2.00	0.43%	98	0	98	5	103
Subtotal	465.99	100.00%	22,775	0	22,775	1,104	23,878
Direct Bills					0		0
Total					\$22,775		\$23,878

Basis Units: # of access cards issued by Dept/Fund
Source:

Douglas County
2 CFR Part 200

FY 2021/2022 based on FY 2018/2019 actuals
3/26/2021

Network/App User Accounts Allocations

Dept:9 101-192 Technology Services

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 101-191 General Services	429,010.16	0.89%	\$1,617	\$0	\$1,617	\$0	\$1,617
4 101-195 Records Management	98,795.07	0.20%	372	0	372	0	372
5 101-122 County Administration	514,431.37	1.06%	1,939	0	1,939	0	1,939
6 101-152 GIS/IT Customer Service	234,898.65	0.48%	885	0	885	0	885
7 101-182 Clerk	333,571.55	0.69%	1,257	0	1,257	0	1,257
8 101-186 Treasurer	571,102.49	1.18%	2,152	0	2,152	0	2,152
9 101-192 Technology Services	234,898.65	0.48%	885	0	885	0	885
10 101-194 Human Resources	366,781.42	0.76%	1,382	0	1,382	78	1,461
11 101-341 District Attorney	2,356,623.68	4.86%	8,881	0	8,881	504	9,385
12 101-521 Building Services	231,319.76	0.48%	872	0	872	49	921
13 FD 309 Risk Management	206,186.18	0.43%	777	0	777	44	821
14 101-172 Finance	770,126.46	1.59%	2,902	0	2,902	165	3,067
15 101-112 County Commissioners	318,846.81	0.66%	1,202	0	1,202	68	1,270
16 101-123 Project Management	139,165.65	0.29%	524	0	524	30	554
17 101-124 Economic Development	127,360.07	0.26%	480	0	480	27	507
18 101-162 Assessor	787,574.66	1.62%	2,968	0	2,968	168	3,137
19 101-174 Recorder	370,779.27	0.76%	1,397	0	1,397	79	1,477
20 101-184 Clerk-Elections	55,368.19	0.11%	209	0	209	12	221
21 101-185 Tahoe General Services	213,065.56	0.44%	803	0	803	46	849
23 101-190 Telecommunications	154,424.43	0.32%	582	0	582	33	615
25 101-211 Sheriff Administration	716,940.37	1.48%	2,702	0	2,702	153	2,855
26 101-212 Sheriff Admin Services	571,461.89	1.18%	2,154	0	2,154	122	2,276
27 101-213 Sheriff-Records	528,510.71	1.09%	1,992	0	1,992	113	2,105
28 101-215 Sheriff-Jail	4,340,705.86	8.96%	16,359	0	16,359	928	17,287
29 101-216 Sheriff-COPS Grant	356,263.42	0.74%	1,343	0	1,343	76	1,419
30 101-217 Sheriff-General Investing	1,956,089.17	4.04%	7,372	0	7,372	418	7,790
33 101-220 Sheriff-Grants	96,551.19	0.20%	364	0	364	21	385
36 101-226 Sheriff-Operations/Patrol	5,732,372.20	11.83%	21,603	0	21,603	1,226	22,829
37 101-246 Tri-Net	150,797.97	0.31%	568	0	568	32	601
38 101-271 Animal Care & Services	290,560.42	0.60%	1,095	0	1,095	62	1,157
40 101-311 Court Clerks	311,329.65	0.64%	1,173	0	1,173	67	1,240
41 101-312 Judicial Services	247,851.80	0.51%	934	0	934	53	987
42 101-323 District Court	404,283.66	0.83%	1,524	0	1,524	86	1,610
43 101-325 CASA	175,780.97	0.36%	662	0	662	38	700
44 101-327 Public Guardian	220,691.06	0.46%	832	0	832	47	879
46 101-331 Bailiff	319,040.45	0.66%	1,202	0	1,202	68	1,271
48 101-361 Juvenile Probation	1,028,088.91	2.12%	3,874	0	3,874	220	4,094
49 101-363 JPO Detention Center	514,571.31	1.06%	1,939	0	1,939	110	2,049
50 101-365 Court Computer System	117,861.53	0.24%	444	0	444	25	469
51 101-371 East Fork Justice Court	586,785.11	1.21%	2,211	0	2,211	125	2,337
52 101-372 Tahoe Justice Court	461,757.92	0.95%	1,740	0	1,740	99	1,839
53 101-373 Alternative Sentencing	536,553.69	1.11%	2,022	0	2,022	115	2,137
54 101-381 East Fork Constable	160,275.33	0.33%	604	0	604	34	638

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Network/App User Accounts Allocations

Dept:9 101-192 Technology Services

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
55 101-382 Tahoe Constable	114,883.51	0.24%	\$433	\$0	\$433	\$25	\$458
56 101-383 Security	110,183.71	0.23%	415	0	415	24	439
58 101-511 Community Development Adn	398,414.46	0.82%	1,501	0	1,501	85	1,587
59 101-512 Community Dev Bldg Dept	660,919.27	1.36%	2,491	0	2,491	141	2,632
60 101-513 Community Dev Planning	512,714.14	1.06%	1,932	0	1,932	110	2,042
61 101-514 Community Dev Engineering	606,433.38	1.25%	2,285	0	2,285	130	2,415
66 101-881 Weed Control	406,852.52	0.84%	1,533	0	1,533	87	1,620
68 FD 202 Nv Coop Extension	108,337.47	0.22%	408	0	408	23	431
70 FD 211 Solid Waste Mgmt	50,168.45	0.10%	189	0	189	11	200
74 FD 216 Social Services	1,319,232.02	2.72%	4,972	0	4,972	282	5,254
76 FD 224 Library	1,264,427.75	2.61%	4,765	0	4,765	270	5,036
77 FD 232 Road Operating	742,265.16	1.53%	2,797	0	2,797	159	2,956
80 FD 234.805 Park Ops	728,579.47	1.50%	2,746	0	2,746	156	2,902
82 FD 234.807 Parks Temp	104,835.40	0.22%	395	0	395	22	418
83 FD 234.810 Recreation	427,438.34	0.88%	1,611	0	1,611	91	1,702
84 FD 234.811 Recreation Temp	394,229.23	0.81%	1,486	0	1,486	84	1,570
85 FD 234.812 Kahle Comm Center	505,705.19	1.04%	1,906	0	1,906	108	2,014
86 FD 234.813 Gym and Fitness	231,496.73	0.48%	872	0	872	50	922
87 FD 234.815 Community/Mtg Room	317,564.50	0.66%	1,197	0	1,197	68	1,265
89 FD 236 Tahoe-Douglas Transit District	31,449.09	0.06%	119	0	119	7	125
91 FD 242 China Spring Youth Camp	3,602,506.46	7.43%	13,577	0	13,577	770	14,347
93 FD 245 Stormwater Management	160,938.20	0.33%	607	0	607	34	641
94 FD 255 911 Emergency Svcs	1,459,656.18	3.01%	5,501	0	5,501	312	5,813
96 FD 260 Senior Services	1,302,614.03	2.69%	4,909	0	4,909	279	5,188
98 FD 313.821 Motor Pool	35,341.88	0.07%	133	0	133	8	141
99 FD 313.829 Vehicle Maint	465,900.51	0.96%	1,756	0	1,756	100	1,855
101 FD 324 Regional Water Fund	29,136.00	0.06%	110	0	110	6	116
102 FD 325 Sewer Utility	514,393.45	1.06%	1,939	0	1,939	110	2,049
103 FD 328 Douglas County Water Utility	776,965.50	1.60%	2,928	0	2,928	166	3,094
109 FD 430 Regional Transportation	229,366.80	0.47%	864	0	864	49	913
115 FD 610 Gardnerville Town	616,451.25	1.27%	2,323	0	2,323	132	2,455
116 FD 611 Gardnerville Health & San	438,747.76	0.91%	1,653	0	1,653	94	1,747
119 FD 620 Genoa Town	117,755.23	0.24%	444	0	444	25	469
122 FD 630 Minden Town	536,309.14	1.11%	2,021	0	2,021	115	2,136
124 FD 635 Minden Trash	360,200.32	0.74%	1,357	0	1,357	77	1,435
126 FD 639 Minden Water Utility	221,913.42	0.46%	836	0	836	47	884
127 FD 640 Minden Town Water	225,755.21	0.47%	851	0	851	48	899

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Network/App User Accounts Allocations

Dept:9 101-192 Technology Services

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
Subtotal	48,469,535.80	100.00%	182,664	0	182,664	9,849	192,514
Direct Bills					0		0
Total					\$182,664		\$192,514

Basis Units: Payroll per department/fund
Source:

Douglas County
2 CFR Part 200

FY 2021/2022 based on FY 2018/2019 actuals
3/26/2021

Remote Access Allocations

Dept:9 101-192 Technology Services

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
5 101-122 County Administration	8.00	2.30%	\$1,032	\$0	\$1,032	\$0	\$1,032
6 101-152 GIS/IT Customer Service	3.00	0.86%	387	0	387	0	387
7 101-182 Clerk	7.00	2.01%	903	0	903	0	903
9 101-192 Technology Services	12.00	3.45%	1,548	0	1,548	0	1,548
10 101-194 Human Resources	8.00	2.30%	1,032	0	1,032	72	1,104
12 101-521 Building Services	1.71	0.49%	221	0	221	15	236
14 101-172 Finance	1.00	0.29%	129	0	129	9	138
15 101-112 County Commissioners	3.00	0.86%	387	0	387	27	414
18 101-162 Assessor	1.00	0.29%	129	0	129	9	138
19 101-174 Recorder	1.00	0.29%	129	0	129	9	138
20 101-184 Clerk-Elections	1.00	0.29%	129	0	129	9	138
25 101-211 Sheriff Administration	63.00	18.10%	8,126	0	8,126	567	8,692
31 101-218 Sheriff-Patrol/Traffic	76.00	21.84%	9,802	0	9,802	684	10,486
53 101-373 Alternative Sentencing	2.00	0.57%	258	0	258	18	276
58 101-511 Community Development Adn	5.00	1.44%	645	0	645	45	690
59 101-512 Community Dev Bldg Dept	5.00	1.44%	645	0	645	45	690
60 101-513 Community Dev Planning	5.00	1.44%	645	0	645	45	690
61 101-514 Community Dev Engineering	5.00	1.44%	645	0	645	45	690
70 FD 211 Solid Waste Mgmt	0.27	0.08%	35	0	35	2	37
77 FD 232 Road Operating	1.33	0.38%	172	0	172	12	184
89 FD 236 Tahoe-Douglas Transit District	0.17	0.05%	22	0	22	2	23
94 FD 255 911 Emergency Svcs	18.00	5.17%	2,322	0	2,322	162	2,484
98 FD 313.821 Motor Pool	0.23	0.07%	30	0	30	2	32
99 FD 313.829 Vehicle Maint	0.82	0.24%	106	0	106	7	113
101 FD 324 Regional Water Fund	0.95	0.27%	123	0	123	9	131
103 FD 328 Douglas County Water Utility	2.46	0.71%	317	0	317	22	339
104 FD 360 Airport Enterprise Fund	2.00	0.57%	258	0	258	18	276
109 FD 430 Regional Transportation	2.06	0.59%	266	0	266	19	284
115 FD 610 Gardnerville Town	9.00	2.59%	1,161	0	1,161	81	1,242
122 FD 630 Minden Town	15.00	4.31%	1,935	0	1,935	135	2,070
128 FD 650 EFFPD	88.00	25.29%	11,350	0	11,350	792	12,142
Subtotal	348.00	100.00%	44,885	0	44,885	2,860	47,746
Direct Bills					0		0
Total					\$44,885		\$47,746

Basis Units: # of remote access users by Dept/Fund
Source:

Douglas County
2 CFR Part 200

FY 2021/2022 based on FY 2018/2019 actuals
3/26/2021

Telephone Allocations

Dept:9 101-192 Technology Services

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
4 101-195 Records Management	6.00	1.15%	\$1,015	\$0	\$1,015	\$0	\$1,015
5 101-122 County Administration	10.00	1.92%	1,692	0	1,692	0	1,692
6 101-152 GIS/IT Customer Service	3.00	0.58%	508	0	508	0	508
8 101-186 Treasurer	9.00	1.73%	1,523	0	1,523	0	1,523
9 101-192 Technology Services	31.00	5.95%	5,247	0	5,247	0	5,247
10 101-194 Human Resources	10.00	1.92%	1,692	0	1,692	149	1,842
11 101-341 District Attorney	9.00	1.73%	1,523	0	1,523	135	1,658
12 101-521 Building Services	17.00	3.26%	2,877	0	2,877	254	3,131
14 101-172 Finance	11.00	2.11%	1,862	0	1,862	164	2,026
17 101-124 Economic Development	1.00	0.19%	169	0	169	15	184
18 101-162 Assessor	10.00	1.92%	1,692	0	1,692	149	1,842
19 101-174 Recorder	9.00	1.73%	1,523	0	1,523	135	1,658
20 101-184 Clerk-Elections	12.00	2.30%	2,031	0	2,031	179	2,210
21 101-185 Tahoe General Services	9.00	1.73%	1,523	0	1,523	135	1,658
23 101-190 Telecommunications	2.00	0.38%	338	0	338	30	368
25 101-211 Sheriff Administration	76.00	14.59%	12,863	0	12,863	1,136	13,999
27 101-213 Sheriff-Records	8.00	1.54%	1,354	0	1,354	120	1,474
28 101-215 Sheriff-Jail	6.00	1.15%	1,015	0	1,015	90	1,105
30 101-217 Sheriff-General Investing	10.00	1.92%	1,692	0	1,692	149	1,842
36 101-226 Sheriff-Operations/Patrol	45.00	8.64%	7,616	0	7,616	673	8,289
38 101-271 Animal Care & Services	5.00	0.96%	846	0	846	75	921
44 101-327 Public Guardian	3.00	0.58%	508	0	508	45	553
48 101-361 Juvenile Probation	9.00	1.73%	1,523	0	1,523	135	1,658
50 101-365 Court Computer System	5.00	0.96%	846	0	846	75	921
52 101-372 Tahoe Justice Court	12.00	2.30%	2,031	0	2,031	179	2,210
53 101-373 Alternative Sentencing	9.00	1.73%	1,523	0	1,523	135	1,658
58 101-511 Community Development Adn	36.00	6.91%	6,093	0	6,093	538	6,631
65 101-524 Public Works-Engineering	18.00	3.45%	3,046	0	3,046	269	3,316
68 FD 202 Nv Coop Extension	7.00	1.34%	1,185	0	1,185	105	1,289
74 FD 216 Social Services	28.00	5.37%	4,739	0	4,739	419	5,158
76 FD 224 Library	3.00	0.58%	508	0	508	45	553
77 FD 232 Road Operating	0.39	0.07%	66	0	66	6	72
80 FD 234.805 Park Ops	10.00	1.92%	1,692	0	1,692	149	1,842
83 FD 234.810 Recreation	20.00	3.84%	3,385	0	3,385	299	3,684
85 FD 234.812 Kahle Comm Center	10.00	1.92%	1,692	0	1,692	149	1,842
91 FD 242 China Spring Youth Camp	4.00	0.77%	677	0	677	60	737
94 FD 255 911 Emergency Svcs	9.00	1.73%	1,523	0	1,523	135	1,658
96 FD 260 Senior Services	14.00	2.69%	2,369	0	2,369	209	2,579
101 FD 324 Regional Water Fund	0.22	0.04%	37	0	37	3	40
102 FD 325 Sewer Utility	0.23	0.04%	38	0	38	3	42
103 FD 328 Douglas County Water Utility	0.56	0.11%	95	0	95	8	103
104 FD 360 Airport Enterprise Fund	5.00	0.96%	846	0	846	75	921
109 FD 430 Regional Transportation	0.61	0.12%	103	0	103	9	112

**Douglas County
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FY 2021/2022 based on FY 2018/2019 actuals
3/26/2021

Telephone Allocations

Dept:9 101-192 Technology Services

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
115 FD 610 Gardnerville Town	2.00	0.38%	\$338	\$0	\$338	\$30	\$368
119 FD 620 Genoa Town	1.00	0.19%	169	0	169	15	184
122 FD 630 Minden Town	2.00	0.38%	338	0	338	30	368
128 FD 650 EFFPD	13.00	2.50%	2,200	0	2,200	194	2,395
Subtotal	521.00	100.00%	88,179	0	88,179	6,907	95,086
Direct Bills					0		0
Total					\$88,179		\$95,086

Basis Units: # of telephone extensions by Dept/Fund
Source:

Douglas County
2 CFR Part 200

FY 2021/2022 based on FY 2018/2019 actuals
3/26/2021

Cellular Devices Allocations

Dept:9 101-192 Technology Services

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
5 101-122 County Administration	4.00	1.24%	\$675	\$0	\$675	\$0	\$675
6 101-152 GIS/IT Customer Service	1.00	0.31%	169	0	169	0	169
9 101-192 Technology Services	6.00	1.86%	1,012	0	1,012	0	1,012
11 101-341 District Attorney	6.00	1.86%	1,012	0	1,012	67	1,079
12 101-521 Building Services	5.00	1.55%	843	0	843	56	899
15 101-112 County Commissioners	5.00	1.55%	843	0	843	56	899
17 101-124 Economic Development	1.00	0.31%	169	0	169	11	180
18 101-162 Assessor	1.00	0.31%	169	0	169	11	180
20 101-184 Clerk-Elections	2.00	0.62%	337	0	337	22	360
23 101-190 Telecommunications	2.00	0.62%	337	0	337	22	360
25 101-211 Sheriff Administration	128.00	39.75%	21,588	0	21,588	1,431	23,018
28 101-215 Sheriff-Jail	1.00	0.31%	169	0	169	11	180
38 101-271 Animal Care & Services	4.00	1.24%	675	0	675	45	719
44 101-327 Public Guardian	1.00	0.31%	169	0	169	11	180
48 101-361 Juvenile Probation	10.00	3.11%	1,687	0	1,687	112	1,798
50 101-365 Court Computer System	1.00	0.31%	169	0	169	11	180
53 101-373 Alternative Sentencing	4.00	1.24%	675	0	675	45	719
58 101-511 Community Development Adn	13.00	4.04%	2,192	0	2,192	145	2,338
65 101-524 Public Works-Engineering	18.00	5.59%	3,036	0	3,036	201	3,237
74 FD 216 Social Services	3.00	0.93%	506	0	506	34	539
76 FD 224 Library	3.00	0.93%	506	0	506	34	539
77 FD 232 Road Operating	3.14	0.98%	530	0	530	35	565
80 FD 234.805 Park Ops	15.00	4.66%	2,530	0	2,530	168	2,697
83 FD 234.810 Recreation	6.00	1.86%	1,012	0	1,012	67	1,079
94 FD 255 911 Emergency Svcs	10.00	3.11%	1,687	0	1,687	112	1,798
96 FD 260 Senior Services	15.00	4.66%	2,530	0	2,530	168	2,697
101 FD 324 Regional Water Fund	2.16	0.67%	364	0	364	24	388
102 FD 325 Sewer Utility	2.25	0.70%	380	0	380	25	405
103 FD 328 Douglas County Water Utility	5.59	1.73%	942	0	942	62	1,004
104 FD 360 Airport Enterprise Fund	9.00	2.80%	1,518	0	1,518	101	1,618
109 FD 430 Regional Transportation	4.86	1.51%	820	0	820	54	874
122 FD 630 Minden Town	7.00	2.17%	1,181	0	1,181	78	1,259
128 FD 650 EFPD	23.00	7.14%	3,879	0	3,879	257	4,136
Subtotal	322.00	100.00%	54,306	0	54,306	3,476	57,782
Direct Bills					0		0
Total					\$54,306		\$57,782

Basis Units: # of cellular devices by Dept/Fund
Source:

Douglas County
2 CFR Part 200

FY 2021/2022 based on FY 2018/2019 actuals
3/26/2021

AV & Meeting Services Allocations

Dept:9 101-192 Technology Services

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
5 101-122 County Administration	354	7.15%	\$813	\$0	\$813	\$0	\$813
7 101-182 Clerk	177	3.57%	407	0	407	0	407
8 101-186 Treasurer	177	3.57%	407	0	407	0	407
9 101-192 Technology Services	513	10.36%	1,179	0	1,179	0	1,179
10 101-194 Human Resources	401	8.10%	921	0	921	19	940
11 101-341 District Attorney	6	0.12%	14	0	14	0	14
14 101-172 Finance	173	3.49%	397	0	397	8	406
15 101-112 County Commissioners	8	0.16%	18	0	18	0	19
18 101-162 Assessor	215	4.34%	494	0	494	10	504
19 101-174 Recorder	137	2.77%	315	0	315	6	321
25 101-211 Sheriff Administration	396	8.00%	910	0	910	18	928
41 101-312 Judicial Services	5	0.10%	11	0	11	0	12
42 101-323 District Court	29	0.59%	67	0	67	1	68
43 101-325 CASA	1	0.02%	2	0	2	0	2
44 101-327 Public Guardian	17	0.34%	39	0	39	1	40
45 101-328 Public Administrator	1	0.02%	2	0	2	0	2
48 101-361 Juvenile Probation	2	0.04%	5	0	5	0	5
50 101-365 Court Computer System	29	0.59%	67	0	67	1	68
52 101-372 Tahoe Justice Court	2	0.04%	5	0	5	0	5
53 101-373 Alternative Sentencing	4	0.08%	9	0	9	0	9
58 101-511 Community Development Adm	500	10.10%	1,149	0	1,149	23	1,172
65 101-524 Public Works-Engineering	273	5.51%	627	0	627	13	640
74 FD 216 Social Services	1	0.02%	2	0	2	0	2
76 FD 224 Library	7	0.14%	16	0	16	0	16
83 FD 234.810 Recreation	332	6.70%	763	0	763	15	778
91 FD 242 China Spring Youth Camp	5	0.10%	11	0	11	0	12
94 FD 255 911 Emergency Svcs	261	5.27%	600	0	600	12	612
104 FD 360 Airport Enterprise Fund	46	0.93%	106	0	106	2	108
115 FD 610 Gardnerville Town	109	2.20%	250	0	250	5	255
119 FD 620 Genoa Town	26	0.53%	60	0	60	1	61
122 FD 630 Minden Town	84	1.70%	193	0	193	4	197
128 FD 650 EFFPD	382	7.71%	878	0	878	18	895
131 All Other	279	5.63%	641	0	641	13	654
Subtotal	4,952	100.00%	11,378	0	11,378	173	11,551
Direct Bills					0		0
Total					\$11,378		\$11,551

Basis Units: # of ticket hours by Dept/Fund
Source:

Douglas County
2 CFR Part 200

FY 2021/2022 based on FY 2018/2019 actuals
3/26/2021

Email & Calendars Allocations

Dept:9 101-192 Technology Services

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 101-191 General Services	1.00	0.15%	\$189	\$0	\$189	\$0	\$189
4 101-195 Records Management	1.00	0.15%	189	0	189	0	189
5 101-122 County Administration	7.00	1.04%	1,324	0	1,324	0	1,324
6 101-152 GIS/IT Customer Service	3.00	0.45%	567	0	567	0	567
7 101-182 Clerk	4.00	0.59%	756	0	756	0	756
8 101-186 Treasurer	7.00	1.04%	1,324	0	1,324	0	1,324
9 101-192 Technology Services	11.00	1.63%	2,080	0	2,080	0	2,080
10 101-194 Human Resources	6.00	0.89%	1,135	0	1,135	73	1,208
11 101-341 District Attorney	25.00	3.71%	4,727	0	4,727	304	5,032
12 101-521 Building Services	9.43	1.40%	1,783	0	1,783	115	1,898
14 101-172 Finance	10.00	1.48%	1,891	0	1,891	122	2,013
15 101-112 County Commissioners	5.00	0.74%	945	0	945	61	1,006
16 101-123 Project Management	1.00	0.15%	189	0	189	12	201
17 101-124 Economic Development	1.00	0.15%	189	0	189	12	201
18 101-162 Assessor	9.00	1.34%	1,702	0	1,702	110	1,811
19 101-174 Recorder	5.00	0.74%	945	0	945	61	1,006
20 101-184 Clerk-Elections	2.00	0.30%	378	0	378	24	403
21 101-185 Tahoe General Services	4.00	0.59%	756	0	756	49	805
23 101-190 Telecommunications	2.00	0.30%	378	0	378	24	403
25 101-211 Sheriff Administration	4.00	0.59%	756	0	756	49	805
26 101-212 Sheriff Admin Services	6.00	0.89%	1,135	0	1,135	73	1,208
27 101-213 Sheriff-Records	8.00	1.19%	1,513	0	1,513	97	1,610
28 101-215 Sheriff-Jail	34.00	5.04%	6,429	0	6,429	414	6,843
30 101-217 Sheriff-General Investing	15.00	2.23%	2,836	0	2,836	183	3,019
33 101-220 Sheriff-Grants	1.00	0.15%	189	0	189	12	201
35 101-222 Sheriff-SRO	3.00	0.45%	567	0	567	37	604
36 101-226 Sheriff-Operations/Patrol	53.00	7.86%	10,022	0	10,022	645	10,667
37 101-246 Tri-Net	1.00	0.15%	189	0	189	12	201
38 101-271 Animal Care & Services	5.00	0.74%	945	0	945	61	1,006
40 101-311 Court Clerks	6.00	0.89%	1,135	0	1,135	73	1,208
41 101-312 Judicial Services	2.00	0.30%	378	0	378	24	403
42 101-323 District Court	4.00	0.59%	756	0	756	49	805
43 101-325 CASA	2.00	0.30%	378	0	378	24	403
44 101-327 Public Guardian	3.00	0.45%	567	0	567	37	604
46 101-331 Bailiff	3.00	0.45%	567	0	567	37	604
48 101-361 Juvenile Probation	9.00	1.34%	1,702	0	1,702	110	1,811
49 101-363 JPO Detention Center	8.00	1.19%	1,513	0	1,513	97	1,610
50 101-365 Court Computer System	1.00	0.15%	189	0	189	12	201
51 101-371 East Fork Justice Court	8.00	1.19%	1,513	0	1,513	97	1,610
52 101-372 Tahoe Justice Court	5.00	0.74%	945	0	945	61	1,006
53 101-373 Alternative Sentencing	6.00	0.89%	1,135	0	1,135	73	1,208
54 101-381 East Fork Constable	1.00	0.15%	189	0	189	12	201
55 101-382 Tahoe Constable	6.00	0.89%	1,135	0	1,135	73	1,208

Douglas County
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Email & Calendars Allocations

Dept:9 101-192 Technology Services

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
56 101-383 Security	7.00	1.04%	\$1,324	\$0	\$1,324	\$85	\$1,409
58 101-511 Community Development Adr	5.00	0.74%	945	0	945	61	1,006
59 101-512 Community Dev Bldg Dept	9.00	1.34%	1,702	0	1,702	110	1,811
60 101-513 Community Dev Planning	6.00	0.89%	1,135	0	1,135	73	1,208
61 101-514 Community Dev Engineering	7.00	1.04%	1,324	0	1,324	85	1,409
65 101-524 Public Works-Engineering	3.00	0.45%	567	0	567	37	604
66 101-881 Weed Control	5.00	0.74%	945	0	945	61	1,006
68 FD 202 Nv Coop Extension	2.00	0.30%	378	0	378	24	403
70 FD 211 Solid Waste Mgmt	0.16	0.02%	30	0	30	2	32
74 FD 216 Social Services	17.00	2.52%	3,215	0	3,215	207	3,422
76 FD 224 Library	15.00	2.23%	2,836	0	2,836	183	3,019
77 FD 232 Road Operating	3.94	0.58%	745	0	745	48	793
80 FD 234.805 Park Ops	12.00	1.78%	2,269	0	2,269	146	2,415
83 FD 234.810 Recreation	8.00	1.19%	1,513	0	1,513	97	1,610
84 FD 234.811 Recreation Temp	12.00	1.78%	2,269	0	2,269	146	2,415
85 FD 234.812 Kahle Comm Center	10.00	1.48%	1,891	0	1,891	122	2,013
86 FD 234.813 Gym and Fitness	4.00	0.59%	756	0	756	49	805
87 FD 234.815 Community/Mtg Room	8.00	1.19%	1,513	0	1,513	97	1,610
89 FD 236 Tahoe-Douglas Transit District	0.10	0.01%	19	0	19	1	20
91 FD 242 China Spring Youth Camp	50.00	7.42%	9,454	0	9,454	609	10,063
93 FD 245 Stormwater Management	5.00	0.74%	945	0	945	61	1,006
94 FD 255 911 Emergency Svcs	19.00	2.82%	3,593	0	3,593	231	3,824
96 FD 260 Senior Services	22.00	3.26%	4,160	0	4,160	268	4,428
98 FD 313.821 Motor Pool	0.14	0.02%	26	0	26	2	28
99 FD 313.829 Vehicle Maint	0.49	0.07%	93	0	93	6	99
101 FD 324 Regional Water Fund	2.51	0.37%	475	0	475	31	505
102 FD 325 Sewer Utility	2.63	0.39%	497	0	497	32	529
103 FD 328 Douglas County Water Utility	6.51	0.97%	1,231	0	1,231	79	1,310
109 FD 430 Regional Transportation	6.09	0.90%	1,152	0	1,152	74	1,226
115 FD 610 Gardnerville Town	10.00	1.48%	1,891	0	1,891	122	2,013
116 FD 611 Gardnerville Health & San	5.00	0.74%	945	0	945	61	1,006
119 FD 620 Genoa Town	2.00	0.30%	378	0	378	24	403
122 FD 630 Minden Town	17.00	2.52%	3,215	0	3,215	207	3,422
128 FD 650 EFFPD	84.00	12.46%	15,883	0	15,883	1,023	16,906
Subtotal	674.00	100.00%	127,446	0	127,446	7,792	135,239
Direct Bills					0		0
Total					\$127,446		\$135,239

Basis Units: # of email accounts by Dept/Fund
Source:

Douglas County
2 CFR Part 200

FY 2021/2022 based on FY 2018/2019 actuals
3/26/2021

File Sharing & Storage Allocations

Dept:9 101-192 Technology Services

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 101-191 General Services	926.51	1.43%	\$1,416	\$0	\$1,416	\$0	\$1,416
4 101-195 Records Management	2,051.62	3.17%	3,136	0	3,136	0	3,136
5 101-122 County Administration	198.41	0.31%	303	0	303	0	303
6 101-152 GIS/IT Customer Service	1,460.06	2.26%	2,232	0	2,232	0	2,232
7 101-182 Clerk	934.80	1.44%	1,429	0	1,429	0	1,429
8 101-186 Treasurer	944.60	1.46%	1,444	0	1,444	0	1,444
9 101-192 Technology Services	1,452.96	2.24%	2,221	0	2,221	0	2,221
10 101-194 Human Resources	3,933.22	6.07%	6,012	0	6,012	300	6,312
12 101-521 Building Services	462.43	0.71%	707	0	707	35	742
13 FD 309 Risk Management	175.52	0.27%	268	0	268	13	282
14 101-172 Finance	3,954.05	6.11%	6,044	0	6,044	302	6,346
15 101-112 County Commissioners	171.63	0.27%	262	0	262	13	275
16 101-123 Project Management	176.21	0.27%	269	0	269	13	283
17 101-124 Economic Development	176.21	0.27%	269	0	269	13	283
18 101-162 Assessor	3,954.51	6.11%	6,045	0	6,045	302	6,347
19 101-174 Recorder	2,067.65	3.19%	3,161	0	3,161	158	3,318
20 101-184 Clerk-Elections	919.96	1.42%	1,406	0	1,406	70	1,476
21 101-185 Tahoe General Services	934.39	1.44%	1,428	0	1,428	71	1,500
23 101-190 Telecommunications	1,418.85	2.19%	2,169	0	2,169	108	2,277
25 101-211 Sheriff Administration	1,044.56	1.61%	1,597	0	1,597	80	1,676
26 101-212 Sheriff Admin Services	483.43	0.75%	739	0	739	37	776
27 101-213 Sheriff-Records	633.43	0.98%	968	0	968	48	1,017
28 101-215 Sheriff-Jail	483.43	0.75%	739	0	739	37	776
29 101-216 Sheriff-COPS Grant	483.43	0.75%	739	0	739	37	776
30 101-217 Sheriff-General Investing	483.43	0.75%	739	0	739	37	776
31 101-218 Sheriff-Patrol/Traffic	483.43	0.75%	739	0	739	37	776
32 101-219 Sheriff-Vehicles	483.43	0.75%	739	0	739	37	776
33 101-220 Sheriff-Grants	483.43	0.75%	739	0	739	37	776
34 101-221 Sheriff-Coroner	483.43	0.75%	739	0	739	37	776
36 101-226 Sheriff-Operations/Patrol	483.43	0.75%	739	0	739	37	776
37 101-246 Tri-Net	483.43	0.75%	739	0	739	37	776
38 101-271 Animal Care & Services	190.63	0.29%	291	0	291	15	306
39 101-281 Emergency Operation	171.63	0.27%	262	0	262	13	275
58 101-511 Community Development Adn	1,125.36	1.74%	1,720	0	1,720	86	1,806
59 101-512 Community Dev Bldg Dept	1,139.10	1.76%	1,741	0	1,741	87	1,828
60 101-513 Community Dev Planning	1,134.52	1.75%	1,734	0	1,734	87	1,821
61 101-514 Community Dev Engineering	1,131.08	1.75%	1,729	0	1,729	86	1,815
65 101-524 Public Works-Engineering	421.53	0.65%	644	0	644	32	677
66 101-881 Weed Control	196.81	0.30%	301	0	301	15	316
69 FD 210 Douglas County Water District	423.59	0.65%	647	0	647	32	680
70 FD 211 Solid Waste Mgmt	434.96	0.67%	665	0	665	33	698
74 FD 216 Social Services	514.44	0.79%	786	0	786	39	826
77 FD 232 Road Operating	238.60	0.37%	365	0	365	18	383

Douglas County
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FY 2021/2022 based on FY 2018/2019 actuals
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File Sharing & Storage Allocations

Dept:9 101-192 Technology Services

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
80 FD 234.805 Park Ops	204.37	0.32%	\$312	\$0	\$312	\$16	\$328
82 FD 234.807 Parks Temp	198.18	0.31%	303	0	303	15	318
83 FD 234.810 Recreation	194.20	0.30%	297	0	297	15	312
84 FD 234.811 Recreation Temp	231.38	0.36%	354	0	354	18	371
85 FD 234.812 Kahle Comm Center	217.78	0.34%	333	0	333	17	350
86 FD 234.813 Gym and Fitness	187.38	0.29%	286	0	286	14	301
87 FD 234.815 Community/Mtg Room	194.61	0.30%	297	0	297	15	312
89 FD 236 Tahoe-Douglas Transit District	179.58	0.28%	275	0	275	14	288
94 FD 255 911 Emergency Svcs	4,005.01	6.19%	6,122	0	6,122	306	6,428
96 FD 260 Senior Services	260.23	0.40%	398	0	398	20	418
98 FD 313.821 Motor Pool	433.03	0.67%	662	0	662	33	695
99 FD 313.829 Vehicle Maint	481.31	0.74%	736	0	736	37	772
101 FD 324 Regional Water Fund	554.51	0.86%	848	0	848	42	890
102 FD 325 Sewer Utility	581.70	0.90%	889	0	889	44	934
103 FD 328 Douglas County Water Utility	2,086.82	3.22%	3,190	0	3,190	159	3,349
104 FD 360 Airport Enterprise Fund	794.56	1.23%	1,215	0	1,215	61	1,275
109 FD 430 Regional Transportation	547.87	0.85%	837	0	837	42	879
113 FD 605 DC Redev Admin	173.18	0.27%	265	0	265	13	278
115 FD 610 Gardnerville Town	2,079.09	3.21%	3,178	0	3,178	159	3,337
116 FD 611 Gardnerville Health & San	2,073.37	3.20%	3,169	0	3,169	158	3,328
119 FD 620 Genoa Town	181.15	0.28%	277	0	277	14	291
122 FD 630 Minden Town	963.96	1.49%	1,474	0	1,474	74	1,547
124 FD 635 Minden Trash	938.05	1.45%	1,434	0	1,434	72	1,505
125 FD 636 Minden Cap Equip	919.96	1.42%	1,406	0	1,406	70	1,476
126 FD 639 Minden Water Utility	936.90	1.45%	1,432	0	1,432	71	1,504
127 FD 640 Minden Town Water	931.87	1.44%	1,424	0	1,424	71	1,496
128 FD 650 EFFPD	4,247.55	6.56%	6,493	0	6,493	324	6,817
Subtotal	64,745.73	100.00%	98,970	0	98,970	4,332	103,301
Direct Bills					0		0
Total					\$98,970		\$103,301

Basis Units: # of bytes used by Dept/Fund
Source:

Douglas County
2 CFR Part 200

FY 2021/2022 based on FY 2018/2019 actuals
3/26/2021

Extranet Allocations

Dept:9 101-192 Technology Services

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 101-191 General Services	429,010.16	0.89%	\$342	\$0	\$342	\$0	\$342
4 101-195 Records Management	98,795.07	0.20%	79	0	79	0	79
5 101-122 County Administration	514,431.37	1.06%	410	0	410	0	410
6 101-152 GIS/IT Customer Service	234,898.65	0.48%	187	0	187	0	187
7 101-182 Clerk	333,571.55	0.69%	266	0	266	0	266
8 101-186 Treasurer	571,102.49	1.18%	455	0	455	0	455
9 101-192 Technology Services	234,898.65	0.48%	187	0	187	0	187
10 101-194 Human Resources	366,781.42	0.76%	292	0	292	23	315
11 101-341 District Attorney	2,356,623.68	4.86%	1,876	0	1,876	150	2,026
12 101-521 Building Services	231,319.76	0.48%	184	0	184	15	199
13 FD 309 Risk Management	206,186.18	0.43%	164	0	164	13	177
14 101-172 Finance	770,126.46	1.59%	613	0	613	49	662
15 101-112 County Commissioners	318,846.81	0.66%	254	0	254	20	274
16 101-123 Project Management	139,165.65	0.29%	111	0	111	9	120
17 101-124 Economic Development	127,360.07	0.26%	101	0	101	8	110
18 101-162 Assessor	787,574.66	1.62%	627	0	627	50	677
19 101-174 Recorder	370,779.27	0.76%	295	0	295	24	319
20 101-184 Clerk-Elections	55,368.19	0.11%	44	0	44	4	48
21 101-185 Tahoe General Services	213,065.56	0.44%	170	0	170	14	183
23 101-190 Telecommunications	154,424.43	0.32%	123	0	123	10	133
25 101-211 Sheriff Administration	716,940.37	1.48%	571	0	571	46	616
26 101-212 Sheriff Admin Services	571,461.89	1.18%	455	0	455	36	491
27 101-213 Sheriff-Records	528,510.71	1.09%	421	0	421	34	454
28 101-215 Sheriff-Jail	4,340,705.86	8.96%	3,455	0	3,455	277	3,732
29 101-216 Sheriff-COPS Grant	356,263.42	0.74%	284	0	284	23	306
30 101-217 Sheriff-General Investing	1,956,089.17	4.04%	1,557	0	1,557	125	1,682
33 101-220 Sheriff-Grants	96,551.19	0.20%	77	0	77	6	83
36 101-226 Sheriff-Operations/Patrol	5,732,372.20	11.83%	4,563	0	4,563	365	4,929
37 101-246 Tri-Net	150,797.97	0.31%	120	0	120	10	130
38 101-271 Animal Care & Services	290,560.42	0.60%	231	0	231	19	250
40 101-311 Court Clerks	311,329.65	0.64%	248	0	248	20	268
41 101-312 Judicial Services	247,851.80	0.51%	197	0	197	16	213
42 101-323 District Court	404,283.66	0.83%	322	0	322	26	348
43 101-325 CASA	175,780.97	0.36%	140	0	140	11	151
44 101-327 Public Guardian	220,691.06	0.46%	176	0	176	14	190
46 101-331 Bailiff	319,040.45	0.66%	254	0	254	20	274
48 101-361 Juvenile Probation	1,028,088.91	2.12%	818	0	818	66	884
49 101-363 JPO Detention Center	514,571.31	1.06%	410	0	410	33	442
50 101-365 Court Computer System	117,861.53	0.24%	94	0	94	8	101
51 101-371 East Fork Justice Court	586,785.11	1.21%	467	0	467	37	505
52 101-372 Tahoe Justice Court	461,757.92	0.95%	368	0	368	29	397
53 101-373 Alternative Sentencing	536,553.69	1.11%	427	0	427	34	461
54 101-381 East Fork Constable	160,275.33	0.33%	128	0	128	10	138

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3/26/2021

Extranet Allocations

Dept:9 101-192 Technology Services

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
55 101-382 Tahoe Constable	114,883.51	0.24%	\$91	\$0	\$91	\$7	\$99
56 101-383 Security	110,183.71	0.23%	88	0	88	7	95
58 101-511 Community Development Adm	398,414.46	0.82%	317	0	317	25	343
59 101-512 Community Dev Bldg Dept	660,919.27	1.36%	526	0	526	42	568
60 101-513 Community Dev Planning	512,714.14	1.06%	408	0	408	33	441
61 101-514 Community Dev Engineering	606,433.38	1.25%	483	0	483	39	521
66 101-881 Weed Control	406,852.52	0.84%	324	0	324	26	350
68 FD 202 Nv Coop Extension	108,337.47	0.22%	86	0	86	7	93
70 FD 211 Solid Waste Mgmt	50,168.45	0.10%	40	0	40	3	43
74 FD 216 Social Services	1,319,232.02	2.72%	1,050	0	1,050	84	1,134
76 FD 224 Library	1,264,427.75	2.61%	1,007	0	1,007	81	1,087
77 FD 232 Road Operating	742,265.16	1.53%	591	0	591	47	638
80 FD 234.805 Park Ops	728,579.47	1.50%	580	0	580	46	626
82 FD 234.807 Parks Temp	104,835.40	0.22%	83	0	83	7	90
83 FD 234.810 Recreation	427,438.34	0.88%	340	0	340	27	368
84 FD 234.811 Recreation Temp	394,229.23	0.81%	314	0	314	25	339
85 FD 234.812 Kahle Comm Center	505,705.19	1.04%	403	0	403	32	435
86 FD 234.813 Gym and Fitness	231,496.73	0.48%	184	0	184	15	199
87 FD 234.815 Community/Mtg Room	317,564.50	0.66%	253	0	253	20	273
89 FD 236 Tahoe-Douglas Transit District	31,449.09	0.06%	25	0	25	2	27
91 FD 242 China Spring Youth Camp	3,602,506.46	7.43%	2,868	0	2,868	230	3,097
93 FD 245 Stormwater Management	160,938.20	0.33%	128	0	128	10	138
94 FD 255 911 Emergency Svcs	1,459,656.18	3.01%	1,162	0	1,162	93	1,255
96 FD 260 Senior Services	1,302,614.03	2.69%	1,037	0	1,037	83	1,120
98 FD 313.821 Motor Pool	35,341.88	0.07%	28	0	28	2	30
99 FD 313.829 Vehicle Maint	465,900.51	0.96%	371	0	371	30	401
101 FD 324 Regional Water Fund	29,136.00	0.06%	23	0	23	2	25
102 FD 325 Sewer Utility	514,393.45	1.06%	409	0	409	33	442
103 FD 328 Douglas County Water Utility	776,965.50	1.60%	618	0	618	50	668
109 FD 430 Regional Transportation	229,366.80	0.47%	183	0	183	15	197
115 FD 610 Gardnerville Town	616,451.25	1.27%	491	0	491	39	530
116 FD 611 Gardnerville Health & San	438,747.76	0.91%	349	0	349	28	377
119 FD 620 Genoa Town	117,755.23	0.24%	94	0	94	8	101
122 FD 630 Minden Town	536,309.14	1.11%	427	0	427	34	461
124 FD 635 Minden Trash	360,200.32	0.74%	287	0	287	23	310
126 FD 639 Minden Water Utility	221,913.42	0.46%	177	0	177	14	191
127 FD 640 Minden Town Water	225,755.21	0.47%	180	0	180	14	194

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Extranet Allocations

Dept:9 101-192 Technology Services

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
Subtotal	48,469,535.80	100.00%	38,584	0	38,584	2,935	41,519
Direct Bills					0		0
Total					\$38,584		\$41,519

Basis Units: Payroll per department/fund
Source:

**Douglas County
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FY 2021/2022 based on FY 2018/2019 actuals
3/26/2021

Software & Applications Allocations

Dept:9 101-192 Technology Services

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
5 101-122 County Administration	13.00	2.87%	\$3,963	\$0	\$3,963	\$0	\$3,963
7 101-182 Clerk	15.50	3.42%	4,725	0	4,725	0	4,725
8 101-186 Treasurer	15.50	3.42%	4,725	0	4,725	0	4,725
9 101-192 Technology Services	21.00	4.64%	6,402	0	6,402	0	6,402
10 101-194 Human Resources	8.00	1.77%	2,439	0	2,439	41	2,480
14 101-172 Finance	11.00	2.43%	3,354	0	3,354	56	3,410
18 101-162 Assessor	10.00	2.21%	3,049	0	3,049	51	3,100
19 101-174 Recorder	14.00	3.09%	4,268	0	4,268	72	4,340
25 101-211 Sheriff Administration	135.00	29.80%	41,158	0	41,158	692	41,850
39 101-281 Emergency Operation	4.00	0.88%	1,219	0	1,219	21	1,240
44 101-327 Public Guardian	4.00	0.88%	1,219	0	1,219	21	1,240
58 101-511 Community Development Adn	31.00	6.84%	9,451	0	9,451	159	9,610
65 101-524 Public Works-Engineering	32.00	7.06%	9,756	0	9,756	164	9,920
74 FD 216 Social Services	18.00	3.97%	5,488	0	5,488	92	5,580
80 FD 234.805 Park Ops	7.00	1.55%	2,134	0	2,134	36	2,170
83 FD 234.810 Recreation	15.00	3.31%	4,573	0	4,573	77	4,650
85 FD 234.812 Kahle Comm Center	6.00	1.32%	1,829	0	1,829	31	1,860
94 FD 255 911 Emergency Svcs	14.00	3.09%	4,268	0	4,268	72	4,340
96 FD 260 Senior Services	13.00	2.87%	3,963	0	3,963	67	4,030
104 FD 360 Airport Enterprise Fund	4.00	0.88%	1,219	0	1,219	21	1,240
115 FD 610 Gardnerville Town	4.00	0.88%	1,219	0	1,219	21	1,240
119 FD 620 Genoa Town	2.00	0.44%	610	0	610	10	620
122 FD 630 Minden Town	13.00	2.87%	3,963	0	3,963	67	4,030
128 FD 650 EFFPD	43.00	9.49%	13,109	0	13,109	220	13,330
Subtotal	453.00	100.00%	138,106	0	138,106	1,989	140,096
Direct Bills					0		0
Total					\$138,106		\$140,096

Basis Units: # of PCs or mobile devices by Dept/Fund
Source:

Douglas County
2 CFR Part 200

FY 2021/2022 based on FY 2018/2019 actuals
3/26/2021

Infrastructure Allocations

Dept:9 101-192 Technology Services

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 101-191 General Services	429,010.16	0.89%	\$3,848	\$0	\$3,848	\$0	\$3,848
4 101-195 Records Management	98,795.07	0.20%	886	0	886	0	886
5 101-122 County Administration	514,431.37	1.06%	4,614	0	4,614	0	4,614
6 101-152 GIS/IT Customer Service	234,898.65	0.48%	2,107	0	2,107	0	2,107
7 101-182 Clerk	333,571.55	0.69%	2,992	0	2,992	0	2,992
8 101-186 Treasurer	571,102.49	1.18%	5,122	0	5,122	0	5,122
9 101-192 Technology Services	234,898.65	0.48%	2,107	0	2,107	0	2,107
10 101-194 Human Resources	366,781.42	0.76%	3,290	0	3,290	168	3,458
11 101-341 District Attorney	2,356,623.68	4.86%	21,136	0	21,136	1,079	22,216
12 101-521 Building Services	231,319.76	0.48%	2,075	0	2,075	106	2,181
13 FD 309 Risk Management	206,186.18	0.43%	1,849	0	1,849	94	1,944
14 101-172 Finance	770,126.46	1.59%	6,907	0	6,907	353	7,260
15 101-112 County Commissioners	318,846.81	0.66%	2,860	0	2,860	146	3,006
16 101-123 Project Management	139,165.65	0.29%	1,248	0	1,248	64	1,312
17 101-124 Economic Development	127,360.07	0.26%	1,142	0	1,142	58	1,201
18 101-162 Assessor	787,574.66	1.62%	7,064	0	7,064	361	7,424
19 101-174 Recorder	370,779.27	0.76%	3,326	0	3,326	170	3,495
20 101-184 Clerk-Elections	55,368.19	0.11%	497	0	497	25	522
21 101-185 Tahoe General Services	213,065.56	0.44%	1,911	0	1,911	98	2,009
23 101-190 Telecommunications	154,424.43	0.32%	1,385	0	1,385	71	1,456
25 101-211 Sheriff Administration	716,940.37	1.48%	6,430	0	6,430	328	6,759
26 101-212 Sheriff Admin Services	571,461.89	1.18%	5,125	0	5,125	262	5,387
27 101-213 Sheriff-Records	528,510.71	1.09%	4,740	0	4,740	242	4,982
28 101-215 Sheriff-Jail	4,340,705.86	8.96%	38,932	0	38,932	1,988	40,919
29 101-216 Sheriff-COPS Grant	356,263.42	0.74%	3,195	0	3,195	163	3,358
30 101-217 Sheriff-General Investing	1,956,089.17	4.04%	17,544	0	17,544	896	18,440
33 101-220 Sheriff-Grants	96,551.19	0.20%	866	0	866	44	910
36 101-226 Sheriff-Operations/Patrol	5,732,372.20	11.83%	51,413	0	51,413	2,625	54,038
37 101-246 Tri-Net	150,797.97	0.31%	1,353	0	1,353	69	1,422
38 101-271 Animal Care & Services	290,560.42	0.60%	2,606	0	2,606	133	2,739
40 101-311 Court Clerks	311,329.65	0.64%	2,792	0	2,792	143	2,935
41 101-312 Judicial Services	247,851.80	0.51%	2,223	0	2,223	113	2,336
42 101-323 District Court	404,283.66	0.83%	3,626	0	3,626	185	3,811
43 101-325 CASA	175,780.97	0.36%	1,577	0	1,577	80	1,657
44 101-327 Public Guardian	220,691.06	0.46%	1,979	0	1,979	101	2,080
46 101-331 Bailiff	319,040.45	0.66%	2,861	0	2,861	146	3,008
48 101-361 Juvenile Probation	1,028,088.91	2.12%	9,221	0	9,221	471	9,692
49 101-363 JPO Detention Center	514,571.31	1.06%	4,615	0	4,615	236	4,851
50 101-365 Court Computer System	117,861.53	0.24%	1,057	0	1,057	54	1,111
51 101-371 East Fork Justice Court	586,785.11	1.21%	5,263	0	5,263	269	5,532
52 101-372 Tahoe Justice Court	461,757.92	0.95%	4,141	0	4,141	211	4,353
53 101-373 Alternative Sentencing	536,553.69	1.11%	4,812	0	4,812	246	5,058
54 101-381 East Fork Constable	160,275.33	0.33%	1,438	0	1,438	73	1,511

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3/26/2021

Infrastructure Allocations

Dept:9 101-192 Technology Services

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
55 101-382 Tahoe Constable	114,883.51	0.24%	\$1,030	\$0	\$1,030	\$53	\$1,083
56 101-383 Security	110,183.71	0.23%	988	0	988	50	1,039
58 101-511 Community Development Adn	398,414.46	0.82%	3,573	0	3,573	182	3,756
59 101-512 Community Dev Bldg Dept	660,919.27	1.36%	5,928	0	5,928	303	6,230
60 101-513 Community Dev Planning	512,714.14	1.06%	4,599	0	4,599	235	4,833
61 101-514 Community Dev Engineering	606,433.38	1.25%	5,439	0	5,439	278	5,717
66 101-881 Weed Control	406,852.52	0.84%	3,649	0	3,649	186	3,835
68 FD 202 Nv Coop Extension	108,337.47	0.22%	972	0	972	50	1,021
70 FD 211 Solid Waste Mgmt	50,168.45	0.10%	450	0	450	23	473
74 FD 216 Social Services	1,319,232.02	2.72%	11,832	0	11,832	604	12,436
76 FD 224 Library	1,264,427.75	2.61%	11,341	0	11,341	579	11,920
77 FD 232 Road Operating	742,265.16	1.53%	6,657	0	6,657	340	6,997
80 FD 234.805 Park Ops	728,579.47	1.50%	6,535	0	6,535	334	6,868
82 FD 234.807 Parks Temp	104,835.40	0.22%	940	0	940	48	988
83 FD 234.810 Recreation	427,438.34	0.88%	3,834	0	3,834	196	4,029
84 FD 234.811 Recreation Temp	394,229.23	0.81%	3,536	0	3,536	181	3,716
85 FD 234.812 Kahle Comm Center	505,705.19	1.04%	4,536	0	4,536	232	4,767
86 FD 234.813 Gym and Fitness	231,496.73	0.48%	2,076	0	2,076	106	2,182
87 FD 234.815 Community/Mtg Room	317,564.50	0.66%	2,848	0	2,848	145	2,994
89 FD 236 Tahoe-Douglas Transit District	31,449.09	0.06%	282	0	282	14	296
91 FD 242 China Spring Youth Camp	3,602,506.46	7.43%	32,311	0	32,311	1,650	33,960
93 FD 245 Stormwater Management	160,938.20	0.33%	1,443	0	1,443	74	1,517
94 FD 255 911 Emergency Svcs	1,459,656.18	3.01%	13,092	0	13,092	668	13,760
96 FD 260 Senior Services	1,302,614.03	2.69%	11,683	0	11,683	596	12,280
98 FD 313.821 Motor Pool	35,341.88	0.07%	317	0	317	16	333
99 FD 313.829 Vehicle Maint	465,900.51	0.96%	4,179	0	4,179	213	4,392
101 FD 324 Regional Water Fund	29,136.00	0.06%	261	0	261	13	275
102 FD 325 Sewer Utility	514,393.45	1.06%	4,614	0	4,614	236	4,849
103 FD 328 Douglas County Water Utility	776,965.50	1.60%	6,969	0	6,969	356	7,324
109 FD 430 Regional Transportation	229,366.80	0.47%	2,057	0	2,057	105	2,162
115 FD 610 Gardnerville Town	616,451.25	1.27%	5,529	0	5,529	282	5,811
116 FD 611 Gardnerville Health & San	438,747.76	0.91%	3,935	0	3,935	201	4,136
119 FD 620 Genoa Town	117,755.23	0.24%	1,056	0	1,056	54	1,110
122 FD 630 Minden Town	536,309.14	1.11%	4,810	0	4,810	246	5,056
124 FD 635 Minden Trash	360,200.32	0.74%	3,231	0	3,231	165	3,396
126 FD 639 Minden Water Utility	221,913.42	0.46%	1,990	0	1,990	102	2,092
127 FD 640 Minden Town Water	225,755.21	0.47%	2,025	0	2,025	103	2,128

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Infrastructure Allocations

Dept:9 101-192 Technology Services

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
Subtotal	48,469,535.80	100.00%	434,722	0	434,722	21,088	455,809
Direct Bills					0		0
Total					\$434,722		\$455,809

Basis Units: Payroll per department/fund
Source:

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Radios Allocations

Dept:9 101-192 Technology Services

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
23 101-190 Telecommunications	100	100.00%	\$141,664	\$0	\$141,664	\$12,567	\$154,231
Subtotal	100	100.00%	141,664	0	141,664	12,567	154,231
Direct Bills					0		0
Total					\$141,664		\$154,231

Basis Units: Direct to Telecommunications
Source:

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Dept Software Allocations

Dept:9 101-192 Technology Services

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
4 101-195 Records Management	10,665.00	4.77%	\$4,238	\$0	\$4,238	\$0	\$4,238
6 101-152 GIS/IT Customer Service	29,800.00	13.34%	11,841	0	11,841	0	11,841
7 101-182 Clerk	414.00	0.19%	165	0	165	0	165
8 101-186 Treasurer	3,954.00	1.77%	1,571	0	1,571	0	1,571
19 101-174 Recorder	27,289.00	12.21%	10,844	0	10,844	0	10,844
21 101-185 Tahoe General Services	207.90	0.09%	83	0	83	0	83
25 101-211 Sheriff Administration	142,058.00	63.59%	56,449	0	56,449	0	56,449
58 101-511 Community Development Adr	9,024.75	4.04%	3,586	0	3,586	0	3,586
Subtotal	223,412.65	100.00%	88,776	0	88,776	0	88,776
Direct Bills					0		0
Total					\$88,776		\$88,776

Basis Units: Direct to Depts
Source:

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Allocation Summary

Dept:9 101-192 Technology Services

Department	TSD Service Desk	Card Access	Network/App User Accounts	Remote Access	Telephone	Cellular Devices	AV & Meeting Services	Email & Calendars	File Sharing & Storage	Extranet
3 101-191 General Services	\$225	\$0	\$1,617	\$0	\$0	\$0	\$0	\$189	\$1,416	\$342
4 101-195 Records Management	52	98	372	0	1,015	0	0	189	3,136	79
5 101-122 County Administration	269	586	1,939	1,032	1,692	675	813	1,324	303	410
6 101-152 GIS/IT Customer Service	123	147	885	387	508	169	0	567	2,232	187
7 101-182 Clerk	175	0	1,257	903	0	0	407	756	1,429	266
8 101-186 Treasurer	299	880	2,152	0	1,523	0	407	1,324	1,444	455
9 101-192 Technology Services	123	586	885	1,548	5,247	1,012	1,179	2,080	2,221	187
10 101-194 Human Resources	192	515	1,461	1,104	1,842	0	940	1,208	6,312	315
11 101-341 District Attorney	1,234	1,082	9,385	0	1,658	1,079	14	5,032	0	2,026
12 101-521 Building Services	121	426	921	236	3,131	899	0	1,898	742	199
13 FD 309 Risk Management	108	0	821	0	0	0	0	0	282	177
14 101-172 Finance	403	515	3,067	138	2,026	0	406	2,013	6,346	662
15 101-112 County Commissioners	167	258	1,270	414	0	899	19	1,006	275	274
16 101-123 Project Management	73	52	554	0	0	0	0	201	283	120
17 101-124 Economic Development	67	52	507	0	184	180	0	201	283	110
18 101-162 Assessor	412	515	3,137	138	1,842	180	504	1,811	6,347	677
19 101-174 Recorder	194	258	1,477	138	1,658	0	321	1,006	3,318	319
20 101-184 Clerk-Elections	29	52	221	138	2,210	360	0	403	1,476	48
21 101-185 Tahoe General Services	112	52	849	0	1,658	0	0	805	1,500	183
23 101-190 Telecommunications	81	103	615	0	368	360	0	403	2,277	133
25 101-211 Sheriff Administration	375	876	2,855	8,692	13,999	23,018	928	805	1,676	616
26 101-212 Sheriff Admin Services	299	0	2,276	0	0	0	0	1,208	776	491
27 101-213 Sheriff-Records	277	309	2,105	0	1,474	0	0	1,610	1,017	454
28 101-215 Sheriff-Jail	2,273	1,442	17,287	0	1,105	180	0	6,843	776	3,732
29 101-216 Sheriff-COPS Grant	187	0	1,419	0	0	0	0	0	776	306
30 101-217 Sheriff-General Investing	1,024	927	7,790	0	1,842	0	0	3,019	776	1,682
31 101-218 Sheriff-Patrol/Traffic	0	0	0	10,486	0	0	0	0	776	0
32 101-219 Sheriff-Vehicles	0	0	0	0	0	0	0	0	776	0
33 101-220 Sheriff-Grants	51	0	385	0	0	0	0	201	776	83
34 101-221 Sheriff-Coroner	0	0	0	0	0	0	0	0	776	0
35 101-222 Sheriff-SRO	0	155	0	0	0	0	0	604	0	0
36 101-226 Sheriff-Operations/Patrol	3,002	5,099	22,829	0	8,289	0	0	10,667	776	4,929
37 101-246 Tri-Net	79	0	601	0	0	0	0	201	776	130
38 101-271 Animal Care & Services	152	155	1,157	0	921	719	0	1,006	306	250
39 101-281 Emergency Operation	0	0	0	0	0	0	0	0	275	0
40 101-311 Court Clerks	163	309	1,240	0	0	0	0	1,208	0	268
41 101-312 Judicial Services	130	103	987	0	0	0	12	403	0	213
42 101-323 District Court	212	361	1,610	0	0	0	68	805	0	348
43 101-325 CASA	92	103	700	0	0	0	2	403	0	151
44 101-327 Public Guardian	116	206	879	0	553	180	40	604	0	190
45 101-328 Public Administrator	0	0	0	0	0	0	2	0	0	0

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Allocation Summary

Dept:9 101-192 Technology Services

Department	TSD Service Desk	Card Access	Network/App User Accounts	Remote Access	Telephone	Cellular Devices	AV & Meeting Services	Email & Calendars	File Sharing & Storage	Extranet
46 101-331 Bailiff	\$167	\$0	\$1,271	\$0	\$0	\$0	\$0	\$604	\$0	\$274
48 101-361 Juvenile Probation	538	618	4,094	0	1,658	1,798	5	1,811	0	884
49 101-363 JPO Detention Center	269	258	2,049	0	0	0	0	1,610	0	442
50 101-365 Court Computer System	62	52	469	0	921	180	68	201	0	101
51 101-371 East Fork Justice Court	307	464	2,337	0	0	0	0	1,610	0	505
52 101-372 Tahoe Justice Court	242	309	1,839	0	2,210	0	5	1,006	0	397
53 101-373 Alternative Sentencing	281	309	2,137	276	1,658	719	9	1,208	0	461
54 101-381 East Fork Constable	84	103	638	0	0	0	0	201	0	138
55 101-382 Tahoe Constable	60	258	458	0	0	0	0	1,208	0	99
56 101-383 Security	58	206	439	0	0	0	0	1,409	0	95
58 101-511 Community Development Adr	209	1,339	1,587	690	6,631	2,338	1,172	1,006	1,806	343
59 101-512 Community Dev Bldg Dept	346	0	2,632	690	0	0	0	1,811	1,828	568
60 101-513 Community Dev Planning	268	0	2,042	690	0	0	0	1,208	1,821	441
61 101-514 Community Dev Engineering	318	0	2,415	690	0	0	0	1,409	1,815	521
65 101-524 Public Works-Engineering	0	155	0	0	3,316	3,237	640	604	677	0
66 101-881 Weed Control	213	0	1,620	0	0	0	0	1,006	316	350
68 FD 202 Nv Coop Extension	57	52	431	0	1,289	0	0	403	0	93
69 FD 210 Douglas County Water District	0	0	0	0	0	0	0	0	680	0
70 FD 211 Solid Waste Mgmt	26	6	200	37	0	0	0	32	698	43
74 FD 216 Social Services	691	52	5,254	0	5,158	539	2	3,422	826	1,134
76 FD 224 Library	662	103	5,036	0	553	539	16	3,019	0	1,087
77 FD 232 Road Operating	389	47	2,956	184	72	565	0	793	383	638
80 FD 234.805 Park Ops	382	103	2,902	0	1,842	2,697	0	2,415	328	626
82 FD 234.807 Parks Temp	55	0	418	0	0	0	0	0	318	90
83 FD 234.810 Recreation	224	309	1,702	0	3,684	1,079	778	1,610	312	368
84 FD 234.811 Recreation Temp	206	0	1,570	0	0	0	0	2,415	371	339
85 FD 234.812 Kahle Comm Center	265	0	2,014	0	1,842	0	0	2,013	350	435
86 FD 234.813 Gym and Fitness	121	0	922	0	0	0	0	805	301	199
87 FD 234.815 Community/Mtg Room	166	0	1,265	0	0	0	0	1,610	312	273
89 FD 236 Tahoe-Douglas Transit District	16	4	125	23	0	0	0	20	288	27
91 FD 242 China Spring Youth Camp	1,886	412	14,347	0	737	0	12	10,063	0	3,097
93 FD 245 Stormwater Management	84	103	641	0	0	0	0	1,006	0	138
94 FD 255 911 Emergency Svcs	764	1,030	5,813	2,484	1,658	1,798	612	3,824	6,428	1,255
96 FD 260 Senior Services	682	0	5,188	0	2,579	2,697	0	4,428	418	1,120
98 FD 313.821 Motor Pool	19	5	141	32	0	0	0	28	695	30
99 FD 313.829 Vehicle Maint	244	17	1,855	113	0	0	0	99	772	401
101 FD 324 Regional Water Fund	15	42	116	131	40	388	0	505	890	25
102 FD 325 Sewer Utility	269	44	2,049	0	42	405	0	529	934	442
103 FD 328 Douglas County Water Utility	407	108	3,094	339	103	1,004	0	1,310	3,349	668
104 FD 360 Airport Enterprise Fund	0	155	0	276	921	1,618	108	0	1,275	0
109 FD 430 Regional Transportation	120	74	913	284	112	874	0	1,226	879	197

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Allocation Summary

Dept:9 101-192 Technology Services

Department	TSD Service Desk	Card Access	Network/App User Accounts	Remote Access	Telephone	Cellular Devices	AV & Meeting Services	Email & Calendars	File Sharing & Storage	Extranet
113 FD 605 DC Redev Admin	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$278	\$0
115 FD 610 Gardnerville Town	323	155	2,455	1,242	368	0	255	2,013	3,337	530
116 FD 611 Gardnerville Health & San	230	0	1,747	0	0	0	0	1,006	3,328	377
119 FD 620 Genoa Town	62	103	469	0	184	0	61	403	291	101
122 FD 630 Minden Town	281	52	2,136	2,070	368	1,259	197	3,422	1,547	461
124 FD 635 Minden Trash	189	0	1,435	0	0	0	0	0	1,505	310
125 FD 636 Minden Cap Equip	0	0	0	0	0	0	0	0	1,476	0
126 FD 639 Minden Water Utility	116	0	884	0	0	0	0	0	1,504	191
127 FD 640 Minden Town Water	118	0	899	0	0	0	0	0	1,496	194
128 FD 650 EFFPD	0	515	0	12,142	2,395	4,136	895	16,906	6,817	0
131 All Other	0	103	0	0	0	0	654	0	0	0
Total	\$25,380	\$23,878	\$192,514	\$47,746	\$95,086	\$57,782	\$11,551	\$135,239	\$103,301	\$41,519

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Allocation Summary

Dept:9 101-192 Technology Services

Department	Software & Applications	Infrastructure	Radios	Dept Software	Total
3 101-191 General Services	\$0	\$3,848	\$0	\$0	\$7,636
4 101-195 Records Management	0	886	0	4,238	10,065
5 101-122 County Administration	3,963	4,614	0	0	17,621
6 101-152 GIS/IT Customer Service	0	2,107	0	11,841	19,153
7 101-182 Clerk	4,725	2,992	0	165	13,074
8 101-186 Treasurer	4,725	5,122	0	1,571	19,902
9 101-192 Technology Services	6,402	2,107	0	0	23,577
10 101-194 Human Resources	2,480	3,458	0	0	19,826
11 101-341 District Attorney	0	22,216	0	0	43,725
12 101-521 Building Services	0	2,181	0	0	10,755
13 FD 309 Risk Management	0	1,944	0	0	3,332
14 101-172 Finance	3,410	7,260	0	0	26,245
15 101-112 County Commissioners	0	3,006	0	0	7,588
16 101-123 Project Management	0	1,312	0	0	2,594
17 101-124 Economic Development	0	1,201	0	0	2,784
18 101-162 Assessor	3,100	7,424	0	0	26,087
19 101-174 Recorder	4,340	3,495	0	10,844	27,368
20 101-184 Clerk-Elections	0	522	0	0	5,458
21 101-185 Tahoe General Services	0	2,009	0	83	7,248
23 101-190 Telecommunications	0	1,456	154,231	0	160,026
25 101-211 Sheriff Administration	41,850	6,759	0	56,449	158,899
26 101-212 Sheriff Admin Services	0	5,387	0	0	10,437
27 101-213 Sheriff-Records	0	4,982	0	0	12,227
28 101-215 Sheriff-Jail	0	40,919	0	0	74,557
29 101-216 Sheriff-COPS Grant	0	3,358	0	0	6,046
30 101-217 Sheriff-General Investing	0	18,440	0	0	35,500
31 101-218 Sheriff-Patrol/Traffic	0	0	0	0	11,262
32 101-219 Sheriff-Vehicles	0	0	0	0	776
33 101-220 Sheriff-Grants	0	910	0	0	2,405
34 101-221 Sheriff-Coroner	0	0	0	0	776
35 101-222 Sheriff-SRO	0	0	0	0	758
36 101-226 Sheriff-Operations/Patrol	0	54,038	0	0	109,629
37 101-246 Tri-Net	0	1,422	0	0	3,208
38 101-271 Animal Care & Services	0	2,739	0	0	7,405
39 101-281 Emergency Operation	1,240	0	0	0	1,515
40 101-311 Court Clerks	0	2,935	0	0	6,122
41 101-312 Judicial Services	0	2,336	0	0	4,184
42 101-323 District Court	0	3,811	0	0	7,214
43 101-325 CASA	0	1,657	0	0	3,108
44 101-327 Public Guardian	1,240	2,080	0	0	6,087
45 101-328 Public Administrator	0	0	0	0	2

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Allocation Summary

Dept:9 101-192 Technology Services

Department	Software & Applications	Infrastructure	Radios	Dept Software	Total
46 101-331 Bailiff	\$0	\$3,008	\$0	\$0	\$5,323
48 101-361 Juvenile Probation	0	9,692	0	0	21,099
49 101-363 JPO Detention Center	0	4,851	0	0	9,480
50 101-365 Court Computer System	0	1,111	0	0	3,165
51 101-371 East Fork Justice Court	0	5,532	0	0	10,754
52 101-372 Tahoe Justice Court	0	4,353	0	0	10,361
53 101-373 Alternative Sentencing	0	5,058	0	0	12,116
54 101-381 East Fork Constable	0	1,511	0	0	2,675
55 101-382 Tahoe Constable	0	1,083	0	0	3,165
56 101-383 Security	0	1,039	0	0	3,245
58 101-511 Community Development Adr	9,610	3,756	0	3,586	34,072
59 101-512 Community Dev Bldg Dept	0	6,230	0	0	14,106
60 101-513 Community Dev Planning	0	4,833	0	0	11,303
61 101-514 Community Dev Engineering	0	5,717	0	0	12,885
65 101-524 Public Works-Engineering	9,920	0	0	0	18,547
66 101-881 Weed Control	0	3,835	0	0	7,341
68 FD 202 Nv Coop Extension	0	1,021	0	0	3,346
69 FD 210 Douglas County Water District	0	0	0	0	680
70 FD 211 Solid Waste Mgmt	0	473	0	0	1,515
74 FD 216 Social Services	5,580	12,436	0	0	35,093
76 FD 224 Library	0	11,920	0	0	22,935
77 FD 232 Road Operating	0	6,997	0	0	13,023
80 FD 234.805 Park Ops	2,170	6,868	0	0	20,333
82 FD 234.807 Parks Temp	0	988	0	0	1,869
83 FD 234.810 Recreation	4,650	4,029	0	0	18,745
84 FD 234.811 Recreation Temp	0	3,716	0	0	8,618
85 FD 234.812 Kahle Comm Center	1,860	4,767	0	0	13,545
86 FD 234.813 Gym and Fitness	0	2,182	0	0	4,530
87 FD 234.815 Community/Mtg Room	0	2,994	0	0	6,620
89 FD 236 Tahoe-Douglas Transit District	0	296	0	0	801
91 FD 242 China Spring Youth Camp	0	33,960	0	0	64,515
93 FD 245 Stormwater Management	0	1,517	0	0	3,490
94 FD 255 911 Emergency Svcs	4,340	13,760	0	0	43,766
96 FD 260 Senior Services	4,030	12,280	0	0	33,421
98 FD 313.821 Motor Pool	0	333	0	0	1,283
99 FD 313.829 Vehicle Maint	0	4,392	0	0	7,894
101 FD 324 Regional Water Fund	0	275	0	0	2,427
102 FD 325 Sewer Utility	0	4,849	0	0	9,563
103 FD 328 Douglas County Water Utility	0	7,324	0	0	17,708
104 FD 360 Airport Enterprise Fund	1,240	0	0	0	5,593
109 FD 430 Regional Transportation	0	2,162	0	0	6,842

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Allocation Summary

Dept:9 101-192 Technology Services

Department	Software & Applications	Infrastructure	Radios	Dept Software	Total
113 FD 605 DC Redev Admin	\$0	\$0	\$0	\$0	\$278
115 FD 610 Gardnerville Town	1,240	5,811	0	0	17,729
116 FD 611 Gardnerville Health & San	0	4,136	0	0	10,824
119 FD 620 Genoa Town	620	1,110	0	0	3,403
122 FD 630 Minden Town	4,030	5,056	0	0	20,877
124 FD 635 Minden Trash	0	3,396	0	0	6,834
125 FD 636 Minden Cap Equip	0	0	0	0	1,476
126 FD 639 Minden Water Utility	0	2,092	0	0	4,786
127 FD 640 Minden Town Water	0	2,128	0	0	4,835
128 FD 650 EFFPD	13,330	0	0	0	57,136
131 All Other	0	0	0	0	757
Total	\$140,096	\$455,809	\$154,231	\$88,776	\$1,572,908

101-194 Human Resources Nature and Extent of Services

The Human Resources Department is responsible for the county's human resource and risk management functions. These services include recruitment and selection, labor relations, classification and compensation, benefits administration, employee training and development, policy development, and risk and liability management programs.

Costs are allocated as follows:

Recruitment & Selection - Costs have been allocated based on the number of applications processed by Department/Fund.

Labor Relations - Costs have been allocated based on the payroll cost per department/fund.

Staff Development - Costs have been allocated based on the payroll cost per department/fund.

Benefits Administration - Costs have been allocated based on the payroll cost per department/fund.

Classification & Compensation - Costs have been allocated based on the payroll cost per department/fund.

Physicals - These costs are related to providing required employee physicals for the Douglas County Sheriff's Office. Costs are allocated proportionately by payroll cost per Sheriff Department divisions.

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A. Department Costs

Dept:10 101-194 Human Resources

Description		Amount	General Admin	Recruitment & Selection	Labor Relations	Staff Development	Benefits Administration	Classification & Compensation	Physicals
Personnel Costs									
Salaries	S1	254,496	0	86,300	27,206	47,209	61,715	32,067	0
Salary % Split			.00%	33.91%	10.69%	18.55%	24.25%	12.60%	.00%
Benefits	S	112,285	0	38,076	12,003	20,829	27,229	14,148	0
Subtotal - Personnel Costs		366,781	0	124,376	39,209	68,038	88,944	46,214	0
Services & Supplies Cost									
Services & Supplies	S	55,998	0	18,989	5,986	10,388	13,579	7,056	0
Professional Services	P	44,942	0	0	0	22,471	22,471	0	0
Physicals	P	58,285	0	0	0	0	0	0	58,285
Subtotal - Services & Supplies		159,225	0	18,989	5,986	32,859	36,051	7,056	58,285
Department Cost Total		526,006	0	143,364	45,195	100,897	124,995	53,270	58,285
Adjustments to Cost									
Subtotal - Adjustments		0	0	0	0	0	0	0	0
Total Costs After Adjustments		526,006	0	143,364	45,195	100,897	124,995	53,270	58,285
General Admin Distribution			0	0	0	0	0	0	0
Grand Total		\$526,006		\$143,364	\$45,195	\$100,897	\$124,995	\$53,270	\$58,285

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B. Incoming Costs - (Default Spread Salary%)

Dept:10 101-194 Human Resources

Department	First Incoming	Second Incoming	Recruitment & Selection	Labor Relations	Staff Development	Benefits Administration	Classification & Compensation	Physicals
1 Minden Inn	\$12,399	\$0	\$4,205	\$1,325	\$2,300	\$3,007	\$1,562	\$0
Subtotal - Building Depreciation	12,399	0	4,205	1,325	2,300	3,007	1,562	0
2 Equipment Depreciation	622	0	211	66	115	151	78	0
Subtotal - Equipment Depreciation	622	0	211	66	115	151	78	0
3 Postage	1,577	108	571	180	312	408	212	0
3 Paper Supplies	51	3	18	6	10	13	7	0
3 Office Supplies	764	48	276	87	151	197	102	0
3 Risk Management	7,411	476	2,675	843	1,463	1,913	994	0
3 Investment Service Fee	118	8	42	13	23	30	16	0
Subtotal - 101-191 General Services	9,921	643	3,582	1,129	1,960	2,562	1,331	0
4 Boxes Deleted/Destroyed	2,176	402	874	276	478	625	325	0
4 Boxes Received/Stored	891	215	375	118	205	268	139	0
4 Records Delivered	336	81	141	45	77	101	52	0
Subtotal - 101-195 Records Management	3,402	697	1,390	438	760	994	517	0
5 Commission	23,694	6,597	10,272	3,238	5,619	7,346	3,817	0
5 County Manager	1,959	462	821	259	449	587	305	0
5 CM Direct Supervision	6,313	1,493	2,647	834	1,448	1,893	983	0
Subtotal - 101-122 County Administration	31,967	8,551	13,740	4,331	7,516	9,826	5,105	0
7 Clerk to the Board of Comm	146	50	67	21	36	48	25	0
Subtotal - 101-182 Clerk	146	50	67	21	36	48	25	0
8 Cash Receipts	276	68	117	37	64	83	43	0
Subtotal - 101-186 Treasurer	276	68	117	37	64	83	43	0
9 TSD Service Desk	192	0	65	21	36	47	24	0
9 Card Access	489	26	175	55	96	125	65	0
9 Network/App User Accounts	1,382	78	495	156	271	354	184	0
9 Remote Access	1,032	72	374	118	205	268	139	0
9 Telephone	1,692	149	625	197	342	447	232	0
9 A/V & Meeting Services	921	19	319	100	174	228	118	0

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B. Incoming Costs - (Default Spread Salary%)

Dept:10 101-194 Human Resources

Department	First Incoming	Second Incoming	Recruitment & Selection	Labor Relations	Staff Development	Benefits Administratio n	Classification & Compensatio	Physicals
9 Email & Calendars	\$1,135	\$73	\$409	\$129	\$224	\$293	\$152	\$0
9 File Sharing & Storage	6,012	300	2,141	675	1,171	1,531	795	0
9 Extranet	292	23	107	34	58	76	40	0
9 Software & Applications	2,439	41	841	265	460	601	312	0
9 Infrastructure	3,290	168	1,172	370	641	838	436	0
Subtotal - 101-192 Technology Service	18,876	950	6,723	2,119	3,678	4,808	2,498	0
10 Recruitment & Selection	0	9,801	3,323	1,048	1,818	2,377	1,235	0
10 Labor Relations	0	405	137	43	75	98	51	0
10 Staff Development	0	872	296	93	162	212	110	0
10 Benefits Administration	0	1,088	369	116	202	264	137	0
10 Classification & Compensation	0	477	162	51	89	116	60	0
Subtotal - 101-194 Human Resources	0	12,643	4,287	1,352	2,345	3,066	1,593	0
11 Civil	0	79,086	26,818	8,454	14,670	19,178	9,965	0
Subtotal - 101-341 District Attorney	0	79,086	26,818	8,454	14,670	19,178	9,965	0
12 Building Maintenance	0	4,257	1,444	455	790	1,032	536	0
12 Utilities	0	1,965	666	210	364	476	248	0
12 Janitorial Services	0	2,563	869	274	475	622	323	0
Subtotal - 101-521 Building Services	0	8,785	2,979	939	1,630	2,130	1,107	0
13 Insurance Administration	0	3,811	1,292	407	707	924	480	0
Subtotal - FD 309 Risk Management	0	3,811	1,292	407	707	924	480	0
14 Acctng & Financial Reporting	0	1,020	346	109	189	247	129	0
14 Operating & Capital Budgets	0	1,463	496	156	271	355	184	0
14 Accounts Payable	0	1,311	445	140	243	318	165	0
14 Payroll	0	1,995	677	213	370	484	251	0
14 Capital Asset Accounting	0	12	4	1	2	3	2	0
14 Strategic Planning Support	0	41	14	4	8	10	5	0
Subtotal - 101-172 Finance	0	5,843	1,981	625	1,084	1,417	736	0
Total Incoming	77,609	121,128	67,392	21,245	36,866	48,194	25,041	0
C. Total Allocated		\$724,743	\$210,756	\$66,440	\$137,762	\$173,189	\$78,311	\$58,285
			29.08%	9.17%	19.01%	23.90%	10.81%	8.04%

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Recruitment & Selection Allocations

Dept:10 101-194 Human Resources

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
4 101-195 Records Management	1	0.03%	\$46	\$0	\$46	\$0	\$46
5 101-122 County Administration	272	7.34%	12,457	0	12,457	0	12,457
7 101-182 Clerk	183	4.94%	8,381	0	8,381	0	8,381
8 101-186 Treasurer	18	0.49%	824	0	824	0	824
9 101-192 Technology Services	90	2.43%	4,122	0	4,122	0	4,122
10 101-194 Human Resources	214	5.78%	9,801	0	9,801	0	9,801
11 101-341 District Attorney	98	2.65%	4,488	0	4,488	1,375	5,863
12 101-521 Building Services	23	0.62%	1,053	0	1,053	323	1,376
14 101-172 Finance	112	3.02%	5,129	0	5,129	1,572	6,701
18 101-162 Assessor	28	0.76%	1,282	0	1,282	393	1,675
20 101-184 Clerk-Elections	29	0.78%	1,328	0	1,328	407	1,735
21 101-185 Tahoe General Services	49	1.32%	2,244	0	2,244	688	2,932
25 101-211 Sheriff Administration	42	1.13%	1,924	0	1,924	589	2,513
27 101-213 Sheriff-Records	82	2.21%	3,755	0	3,755	1,151	4,906
28 101-215 Sheriff-Jail	115	3.10%	5,267	0	5,267	1,614	6,881
38 101-271 Animal Care & Services	96	2.59%	4,397	0	4,397	1,347	5,744
42 101-323 District Court	71	1.92%	3,252	0	3,252	996	4,248
48 101-361 Juvenile Probation	6	0.16%	275	0	275	84	359
49 101-363 JPO Detention Center	47	1.27%	2,153	0	2,153	660	2,812
54 101-381 East Fork Constable	30	0.81%	1,374	0	1,374	421	1,795
58 101-511 Community Development Adn	127	3.43%	5,816	0	5,816	1,782	7,599
59 101-512 Community Dev Bldg Dept	87	2.35%	3,984	0	3,984	1,221	5,205
61 101-514 Community Dev Engineering	38	1.03%	1,740	0	1,740	533	2,274
65 101-524 Public Works-Engineering	18	0.49%	824	0	824	253	1,077
66 101-881 Weed Control	85	2.29%	3,893	0	3,893	1,193	5,086
74 FD 216 Social Services	200	5.40%	9,160	0	9,160	2,807	11,966
76 FD 224 Library	106	2.86%	4,855	0	4,855	1,487	6,342
80 FD 234.805 Park Ops	140	3.78%	6,412	0	6,412	1,965	8,376
82 FD 234.807 Parks Temp	37	1.00%	1,695	0	1,695	519	2,214
83 FD 234.810 Recreation	231	6.23%	10,579	0	10,579	3,242	13,821
85 FD 234.812 Kahle Comm Center	43	1.16%	1,969	0	1,969	603	2,573
91 FD 242 China Spring Youth Camp	260	7.02%	11,907	0	11,907	3,649	15,556
93 FD 245 Stormwater Management	77	2.08%	3,526	0	3,526	1,081	4,607
94 FD 255 911 Emergency Svcs	138	3.72%	6,320	0	6,320	1,937	8,257
96 FD 260 Senior Services	84	2.27%	3,847	0	3,847	1,179	5,026
115 FD 610 Gardnerville Town	227	6.13%	10,396	0	10,396	3,185	13,582
116 FD 611 Gardnerville Health & San	56	1.51%	2,565	0	2,565	786	3,351
119 FD 620 Genoa Town	47	1.27%	2,153	0	2,153	660	2,812
122 FD 630 Minden Town	98	2.65%	4,488	0	4,488	1,375	5,863

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Recruitment & Selection Allocations

Dept:10 101-194 Human Resources

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
Subtotal	3,705	100.00%	169,682	0	169,682	41,074	210,756
Direct Bills					0		0
Total					\$169,682		\$210,756

Basis Units: # of applications by Dept/Fund
Source:

Douglas County
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3/26/2021

Labor Relations Allocations

Dept:10 101-194 Human Resources

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 101-191 General Services	429,010.16	0.89%	\$473	\$0	\$473	\$0	\$473
4 101-195 Records Management	98,795.07	0.20%	109	0	109	0	109
5 101-122 County Administration	514,431.37	1.06%	568	0	568	0	568
6 101-152 GIS/IT Customer Service	234,898.65	0.48%	259	0	259	0	259
7 101-182 Clerk	333,571.55	0.69%	368	0	368	0	368
8 101-186 Treasurer	571,102.49	1.18%	630	0	630	0	630
9 101-192 Technology Services	234,898.65	0.48%	259	0	259	0	259
10 101-194 Human Resources	366,781.42	0.76%	405	0	405	0	405
11 101-341 District Attorney	2,356,623.68	4.86%	2,601	0	2,601	668	3,269
12 101-521 Building Services	231,319.76	0.48%	255	0	255	66	321
13 FD 309 Risk Management	206,186.18	0.43%	228	0	228	58	286
14 101-172 Finance	770,126.46	1.59%	850	0	850	218	1,068
15 101-112 County Commissioners	318,846.81	0.66%	352	0	352	90	442
16 101-123 Project Management	139,165.65	0.29%	154	0	154	39	193
17 101-124 Economic Development	127,360.07	0.26%	141	0	141	36	177
18 101-162 Assessor	787,574.66	1.62%	869	0	869	223	1,092
19 101-174 Recorder	370,779.27	0.76%	409	0	409	105	514
20 101-184 Clerk-Elections	55,368.19	0.11%	61	0	61	16	77
21 101-185 Tahoe General Services	213,065.56	0.44%	235	0	235	60	296
23 101-190 Telecommunications	154,424.43	0.32%	170	0	170	44	214
25 101-211 Sheriff Administration	716,940.37	1.48%	791	0	791	203	994
26 101-212 Sheriff Admin Services	571,461.89	1.18%	631	0	631	162	793
27 101-213 Sheriff-Records	528,510.71	1.09%	583	0	583	150	733
28 101-215 Sheriff-Jail	4,340,705.86	8.96%	4,790	0	4,790	1,230	6,021
29 101-216 Sheriff-COPS Grant	356,263.42	0.74%	393	0	393	101	494
30 101-217 Sheriff-General Investing	1,956,089.17	4.04%	2,159	0	2,159	554	2,713
33 101-220 Sheriff-Grants	96,551.19	0.20%	107	0	107	27	134
36 101-226 Sheriff-Operations/Patrol	5,732,372.20	11.83%	6,326	0	6,326	1,625	7,951
37 101-246 Tri-Net	150,797.97	0.31%	166	0	166	43	209
38 101-271 Animal Care & Services	290,560.42	0.60%	321	0	321	82	403
40 101-311 Court Clerks	311,329.65	0.64%	344	0	344	88	432
41 101-312 Judicial Services	247,851.80	0.51%	274	0	274	70	344
42 101-323 District Court	404,283.66	0.83%	446	0	446	115	561
43 101-325 CASA	175,780.97	0.36%	194	0	194	50	244
44 101-327 Public Guardian	220,691.06	0.46%	244	0	244	63	306
46 101-331 Bailiff	319,040.45	0.66%	352	0	352	90	443
48 101-361 Juvenile Probation	1,028,088.91	2.12%	1,135	0	1,135	291	1,426
49 101-363 JPO Detention Center	514,571.31	1.06%	568	0	568	146	714
50 101-365 Court Computer System	117,861.53	0.24%	130	0	130	33	163
51 101-371 East Fork Justice Court	586,785.11	1.21%	648	0	648	166	814
52 101-372 Tahoe Justice Court	461,757.92	0.95%	510	0	510	131	640
53 101-373 Alternative Sentencing	536,553.69	1.11%	592	0	592	152	744
54 101-381 East Fork Constable	160,275.33	0.33%	177	0	177	45	222

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Labor Relations Allocations

Dept:10 101-194 Human Resources

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
55 101-382 Tahoe Constable	114,883.51	0.24%	\$127	\$0	\$127	\$33	\$159
56 101-383 Security	110,183.71	0.23%	122	0	122	31	153
58 101-511 Community Development Adn	398,414.46	0.82%	440	0	440	113	553
59 101-512 Community Dev Bldg Dept	660,919.27	1.36%	729	0	729	187	917
60 101-513 Community Dev Planning	512,714.14	1.06%	566	0	566	145	711
61 101-514 Community Dev Engineering	606,433.38	1.25%	669	0	669	172	841
66 101-881 Weed Control	406,852.52	0.84%	449	0	449	115	564
68 FD 202 Nv Coop Extension	108,337.47	0.22%	120	0	120	31	150
70 FD 211 Solid Waste Mgmt	50,168.45	0.10%	55	0	55	14	70
74 FD 216 Social Services	1,319,232.02	2.72%	1,456	0	1,456	374	1,830
76 FD 224 Library	1,264,427.75	2.61%	1,395	0	1,395	358	1,754
77 FD 232 Road Operating	742,265.16	1.53%	819	0	819	210	1,030
80 FD 234.805 Park Ops	728,579.47	1.50%	804	0	804	206	1,011
82 FD 234.807 Parks Temp	104,835.40	0.22%	116	0	116	30	145
83 FD 234.810 Recreation	427,438.34	0.88%	472	0	472	121	593
84 FD 234.811 Recreation Temp	394,229.23	0.81%	435	0	435	112	547
85 FD 234.812 Kahle Comm Center	505,705.19	1.04%	558	0	558	143	701
86 FD 234.813 Gym and Fitness	231,496.73	0.48%	255	0	255	66	321
87 FD 234.815 Community/Mtg Room	317,564.50	0.66%	350	0	350	90	440
89 FD 236 Tahoe-Douglas Transit District	31,449.09	0.06%	35	0	35	9	44
91 FD 242 China Spring Youth Camp	3,602,506.46	7.43%	3,976	0	3,976	1,021	4,997
93 FD 245 Stormwater Management	160,938.20	0.33%	178	0	178	46	223
94 FD 255 911 Emergency Svcs	1,459,656.18	3.01%	1,611	0	1,611	414	2,025
96 FD 260 Senior Services	1,302,614.03	2.69%	1,438	0	1,438	369	1,807
98 FD 313.821 Motor Pool	35,341.88	0.07%	39	0	39	10	49
99 FD 313.829 Vehicle Maint	465,900.51	0.96%	514	0	514	132	646
101 FD 324 Regional Water Fund	29,136.00	0.06%	32	0	32	8	40
102 FD 325 Sewer Utility	514,393.45	1.06%	568	0	568	146	713
103 FD 328 Douglas County Water Utility	776,965.50	1.60%	857	0	857	220	1,078
109 FD 430 Regional Transportation	229,366.80	0.47%	253	0	253	65	318
115 FD 610 Gardnerville Town	616,451.25	1.27%	680	0	680	175	855
116 FD 611 Gardnerville Health & San	438,747.76	0.91%	484	0	484	124	609
119 FD 620 Genoa Town	117,755.23	0.24%	130	0	130	33	163
122 FD 630 Minden Town	536,309.14	1.11%	592	0	592	152	744
124 FD 635 Minden Trash	360,200.32	0.74%	398	0	398	102	500
126 FD 639 Minden Water Utility	221,913.42	0.46%	245	0	245	63	308
127 FD 640 Minden Town Water	225,755.21	0.47%	249	0	249	64	313

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Labor Relations Allocations

Dept:10 101-194 Human Resources

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
Subtotal	48,469,535.80	100.00%	53,492	0	53,492	12,949	66,440
Direct Bills					0		0
Total					\$53,492		\$66,440

Basis Units: Payroll by department/fund
Source:

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Staff Development Allocations

Dept:10 101-194 Human Resources

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 101-191 General Services	429,010.16	0.89%	\$1,020	\$0	\$1,020	\$0	\$1,020
4 101-195 Records Management	98,795.07	0.20%	235	0	235	0	235
5 101-122 County Administration	514,431.37	1.06%	1,224	0	1,224	0	1,224
6 101-152 GIS/IT Customer Service	234,898.65	0.48%	559	0	559	0	559
7 101-182 Clerk	333,571.55	0.69%	793	0	793	0	793
8 101-186 Treasurer	571,102.49	1.18%	1,358	0	1,358	0	1,358
9 101-192 Technology Services	234,898.65	0.48%	559	0	559	0	559
10 101-194 Human Resources	366,781.42	0.76%	872	0	872	0	872
11 101-341 District Attorney	2,356,623.68	4.86%	5,606	0	5,606	1,159	6,765
12 101-521 Building Services	231,319.76	0.48%	550	0	550	114	664
13 FD 309 Risk Management	206,186.18	0.43%	490	0	490	101	592
14 101-172 Finance	770,126.46	1.59%	1,832	0	1,832	379	2,211
15 101-112 County Commissioners	318,846.81	0.66%	758	0	758	157	915
16 101-123 Project Management	139,165.65	0.29%	331	0	331	68	399
17 101-124 Economic Development	127,360.07	0.26%	303	0	303	63	366
18 101-162 Assessor	787,574.66	1.62%	1,873	0	1,873	387	2,261
19 101-174 Recorder	370,779.27	0.76%	882	0	882	182	1,064
20 101-184 Clerk-Elections	55,368.19	0.11%	132	0	132	27	159
21 101-185 Tahoe General Services	213,065.56	0.44%	507	0	507	105	612
23 101-190 Telecommunications	154,424.43	0.32%	367	0	367	76	443
25 101-211 Sheriff Administration	716,940.37	1.48%	1,705	0	1,705	353	2,058
26 101-212 Sheriff Admin Services	571,461.89	1.18%	1,359	0	1,359	281	1,640
27 101-213 Sheriff-Records	528,510.71	1.09%	1,257	0	1,257	260	1,517
28 101-215 Sheriff-Jail	4,340,705.86	8.96%	10,325	0	10,325	2,135	12,460
29 101-216 Sheriff-COPS Grant	356,263.42	0.74%	847	0	847	175	1,023
30 101-217 Sheriff-General Investing	1,956,089.17	4.04%	4,653	0	4,653	962	5,615
33 101-220 Sheriff-Grants	96,551.19	0.20%	230	0	230	47	277
36 101-226 Sheriff-Operations/Patrol	5,732,372.20	11.83%	13,635	0	13,635	2,819	16,455
37 101-246 Tri-Net	150,797.97	0.31%	359	0	359	74	433
38 101-271 Animal Care & Services	290,560.42	0.60%	691	0	691	143	834
40 101-311 Court Clerks	311,329.65	0.64%	741	0	741	153	894
41 101-312 Judicial Services	247,851.80	0.51%	590	0	590	122	711
42 101-323 District Court	404,283.66	0.83%	962	0	962	199	1,160
43 101-325 CASA	175,780.97	0.36%	418	0	418	86	505
44 101-327 Public Guardian	220,691.06	0.46%	525	0	525	109	633
46 101-331 Bailiff	319,040.45	0.66%	759	0	759	157	916
48 101-361 Juvenile Probation	1,028,088.91	2.12%	2,445	0	2,445	506	2,951
49 101-363 JPO Detention Center	514,571.31	1.06%	1,224	0	1,224	253	1,477
50 101-365 Court Computer System	117,861.53	0.24%	280	0	280	58	338
51 101-371 East Fork Justice Court	586,785.11	1.21%	1,396	0	1,396	289	1,684
52 101-372 Tahoe Justice Court	461,757.92	0.95%	1,098	0	1,098	227	1,325
53 101-373 Alternative Sentencing	536,553.69	1.11%	1,276	0	1,276	264	1,540
54 101-381 East Fork Constable	160,275.33	0.33%	381	0	381	79	460

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Staff Development Allocations

Dept:10 101-194 Human Resources

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
55 101-382 Tahoe Constable	114,883.51	0.24%	\$273	\$0	\$273	\$57	\$330
56 101-383 Security	110,183.71	0.23%	262	0	262	54	316
58 101-511 Community Development Adn	398,414.46	0.82%	948	0	948	196	1,144
59 101-512 Community Dev Bldg Dept	660,919.27	1.36%	1,572	0	1,572	325	1,897
60 101-513 Community Dev Planning	512,714.14	1.06%	1,220	0	1,220	252	1,472
61 101-514 Community Dev Engineering	606,433.38	1.25%	1,443	0	1,443	298	1,741
66 101-881 Weed Control	406,852.52	0.84%	968	0	968	200	1,168
68 FD 202 Nv Coop Extension	108,337.47	0.22%	258	0	258	53	311
70 FD 211 Solid Waste Mgmt	50,168.45	0.10%	119	0	119	25	144
74 FD 216 Social Services	1,319,232.02	2.72%	3,138	0	3,138	649	3,787
76 FD 224 Library	1,264,427.75	2.61%	3,008	0	3,008	622	3,630
77 FD 232 Road Operating	742,265.16	1.53%	1,766	0	1,766	365	2,131
80 FD 234.805 Park Ops	728,579.47	1.50%	1,733	0	1,733	358	2,091
82 FD 234.807 Parks Temp	104,835.40	0.22%	249	0	249	52	301
83 FD 234.810 Recreation	427,438.34	0.88%	1,017	0	1,017	210	1,227
84 FD 234.811 Recreation Temp	394,229.23	0.81%	938	0	938	194	1,132
85 FD 234.812 Kahle Comm Center	505,705.19	1.04%	1,203	0	1,203	249	1,452
86 FD 234.813 Gym and Fitness	231,496.73	0.48%	551	0	551	114	665
87 FD 234.815 Community/Mtg Room	317,564.50	0.66%	755	0	755	156	912
89 FD 236 Tahoe-Douglas Transit District	31,449.09	0.06%	75	0	75	15	90
91 FD 242 China Spring Youth Camp	3,602,506.46	7.43%	8,569	0	8,569	1,772	10,341
93 FD 245 Stormwater Management	160,938.20	0.33%	383	0	383	79	462
94 FD 255 911 Emergency Svcs	1,459,656.18	3.01%	3,472	0	3,472	718	4,190
96 FD 260 Senior Services	1,302,614.03	2.69%	3,098	0	3,098	641	3,739
98 FD 313.821 Motor Pool	35,341.88	0.07%	84	0	84	17	101
99 FD 313.829 Vehicle Maint	465,900.51	0.96%	1,108	0	1,108	229	1,337
101 FD 324 Regional Water Fund	29,136.00	0.06%	69	0	69	14	84
102 FD 325 Sewer Utility	514,393.45	1.06%	1,224	0	1,224	253	1,477
103 FD 328 Douglas County Water Utility	776,965.50	1.60%	1,848	0	1,848	382	2,230
109 FD 430 Regional Transportation	229,366.80	0.47%	546	0	546	113	658
115 FD 610 Gardnerville Town	616,451.25	1.27%	1,466	0	1,466	303	1,770
116 FD 611 Gardnerville Health & San	438,747.76	0.91%	1,044	0	1,044	216	1,259
119 FD 620 Genoa Town	117,755.23	0.24%	280	0	280	58	338
122 FD 630 Minden Town	536,309.14	1.11%	1,276	0	1,276	264	1,539
124 FD 635 Minden Trash	360,200.32	0.74%	857	0	857	177	1,034
126 FD 639 Minden Water Utility	221,913.42	0.46%	528	0	528	109	637
127 FD 640 Minden Town Water	225,755.21	0.47%	537	0	537	111	648

Douglas County
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Staff Development Allocations

Dept:10 101-194 Human Resources

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
Subtotal	48,469,535.80	100.00%	115,293	0	115,293	22,469	137,762
Direct Bills					0		0
Total					\$115,293		\$137,762

Basis Units: Payroll by department/fund
Source:

Douglas County
2 CFR Part 200

FY 2021/2022 based on FY 2018/2019 actuals
3/26/2021

Benefits Administration Allocations

Dept:10 101-194 Human Resources

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 101-191 General Services	429,010.16	0.89%	\$1,273	\$0	\$1,273	\$0	\$1,273
4 101-195 Records Management	98,795.07	0.20%	293	0	293	0	293
5 101-122 County Administration	514,431.37	1.06%	1,526	0	1,526	0	1,526
6 101-152 GIS/IT Customer Service	234,898.65	0.48%	697	0	697	0	697
7 101-182 Clerk	333,571.55	0.69%	990	0	990	0	990
8 101-186 Treasurer	571,102.49	1.18%	1,695	0	1,695	0	1,695
9 101-192 Technology Services	234,898.65	0.48%	697	0	697	0	697
10 101-194 Human Resources	366,781.42	0.76%	1,088	0	1,088	0	1,088
11 101-341 District Attorney	2,356,623.68	4.86%	6,992	0	6,992	1,515	8,508
12 101-521 Building Services	231,319.76	0.48%	686	0	686	149	835
13 FD 309 Risk Management	206,186.18	0.43%	612	0	612	133	744
14 101-172 Finance	770,126.46	1.59%	2,285	0	2,285	495	2,780
15 101-112 County Commissioners	318,846.81	0.66%	946	0	946	205	1,151
16 101-123 Project Management	139,165.65	0.29%	413	0	413	89	502
17 101-124 Economic Development	127,360.07	0.26%	378	0	378	82	460
18 101-162 Assessor	787,574.66	1.62%	2,337	0	2,337	506	2,843
19 101-174 Recorder	370,779.27	0.76%	1,100	0	1,100	238	1,339
20 101-184 Clerk-Elections	55,368.19	0.11%	164	0	164	36	200
21 101-185 Tahoe General Services	213,065.56	0.44%	632	0	632	137	769
23 101-190 Telecommunications	154,424.43	0.32%	458	0	458	99	557
25 101-211 Sheriff Administration	716,940.37	1.48%	2,127	0	2,127	461	2,588
26 101-212 Sheriff Admin Services	571,461.89	1.18%	1,696	0	1,696	367	2,063
27 101-213 Sheriff-Records	528,510.71	1.09%	1,568	0	1,568	340	1,908
28 101-215 Sheriff-Jail	4,340,705.86	8.96%	12,879	0	12,879	2,791	15,670
29 101-216 Sheriff-COPS Grant	356,263.42	0.74%	1,057	0	1,057	229	1,286
30 101-217 Sheriff-General Investing	1,956,089.17	4.04%	5,804	0	5,804	1,258	7,062
33 101-220 Sheriff-Grants	96,551.19	0.20%	286	0	286	62	349
36 101-226 Sheriff-Operations/Patrol	5,732,372.20	11.83%	17,009	0	17,009	3,686	20,694
37 101-246 Tri-Net	150,797.97	0.31%	447	0	447	97	544
38 101-271 Animal Care & Services	290,560.42	0.60%	862	0	862	187	1,049
40 101-311 Court Clerks	311,329.65	0.64%	924	0	924	200	1,124
41 101-312 Judicial Services	247,851.80	0.51%	735	0	735	159	895
42 101-323 District Court	404,283.66	0.83%	1,200	0	1,200	260	1,459
43 101-325 CASA	175,780.97	0.36%	522	0	522	113	635
44 101-327 Public Guardian	220,691.06	0.46%	655	0	655	142	797
46 101-331 Bailiff	319,040.45	0.66%	947	0	947	205	1,152
48 101-361 Juvenile Probation	1,028,088.91	2.12%	3,050	0	3,050	661	3,711
49 101-363 JPO Detention Center	514,571.31	1.06%	1,527	0	1,527	331	1,858
50 101-365 Court Computer System	117,861.53	0.24%	350	0	350	76	425
51 101-371 East Fork Justice Court	586,785.11	1.21%	1,741	0	1,741	377	2,118
52 101-372 Tahoe Justice Court	461,757.92	0.95%	1,370	0	1,370	297	1,667
53 101-373 Alternative Sentencing	536,553.69	1.11%	1,592	0	1,592	345	1,937
54 101-381 East Fork Constable	160,275.33	0.33%	476	0	476	103	579

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Benefits Administration Allocations

Dept:10 101-194 Human Resources

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
55 101-382 Tahoe Constable	114,883.51	0.24%	\$341	\$0	\$341	\$74	\$415
56 101-383 Security	110,183.71	0.23%	327	0	327	71	398
58 101-511 Community Development Adm	398,414.46	0.82%	1,182	0	1,182	256	1,438
59 101-512 Community Dev Bldg Dept	660,919.27	1.36%	1,961	0	1,961	425	2,386
60 101-513 Community Dev Planning	512,714.14	1.06%	1,521	0	1,521	330	1,851
61 101-514 Community Dev Engineering	606,433.38	1.25%	1,799	0	1,799	390	2,189
66 101-881 Weed Control	406,852.52	0.84%	1,207	0	1,207	262	1,469
68 FD 202 Nv Coop Extension	108,337.47	0.22%	321	0	321	70	391
70 FD 211 Solid Waste Mgmt	50,168.45	0.10%	149	0	149	32	181
74 FD 216 Social Services	1,319,232.02	2.72%	3,914	0	3,914	848	4,763
76 FD 224 Library	1,264,427.75	2.61%	3,752	0	3,752	813	4,565
77 FD 232 Road Operating	742,265.16	1.53%	2,202	0	2,202	477	2,680
80 FD 234.805 Park Ops	728,579.47	1.50%	2,162	0	2,162	468	2,630
82 FD 234.807 Parks Temp	104,835.40	0.22%	311	0	311	67	378
83 FD 234.810 Recreation	427,438.34	0.88%	1,268	0	1,268	275	1,543
84 FD 234.811 Recreation Temp	394,229.23	0.81%	1,170	0	1,170	253	1,423
85 FD 234.812 Kahle Comm Center	505,705.19	1.04%	1,500	0	1,500	325	1,826
86 FD 234.813 Gym and Fitness	231,496.73	0.48%	687	0	687	149	836
87 FD 234.815 Community/Mtg Room	317,564.50	0.66%	942	0	942	204	1,146
89 FD 236 Tahoe-Douglas Transit District	31,449.09	0.06%	93	0	93	20	114
91 FD 242 China Spring Youth Camp	3,602,506.46	7.43%	10,689	0	10,689	2,316	13,005
93 FD 245 Stormwater Management	160,938.20	0.33%	478	0	478	103	581
94 FD 255 911 Emergency Svcs	1,459,656.18	3.01%	4,331	0	4,331	938	5,269
96 FD 260 Senior Services	1,302,614.03	2.69%	3,865	0	3,865	838	4,703
98 FD 313.821 Motor Pool	35,341.88	0.07%	105	0	105	23	128
99 FD 313.829 Vehicle Maint	465,900.51	0.96%	1,382	0	1,382	300	1,682
101 FD 324 Regional Water Fund	29,136.00	0.06%	86	0	86	19	105
102 FD 325 Sewer Utility	514,393.45	1.06%	1,526	0	1,526	331	1,857
103 FD 328 Douglas County Water Utility	776,965.50	1.60%	2,305	0	2,305	500	2,805
109 FD 430 Regional Transportation	229,366.80	0.47%	681	0	681	147	828
115 FD 610 Gardnerville Town	616,451.25	1.27%	1,829	0	1,829	396	2,225
116 FD 611 Gardnerville Health & San	438,747.76	0.91%	1,302	0	1,302	282	1,584
119 FD 620 Genoa Town	117,755.23	0.24%	349	0	349	76	425
122 FD 630 Minden Town	536,309.14	1.11%	1,591	0	1,591	345	1,936
124 FD 635 Minden Trash	360,200.32	0.74%	1,069	0	1,069	232	1,300
126 FD 639 Minden Water Utility	221,913.42	0.46%	658	0	658	143	801
127 FD 640 Minden Town Water	225,755.21	0.47%	670	0	670	145	815

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Benefits Administration Allocations

Dept:10 101-194 Human Resources

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
Subtotal	48,469,535.80	100.00%	143,815	0	143,815	29,373	173,189
Direct Bills					0		0
Total					\$143,815		\$173,189

Basis Units: Payroll by department/fund
Source:

Douglas County
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FY 2021/2022 based on FY 2018/2019 actuals
3/26/2021

Classification & Compensation Allocations

Dept:10 101-194 Human Resources

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 101-191 General Services	429,010.16	0.89%	\$558	\$0	\$558	\$0	\$558
4 101-195 Records Management	98,795.07	0.20%	129	0	129	0	129
5 101-122 County Administration	514,431.37	1.06%	669	0	669	0	669
6 101-152 GIS/IT Customer Service	234,898.65	0.48%	306	0	306	0	306
7 101-182 Clerk	333,571.55	0.69%	434	0	434	0	434
8 101-186 Treasurer	571,102.49	1.18%	743	0	743	0	743
9 101-192 Technology Services	234,898.65	0.48%	306	0	306	0	306
10 101-194 Human Resources	366,781.42	0.76%	477	0	477	0	477
11 101-341 District Attorney	2,356,623.68	4.86%	3,065	0	3,065	787	3,853
12 101-521 Building Services	231,319.76	0.48%	301	0	301	77	378
13 FD 309 Risk Management	206,186.18	0.43%	268	0	268	69	337
14 101-172 Finance	770,126.46	1.59%	1,002	0	1,002	257	1,259
15 101-112 County Commissioners	318,846.81	0.66%	415	0	415	107	521
16 101-123 Project Management	139,165.65	0.29%	181	0	181	46	228
17 101-124 Economic Development	127,360.07	0.26%	166	0	166	43	208
18 101-162 Assessor	787,574.66	1.62%	1,024	0	1,024	263	1,288
19 101-174 Recorder	370,779.27	0.76%	482	0	482	124	606
20 101-184 Clerk-Elections	55,368.19	0.11%	72	0	72	18	91
21 101-185 Tahoe General Services	213,065.56	0.44%	277	0	277	71	348
23 101-190 Telecommunications	154,424.43	0.32%	201	0	201	52	252
25 101-211 Sheriff Administration	716,940.37	1.48%	933	0	933	240	1,172
26 101-212 Sheriff Admin Services	571,461.89	1.18%	743	0	743	191	934
27 101-213 Sheriff-Records	528,510.71	1.09%	687	0	687	177	864
28 101-215 Sheriff-Jail	4,340,705.86	8.96%	5,646	0	5,646	1,450	7,096
29 101-216 Sheriff-COPS Grant	356,263.42	0.74%	463	0	463	119	582
30 101-217 Sheriff-General Investing	1,956,089.17	4.04%	2,544	0	2,544	653	3,198
33 101-220 Sheriff-Grants	96,551.19	0.20%	126	0	126	32	158
36 101-226 Sheriff-Operations/Patrol	5,732,372.20	11.83%	7,457	0	7,457	1,915	9,372
37 101-246 Tri-Net	150,797.97	0.31%	196	0	196	50	247
38 101-271 Animal Care & Services	290,560.42	0.60%	378	0	378	97	475
40 101-311 Court Clerks	311,329.65	0.64%	405	0	405	104	509
41 101-312 Judicial Services	247,851.80	0.51%	322	0	322	83	405
42 101-323 District Court	404,283.66	0.83%	526	0	526	135	661
43 101-325 CASA	175,780.97	0.36%	229	0	229	59	287
44 101-327 Public Guardian	220,691.06	0.46%	287	0	287	74	361
46 101-331 Bailiff	319,040.45	0.66%	415	0	415	107	522
48 101-361 Juvenile Probation	1,028,088.91	2.12%	1,337	0	1,337	343	1,681
49 101-363 JPO Detention Center	514,571.31	1.06%	669	0	669	172	841
50 101-365 Court Computer System	117,861.53	0.24%	153	0	153	39	193
51 101-371 East Fork Justice Court	586,785.11	1.21%	763	0	763	196	959
52 101-372 Tahoe Justice Court	461,757.92	0.95%	601	0	601	154	755
53 101-373 Alternative Sentencing	536,553.69	1.11%	698	0	698	179	877
54 101-381 East Fork Constable	160,275.33	0.33%	208	0	208	54	262

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Classification & Compensation Allocations

Dept:10 101-194 Human Resources

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
55 101-382 Tahoe Constable	114,883.51	0.24%	\$149	\$0	\$149	\$38	\$188
56 101-383 Security	110,183.71	0.23%	143	0	143	37	180
58 101-511 Community Development Adn	398,414.46	0.82%	518	0	518	133	651
59 101-512 Community Dev Bldg Dept	660,919.27	1.36%	860	0	860	221	1,081
60 101-513 Community Dev Planning	512,714.14	1.06%	667	0	667	171	838
61 101-514 Community Dev Engineering	606,433.38	1.25%	789	0	789	203	991
66 101-881 Weed Control	406,852.52	0.84%	529	0	529	136	665
68 FD 202 Nv Coop Extension	108,337.47	0.22%	141	0	141	36	177
70 FD 211 Solid Waste Mgmt	50,168.45	0.10%	65	0	65	17	82
74 FD 216 Social Services	1,319,232.02	2.72%	1,716	0	1,716	441	2,157
76 FD 224 Library	1,264,427.75	2.61%	1,645	0	1,645	422	2,067
77 FD 232 Road Operating	742,265.16	1.53%	966	0	966	248	1,213
80 FD 234.805 Park Ops	728,579.47	1.50%	948	0	948	243	1,191
82 FD 234.807 Parks Temp	104,835.40	0.22%	136	0	136	35	171
83 FD 234.810 Recreation	427,438.34	0.88%	556	0	556	143	699
84 FD 234.811 Recreation Temp	394,229.23	0.81%	513	0	513	132	645
85 FD 234.812 Kahle Comm Center	505,705.19	1.04%	658	0	658	169	827
86 FD 234.813 Gym and Fitness	231,496.73	0.48%	301	0	301	77	378
87 FD 234.815 Community/Mtg Room	317,564.50	0.66%	413	0	413	106	519
89 FD 236 Tahoe-Douglas Transit District	31,449.09	0.06%	41	0	41	11	51
91 FD 242 China Spring Youth Camp	3,602,506.46	7.43%	4,686	0	4,686	1,203	5,890
93 FD 245 Stormwater Management	160,938.20	0.33%	209	0	209	54	263
94 FD 255 911 Emergency Svcs	1,459,656.18	3.01%	1,899	0	1,899	488	2,386
96 FD 260 Senior Services	1,302,614.03	2.69%	1,694	0	1,694	435	2,130
98 FD 313.821 Motor Pool	35,341.88	0.07%	46	0	46	12	58
99 FD 313.829 Vehicle Maint	465,900.51	0.96%	606	0	606	156	762
101 FD 324 Regional Water Fund	29,136.00	0.06%	38	0	38	10	48
102 FD 325 Sewer Utility	514,393.45	1.06%	669	0	669	172	841
103 FD 328 Douglas County Water Utility	776,965.50	1.60%	1,011	0	1,011	260	1,270
109 FD 430 Regional Transportation	229,366.80	0.47%	298	0	298	77	375
115 FD 610 Gardnerville Town	616,451.25	1.27%	802	0	802	206	1,008
116 FD 611 Gardnerville Health & San	438,747.76	0.91%	571	0	571	147	717
119 FD 620 Genoa Town	117,755.23	0.24%	153	0	153	39	193
122 FD 630 Minden Town	536,309.14	1.11%	698	0	698	179	877
124 FD 635 Minden Trash	360,200.32	0.74%	469	0	469	120	589
126 FD 639 Minden Water Utility	221,913.42	0.46%	289	0	289	74	363
127 FD 640 Minden Town Water	225,755.21	0.47%	294	0	294	75	369

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Classification & Compensation Allocations

Dept:10 101-194 Human Resources

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
Subtotal	48,469,535.80	100.00%	63,049	0	63,049	15,262	78,311
Direct Bills					0		0
Total					\$63,049		\$78,311

Basis Units: Payroll by department/fund
Source:

Douglas County
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3/26/2021

Physicals Allocations

Dept:10 101-194 Human Resources

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
25 101-211 Sheriff Administration	716,940.37	5.01%	\$2,922	\$0	\$2,922	\$0	\$2,922
26 101-212 Sheriff Admin Services	571,461.89	4.00%	2,329	0	2,329	0	2,329
27 101-213 Sheriff-Records	528,510.71	3.70%	2,154	0	2,154	0	2,154
28 101-215 Sheriff-Jail	4,340,705.86	30.36%	17,694	0	17,694	0	17,694
29 101-216 Sheriff-COPS Grant	356,263.42	2.49%	1,452	0	1,452	0	1,452
30 101-217 Sheriff-General Investing	1,956,089.17	13.68%	7,973	0	7,973	0	7,973
33 101-220 Sheriff-Grants	96,551.19	0.68%	394	0	394	0	394
36 101-226 Sheriff-Operations/Patrol	5,732,372.20	40.09%	23,366	0	23,366	0	23,366
Subtotal	14,298,894.81	100.00%	58,285	0	58,285	0	58,285
Direct Bills					0		0
Total					\$58,285		\$58,285

Basis Units: Direct to Sheriff
Source:

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Allocation Summary

Dept:10 101-194 Human Resources

Department	Recruitment & Selection	Labor Relations	Staff Development	Benefits Administration	Classification & Compensation	Physicals	Total
3 101-191 General Services	\$0	\$473	\$1,020	\$1,273	\$558	\$0	\$3,325
4 101-195 Records Management	46	109	235	293	129	0	811
5 101-122 County Administration	12,457	568	1,224	1,526	669	0	16,444
6 101-152 GIS/IT Customer Service	0	259	559	697	306	0	1,821
7 101-182 Clerk	8,381	368	793	990	434	0	10,966
8 101-186 Treasurer	824	630	1,358	1,695	743	0	5,251
9 101-192 Technology Services	4,122	259	559	697	306	0	5,942
10 101-194 Human Resources	9,801	405	872	1,088	477	0	12,643
11 101-341 District Attorney	5,863	3,269	6,765	8,508	3,853	0	28,257
12 101-521 Building Services	1,376	321	664	835	378	0	3,574
13 FD 309 Risk Management	0	286	592	744	337	0	1,959
14 101-172 Finance	6,701	1,068	2,211	2,780	1,259	0	14,019
15 101-112 County Commissioners	0	442	915	1,151	521	0	3,030
16 101-123 Project Management	0	193	399	502	228	0	1,322
17 101-124 Economic Development	0	177	366	460	208	0	1,210
18 101-162 Assessor	1,675	1,092	2,261	2,843	1,288	0	9,159
19 101-174 Recorder	0	514	1,064	1,339	606	0	3,523
20 101-184 Clerk-Elections	1,735	77	159	200	91	0	2,261
21 101-185 Tahoe General Services	2,932	296	612	769	348	0	4,956
23 101-190 Telecommunications	0	214	443	557	252	0	1,467
25 101-211 Sheriff Administration	2,513	994	2,058	2,588	1,172	2,922	12,248
26 101-212 Sheriff Admin Services	0	793	1,640	2,063	934	2,329	7,760
27 101-213 Sheriff-Records	4,906	733	1,517	1,908	864	2,154	12,083
28 101-215 Sheriff-Jail	6,881	6,021	12,460	15,670	7,096	17,694	65,821
29 101-216 Sheriff-COPS Grant	0	494	1,023	1,286	582	1,452	4,838
30 101-217 Sheriff-General Investing	0	2,713	5,615	7,062	3,198	7,973	26,561
33 101-220 Sheriff-Grants	0	134	277	349	158	394	1,311
36 101-226 Sheriff-Operations/Patrol	0	7,951	16,455	20,694	9,372	23,366	77,838
37 101-246 Tri-Net	0	209	433	544	247	0	1,433
38 101-271 Animal Care & Services	5,744	403	834	1,049	475	0	8,505
40 101-311 Court Clerks	0	432	894	1,124	509	0	2,958
41 101-312 Judicial Services	0	344	711	895	405	0	2,355
42 101-323 District Court	4,248	561	1,160	1,459	661	0	8,090
43 101-325 CASA	0	244	505	635	287	0	1,670
44 101-327 Public Guardian	0	306	633	797	361	0	2,097
46 101-331 Bailiff	0	443	916	1,152	522	0	3,032
48 101-361 Juvenile Probation	359	1,426	2,951	3,711	1,681	0	10,128
49 101-363 JPO Detention Center	2,812	714	1,477	1,858	841	0	7,702
50 101-365 Court Computer System	0	163	338	425	193	0	1,120
51 101-371 East Fork Justice Court	0	814	1,684	2,118	959	0	5,576
52 101-372 Tahoe Justice Court	0	640	1,325	1,667	755	0	4,388

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Allocation Summary

Dept:10 101-194 Human Resources

Department	Recruitment & Selection	Labor Relations	Staff Development	Benefits Administration	Classification & Compensation	Physicals	Total
53 101-373 Alternative Sentencing	\$0	\$744	\$1,540	\$1,937	\$877	\$0	\$5,099
54 101-381 East Fork Constable	1,795	222	460	579	262	0	3,318
55 101-382 Tahoe Constable	0	159	330	415	188	0	1,092
56 101-383 Security	0	153	316	398	180	0	1,047
58 101-511 Community Development Adr	7,599	553	1,144	1,438	651	0	11,384
59 101-512 Community Dev Bldg Dept	5,205	917	1,897	2,386	1,081	0	11,486
60 101-513 Community Dev Planning	0	711	1,472	1,851	838	0	4,872
61 101-514 Community Dev Engineering	2,274	841	1,741	2,189	991	0	8,036
65 101-524 Public Works-Engineering	1,077	0	0	0	0	0	1,077
66 101-881 Weed Control	5,086	564	1,168	1,469	665	0	8,952
68 FD 202 Nv Coop Extension	0	150	311	391	177	0	1,029
70 FD 211 Solid Waste Mgmt	0	70	144	181	82	0	477
74 FD 216 Social Services	11,966	1,830	3,787	4,763	2,157	0	24,502
76 FD 224 Library	6,342	1,754	3,630	4,565	2,067	0	18,357
77 FD 232 Road Operating	0	1,030	2,131	2,680	1,213	0	7,053
80 FD 234.805 Park Ops	8,376	1,011	2,091	2,630	1,191	0	15,300
82 FD 234.807 Parks Temp	2,214	145	301	378	171	0	3,210
83 FD 234.810 Recreation	13,821	593	1,227	1,543	699	0	17,883
84 FD 234.811 Recreation Temp	0	547	1,132	1,423	645	0	3,746
85 FD 234.812 Kahle Comm Center	2,573	701	1,452	1,826	827	0	7,378
86 FD 234.813 Gym and Fitness	0	321	665	836	378	0	2,200
87 FD 234.815 Community/Mtg Room	0	440	912	1,146	519	0	3,018
89 FD 236 Tahoe-Douglas Transit District	0	44	90	114	51	0	299
91 FD 242 China Spring Youth Camp	15,556	4,997	10,341	13,005	5,890	0	49,789
93 FD 245 Stormwater Management	4,607	223	462	581	263	0	6,136
94 FD 255 911 Emergency Svcs	8,257	2,025	4,190	5,269	2,386	0	22,127
96 FD 260 Senior Services	5,026	1,807	3,739	4,703	2,130	0	17,404
98 FD 313.821 Motor Pool	0	49	101	128	58	0	336
99 FD 313.829 Vehicle Maint	0	646	1,337	1,682	762	0	4,427
101 FD 324 Regional Water Fund	0	40	84	105	48	0	277
102 FD 325 Sewer Utility	0	713	1,477	1,857	841	0	4,888
103 FD 328 Douglas County Water Utility	0	1,078	2,230	2,805	1,270	0	7,383
109 FD 430 Regional Transportation	0	318	658	828	375	0	2,180
115 FD 610 Gardnerville Town	13,582	855	1,770	2,225	1,008	0	19,439
116 FD 611 Gardnerville Health & San	3,351	609	1,259	1,584	717	0	7,520
119 FD 620 Genoa Town	2,812	163	338	425	193	0	3,931
122 FD 630 Minden Town	5,863	744	1,539	1,936	877	0	10,960
124 FD 635 Minden Trash	0	500	1,034	1,300	589	0	3,423
126 FD 639 Minden Water Utility	0	308	637	801	363	0	2,109
127 FD 640 Minden Town Water	0	313	648	815	369	0	2,145

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Allocation Summary

Dept:10 101-194 Human Resources

Department	Recruitment & Selection	Labor Relations	Staff Development	Benefits Administratio n	Classification & Compensatio	Physicals	Total
Total	\$210,756	\$66,440	\$137,762	\$173,189	\$78,311	\$58,285	\$724,743

101-341 District Attorney Nature and Extent of Services

The District Attorney is comprised of four divisions: Criminal Division, Civil Division, and Investigation Division. The Criminal Division prosecutes felony, gross misdemeanor and misdemeanor crimes committed within the jurisdictional boundaries of Douglas County. The Civil Division serves as the county's counsel to the county commissioners, elected county and township officers, county departments and agencies. The Investigations Division is responsible for performing investigations for the District Attorney and his appointed deputies.

As the District Attorney is an elected official, the salary and benefits are not allocated throughout the county.

Costs are allocated as follows:

Civil - These costs are associated with legal support for the County. Costs are allocated based on estimated time spent by General Fund Departments or Funds.

Criminal/Investigations – These costs have not been allocated.

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A. Department Costs

Dept:11 101-341 District Attorney

Description		Amount	General Admin	Civil	Criminal/Investigations
Personnel Costs					
Salaries	S1	1,496,208	119,850	477,106	899,252
<i>Salary % Split</i>			<i>8.01%</i>	<i>31.89%</i>	<i>60.10%</i>
Benefits	S	640,670	51,319	204,295	385,056
Subtotal - Personnel Costs		2,136,879	171,170	681,401	1,284,308
Services & Supplies Cost					
Services & Supplies	S	54,957	4,402	17,525	33,030
Investigations	P	65,661	0	0	65,661
Moving Expenses	P	51,408	0	0	51,408
Motor Pool Expense	P	3,746	0	0	3,746
Memberships	P	6,536	0	2,614	3,922
Cellular Phones	P	2,878	0	0	2,878
Training & Education	P	2,965	0	0	2,965
Software	P	38,711	0	0	38,711
Elected Official Salary	D	155,874	0	0	0
Elected Official Benefits	D	63,871	0	0	0
Witness Fees	D	42,579	0	0	0
Serv/Supp Grants	P	38,437	0	0	38,437
Subtotal - Services & Supplies		527,623	4,402	20,139	240,758
Department Cost Total		2,664,501	175,572	701,540	1,525,066
Adjustments to Cost					
Elected Official Salary	D	(155,874)	0	0	0
Elected Official Benefits	D	(63,871)	0	0	0
Witness Fees	D	(42,579)	0	0	0
Subtotal - Adjustments		(262,324)	0	0	0
Total Costs After Adjustments		2,402,178	175,572	701,540	1,525,066
General Admin Distribution			(175,572)	60,861	114,711
Grand Total		\$2,402,178		\$762,401	\$1,639,777
				not allocated	

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B. Incoming Costs - (Default Spread Salary%)

Dept:11 101-341 District Attorney

Department	First Incoming	Second Incoming	Civil	Criminal/Investigations
1 Judicial Building	\$18,774	\$0	\$6,508	\$12,266
1 Lake Admin Building	4,349	0	1,508	2,841
Subtotal - Building Depreciation	23,123	0	8,015	15,108
3 Postage	3,559	243	1,318	2,484
3 Paper Supplies	381	24	140	265
3 Risk Management	47,620	3,060	17,568	33,112
3 Investment Service Fee	755	49	279	525
Subtotal - 101-191 General Services	52,315	3,376	19,305	36,386
4 Images Scanned	1	0	0	1
4 Boxes Deleted/Destroyed	5,722	1,056	2,349	4,428
4 Boxes Received/Stored	1,400	337	602	1,135
4 Records Delivered	34	8	14	27
4 Sealed Records	2,469	595	1,062	2,001
Subtotal - 101-195 Records Management	9,625	1,996	4,028	7,592
5 Commission	24,910	6,935	11,039	20,806
5 County Manager	9,925	2,339	4,251	8,013
Subtotal - 101-122 County Administration	34,835	9,274	15,290	28,819
6 GIS	287	58	120	225
Subtotal - 101-152 GIS/IT Customer Support	287	58	120	225
7 Clerk to the Board of Commissioners	154	53	72	135
Subtotal - 101-182 Clerk	154	53	72	135
8 Cash Receipts	69	17	30	56
Subtotal - 101-186 Treasurer	69	17	30	56
9 TSD Service Desk	1,234	0	428	806
9 Card Access	1,026	55	375	707
9 Network/App User Accounts	8,881	504	3,253	6,132
9 Telephone	1,523	135	575	1,083
9 Cellular Devices	1,012	67	374	705

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B. Incoming Costs - (Default Spread Salary%)

Dept:11 101-341 District Attorney

Department	First Incoming	Second Incoming	Civil	Criminal/Inve stigations
9 A/V & Meeting Services	\$14	\$0	\$5	\$9
9 Email & Calendars	4,727	304	1,744	3,287
9 Extranet	1,876	150	702	1,324
9 Infrastructure	21,136	1,079	7,701	14,515
Subtotal - 101-192 Technology Service	41,430	2,295	15,157	28,568
10 Recruitment & Selection	4,488	1,375	2,033	3,831
10 Labor Relations	2,601	668	1,133	2,136
10 Staff Development	5,606	1,159	2,345	4,420
10 Benefits Administration	6,992	1,515	2,949	5,558
10 Classification & Compensation	3,065	787	1,336	2,517
Subtotal - 101-194 Human Resources	22,753	5,505	9,795	18,462
12 Building Maintenance	0	9,957	3,452	6,506
12 Utilities	0	8,002	2,774	5,228
12 Janitorial Services	0	7,896	2,737	5,159
Subtotal - 101-521 Building Services	0	25,855	8,962	16,892
13 Insurance Administration	0	24,485	8,487	15,997
Subtotal - FD 309 Risk Management	0	24,485	8,487	15,997
14 Acctng & Financial Reporting	0	5,167	1,791	3,376
14 Operating & Capital Budgets	0	7,410	2,569	4,841
14 Accounts Payable	0	2,567	890	1,677
14 Payroll	0	12,821	4,444	8,377
14 Capital Asset Accounting	0	25	9	16
14 Strategic Planning Support	0	209	73	137
Subtotal - 101-172 Finance	0	28,198	9,775	18,423
Total Incoming	184,590	101,111	99,037	186,665
C. Total Allocated		\$2,687,879	\$861,437	\$1,826,442
			32.05%	67.95%

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Civil Allocations

Dept:11 101-341 District Attorney

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 101-191 General Services	27,427.12	6.02%	\$49,720	\$0	\$49,720	\$0	\$49,720
5 101-122 County Administration	40,944.70	8.98%	74,225	0	74,225	0	74,225
6 101-152 GIS/IT Customer Service	733.35	0.16%	1,329	0	1,329	0	1,329
7 101-182 Clerk	1,586.41	0.35%	2,876	0	2,876	0	2,876
9 101-192 Technology Services	5,133.46	1.13%	9,306	0	9,306	0	9,306
10 101-194 Human Resources	43,626.29	9.57%	79,086	0	79,086	0	79,086
12 101-521 Building Services	7,740.74	1.70%	14,032	0	14,032	806	14,839
13 FD 309 Risk Management	24,033.44	5.27%	43,568	0	43,568	2,504	46,072
14 101-172 Finance	5,023.40	1.10%	9,106	0	9,106	523	9,630
15 101-112 County Commissioners	58,897.31	12.92%	106,769	0	106,769	6,136	112,905
17 101-124 Economic Development	5,023.40	1.10%	9,106	0	9,106	523	9,630
18 101-162 Assessor	3,057.60	0.67%	5,543	0	5,543	319	5,861
19 101-174 Recorder	2,933.41	0.64%	5,318	0	5,318	306	5,623
20 101-184 Clerk-Elections	11,104.87	2.44%	20,131	0	20,131	1,157	21,288
25 101-211 Sheriff Administration	15,070.20	3.31%	27,319	0	27,319	1,570	28,889
38 101-271 Animal Care & Services	733.35	0.16%	1,329	0	1,329	76	1,406
40 101-311 Court Clerks	2,009.36	0.44%	3,643	0	3,643	209	3,852
42 101-323 District Court	2,009.36	0.44%	3,643	0	3,643	209	3,852
48 101-361 Juvenile Probation	17,846.42	3.91%	32,352	0	32,352	1,859	34,211
51 101-371 East Fork Justice Court	1,004.68	0.22%	1,821	0	1,821	105	1,926
52 101-372 Tahoe Justice Court	2,038.40	0.45%	3,695	0	3,695	212	3,908
58 101-511 Community Development Adn	10,192.00	2.24%	18,476	0	18,476	1,062	19,538
59 101-512 Community Dev Bldg Dept	6,716.93	1.47%	12,176	0	12,176	700	12,876
60 101-513 Community Dev Planning	47,902.40	10.51%	86,838	0	86,838	4,991	91,828
61 101-514 Community Dev Engineering	5,096.00	1.12%	9,238	0	9,238	531	9,769
65 101-524 Public Works-Engineering	967.66	0.21%	1,754	0	1,754	101	1,855
66 101-881 Weed Control	2,009.36	0.44%	3,643	0	3,643	209	3,852
70 FD 211 Solid Waste Mgmt	2,075.10	0.46%	3,762	0	3,762	216	3,978
74 FD 216 Social Services	7,032.76	1.54%	12,749	0	12,749	733	13,482
75 FD 222 Law Library	396.60	0.09%	719	0	719	41	760
76 FD 224 Library	8,725.26	1.91%	15,817	0	15,817	909	16,726
77 FD 232 Road Operating	2,259.12	0.50%	4,095	0	4,095	235	4,331
78 FD 234.801 Room Tax Admin	8,153.60	1.79%	14,781	0	14,781	849	15,630
89 FD 236 Tahoe-Douglas Transit District	42.28	0.01%	77	0	77	4	81
91 FD 242 China Spring Youth Camp	5,023.40	1.10%	9,106	0	9,106	523	9,630
93 FD 245 Stormwater Management	2,200.06	0.48%	3,988	0	3,988	229	4,217
94 FD 255 911 Emergency Svcs	1,466.70	0.32%	2,659	0	2,659	153	2,812
95 FD 256 911 Surcharge	4,400.11	0.97%	7,977	0	7,977	458	8,435
96 FD 260 Senior Services	2,009.36	0.44%	3,643	0	3,643	209	3,852
98 FD 313.821 Motor Pool	56.41	0.01%	102	0	102	6	108
99 FD 313.829 Vehicle Maint	199.77	0.04%	362	0	362	21	383
101 FD 324 Regional Water Fund	231.58	0.05%	420	0	420	24	444
102 FD 325 Sewer Utility	10,478.21	2.30%	18,995	0	18,995	1,092	20,087

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Civil Allocations

Dept:11 101-341 District Attorney

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
103 FD 328 Douglas County Water Utility	23,211.17	5.09%	\$42,077	\$0	\$42,077	\$2,418	\$44,496
104 FD 360 Airport Enterprise Fund	13,903.27	3.05%	25,204	0	25,204	1,449	26,652
109 FD 430 Regional Transportation	6,103.36	1.34%	11,064	0	11,064	636	11,700
113 FD 605 DC Redev Admin	7,032.76	1.54%	12,749	0	12,749	733	13,482
Subtotal	455,862.52	100.00%	826,388	0	826,388	35,049	861,437
Direct Bills					0		0
Total					\$826,388		\$861,437

Basis Units: Time spent by Dept/Fund
Source:

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Allocation Summary

Dept:11 101-341 District Attorney

Department	Civil	Criminal/Investigations	Total
3 101-191 General Services	\$49,720	\$0	\$49,720
5 101-122 County Administration	74,225	0	74,225
6 101-152 GIS/IT Customer Service	1,329	0	1,329
7 101-182 Clerk	2,876	0	2,876
9 101-192 Technology Services	9,306	0	9,306
10 101-194 Human Resources	79,086	0	79,086
12 101-521 Building Services	14,839	0	14,839
13 FD 309 Risk Management	46,072	0	46,072
14 101-172 Finance	9,630	0	9,630
15 101-112 County Commissioners	112,905	0	112,905
17 101-124 Economic Development	9,630	0	9,630
18 101-162 Assessor	5,861	0	5,861
19 101-174 Recorder	5,623	0	5,623
20 101-184 Clerk-Elections	21,288	0	21,288
25 101-211 Sheriff Administration	28,889	0	28,889
38 101-271 Animal Care & Services	1,406	0	1,406
40 101-311 Court Clerks	3,852	0	3,852
42 101-323 District Court	3,852	0	3,852
48 101-361 Juvenile Probation	34,211	0	34,211
51 101-371 East Fork Justice Court	1,926	0	1,926
52 101-372 Tahoe Justice Court	3,908	0	3,908
58 101-511 Community Development Adm	19,538	0	19,538
59 101-512 Community Dev Bldg Dept	12,876	0	12,876
60 101-513 Community Dev Planning	91,828	0	91,828
61 101-514 Community Dev Engineering	9,769	0	9,769
65 101-524 Public Works-Engineering	1,855	0	1,855
66 101-881 Weed Control	3,852	0	3,852
70 FD 211 Solid Waste Mgmt	3,978	0	3,978
74 FD 216 Social Services	13,482	0	13,482
75 FD 222 Law Library	760	0	760
76 FD 224 Library	16,726	0	16,726
77 FD 232 Road Operating	4,331	0	4,331
78 FD 234.801 Room Tax Admin	15,630	0	15,630
89 FD 236 Tahoe-Douglas Transit District	81	0	81
91 FD 242 China Spring Youth Camp	9,630	0	9,630
93 FD 245 Stormwater Management	4,217	0	4,217
94 FD 255 911 Emergency Svcs	2,812	0	2,812
95 FD 256 911 Surcharge	8,435	0	8,435
96 FD 260 Senior Services	3,852	0	3,852
98 FD 313.821 Motor Pool	108	0	108
99 FD 313.829 Vehicle Maint	383	0	383

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Allocation Summary

Dept:11 101-341 District Attorney

Department	Civil	Criminal/Investigations	Total
101 FD 324 Regional Water Fund	\$444	\$0	\$444
102 FD 325 Sewer Utility	20,087	0	20,087
103 FD 328 Douglas County Water Utility	44,496	0	44,496
104 FD 360 Airport Enterprise Fund	26,652	0	26,652
109 FD 430 Regional Transportation	11,700	0	11,700
113 FD 605 DC Redev Admin	13,482	0	13,482
Total	\$861,437	\$0	\$861,437

101-521 Building Services Nature and Extent of Services

The Building Services is responsible for all aspects of building maintenance, including electrical, heating, ventilation and air conditioning, plumbing, security, carpentry, and routine maintenance of County buildings.

Costs are allocated as follows:

Building Maintenance - These costs are associated with maintenance of County buildings. Costs have been allocated based on the square footage occupied by Departments/Funds.

Utilities - Costs are identified by building and allocated based on the utility cost per department/fund.

Janitorial Services - These costs are associated with the contracted janitorial services. For buildings with contract services, costs are identified by building and then allocated based on janitorial cost per department/fund.

Jail Supplies - Costs have been allocated directly to the Jail.

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A. Department Costs

Dept:12 101-521 Building Services

Description		Amount	General Admin	Building Maintenance	Utilities	Janitorial Services	Jail Supplies
Personnel Costs							
Salaries	S1	159,742	0	159,742	0	0	0
<i>Salary % Split</i>			<i>.00%</i>	<i>100.00%</i>	<i>.00%</i>	<i>.00%</i>	<i>.00%</i>
Benefits	S	71,577	0	71,577	0	0	0
Subtotal - Personnel Costs		231,320	0	231,320	0	0	0
Services & Supplies Cost							
Services & Supplies	P	187,906	0	187,906	0	0	0
Utilities	P	307,539	0	0	307,539	0	0
Janitorial Supplies	P	148,578	0	0	0	148,578	0
Institutional Supplies	P	27,761	0	0	0	0	27,761
Subtotal - Services & Supplies		671,784	0	187,906	307,539	148,578	27,761
Department Cost Total		903,104	0	419,226	307,539	148,578	27,761
Adjustments to Cost							
Subtotal - Adjustments		0	0	0	0	0	0
Total Costs After Adjustments		903,104	0	419,226	307,539	148,578	27,761
General Admin Distribution			0	0	0	0	0
Grand Total		\$903,104		\$419,226	\$307,539	\$148,578	\$27,761

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B. Incoming Costs - (Default Spread Salary%)

Dept:12 101-521 Building Services

Department	First Incoming	Second Incoming	Building Maintenance	Utilities	Janitorial Services	Jail Supplies
1 Judicial Building	\$8,714	\$0	\$8,714	\$0	\$0	\$0
1 Maintenance Operations	134	0	134	0	0	0
Subtotal - Building Depreciation	8,848	0	8,848	0	0	0
2 Equipment Depreciation	37	0	37	0	0	0
Subtotal - Equipment Depreciation	37	0	37	0	0	0
3 Postage	80	5	86	0	0	0
3 Risk Management	4,674	300	4,975	0	0	0
3 Investment Service Fee	74	5	79	0	0	0
Subtotal - 101-191 General Services	4,828	311	5,139	0	0	0
4 Boxes Deleted/Destroyed	15	3	18	0	0	0
Subtotal - 101-195 Records Managemen	15	3	18	0	0	0
5 Commission	2,805	781	3,586	0	0	0
5 County Manager	3,364	793	4,157	0	0	0
5 CM Direct Supervision	3,981	941	4,923	0	0	0
Subtotal - 101-122 County Administrati	10,150	2,515	12,665	0	0	0
6 GIS	898	180	1,078	0	0	0
Subtotal - 101-152 GIS/IT Customer S	898	180	1,078	0	0	0
7 Clerk to the Board of Comm	17	6	23	0	0	0
Subtotal - 101-182 Clerk	17	6	23	0	0	0
8 Cash Receipts	122	30	152	0	0	0
Subtotal - 101-186 Treasurer	122	30	152	0	0	0
9 TSD Service Desk	121	0	121	0	0	0
9 Card Access	405	22	426	0	0	0
9 Network/App User Accounts	872	49	921	0	0	0
9 Remote Access	221	15	236	0	0	0
9 Telephone	2,877	254	3,131	0	0	0
9 Cellular Devices	843	56	899	0	0	0

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B. Incoming Costs - (Default Spread Salary%)

Dept:12 101-521 Building Services

Department	First Incoming	Second Incoming	Building Maintenance	Utilities	Janitorial Services	Jail Supplies
9 Email & Calendars	\$1,783	\$115	\$1,898	\$0	\$0	\$0
9 File Sharing & Storage	707	35	742	0	0	0
9 Extranet	184	15	199	0	0	0
9 Infrastructure	2,075	106	2,181	0	0	0
Subtotal - 101-192 Technology Service	10,087	667	10,755	0	0	0
10 Recruitment & Selection	1,053	323	1,376	0	0	0
10 Labor Relations	255	66	321	0	0	0
10 Staff Development	550	114	664	0	0	0
10 Benefits Administration	686	149	835	0	0	0
10 Classification & Compensation	301	77	378	0	0	0
Subtotal - 101-194 Human Resources	2,846	728	3,574	0	0	0
11 Civil	14,032	806	14,839	0	0	0
Subtotal - 101-341 District Attorney	14,032	806	14,839	0	0	0
12 Building Maintenance	0	3,822	3,822	0	0	0
12 Utilities	0	2,718	2,718	0	0	0
12 Janitorial Services	0	934	934	0	0	0
Subtotal - 101-521 Building Services	0	7,473	7,473	0	0	0
13 Insurance Administration	0	2,403	2,403	0	0	0
Subtotal - FD 309 Risk Management	0	2,403	2,403	0	0	0
14 Acctng & Financial Reporting	0	1,751	1,751	0	0	0
14 Operating & Capital Budgets	0	2,512	2,512	0	0	0
14 Accounts Payable	0	4,057	4,057	0	0	0
14 Payroll	0	1,258	1,258	0	0	0
14 Capital Asset Accounting	0	2	2	0	0	0
14 Strategic Planning Support	0	71	71	0	0	0
Subtotal - 101-172 Finance	0	9,651	9,651	0	0	0
Total Incoming	51,882	24,774	76,657	0	0	0
C. Total Allocated		\$979,761	\$495,882	\$307,539	\$148,578	\$27,761
		50.61%	31.39%	15.16%	2.83%	

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Building Maintenance Allocations

Dept:12 101-521 Building Services

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 101-191 General Services	320.00	0.16%	\$741	\$0	\$741	\$0	\$741
4 101-195 Records Management	4,800.00	2.36%	11,118	0	11,118	0	11,118
5 101-122 County Administration	2,414.00	1.19%	5,591	0	5,591	0	5,591
6 101-152 GIS/IT Customer Service	1,071.00	0.53%	2,481	0	2,481	0	2,481
7 101-182 Clerk	3,018.00	1.48%	6,990	0	6,990	0	6,990
8 101-186 Treasurer	3,019.00	1.48%	6,993	0	6,993	0	6,993
9 101-192 Technology Services	2,862.00	1.41%	6,629	0	6,629	0	6,629
10 101-194 Human Resources	1,838.00	0.90%	4,257	0	4,257	0	4,257
11 101-341 District Attorney	4,299.00	2.11%	9,957	0	9,957	0	9,957
12 101-521 Building Services	1,650.00	0.81%	3,822	0	3,822	0	3,822
14 101-172 Finance	1,604.00	0.79%	3,715	0	3,715	223	3,938
15 101-112 County Commissioners	2,000.00	0.98%	4,632	0	4,632	278	4,911
18 101-162 Assessor	2,531.00	1.24%	5,862	0	5,862	352	6,214
21 101-185 Tahoe General Services	1,817.00	0.89%	4,208	0	4,208	253	4,461
23 101-190 Telecommunications	1,184.00	0.58%	2,742	0	2,742	165	2,907
25 101-211 Sheriff Administration	44,345.00	21.80%	102,710	0	102,710	6,168	108,879
38 101-271 Animal Care & Services	3,250.00	1.60%	7,528	0	7,528	452	7,980
42 101-323 District Court	6,861.00	3.37%	15,891	0	15,891	954	16,846
43 101-325 CASA	624.00	0.31%	1,445	0	1,445	87	1,532
48 101-361 Juvenile Probation	2,345.00	1.15%	5,431	0	5,431	326	5,758
49 101-363 JPO Detention Center	4,436.00	2.18%	10,275	0	10,275	617	10,892
51 101-371 East Fork Justice Court	2,278.00	1.12%	5,276	0	5,276	317	5,593
52 101-372 Tahoe Justice Court	3,188.00	1.57%	7,384	0	7,384	443	7,827
53 101-373 Alternative Sentencing	557.00	0.27%	1,290	0	1,290	77	1,368
54 101-381 East Fork Constable	140.00	0.07%	324	0	324	19	344
55 101-382 Tahoe Constable	56.00	0.03%	130	0	130	8	137
58 101-511 Community Development Adm	6,670.00	3.28%	15,449	0	15,449	928	16,377
65 101-524 Public Works-Engineering	8.25	0.00%	19	0	19	1	20
74 FD 216 Social Services	5,280.00	2.60%	12,229	0	12,229	734	12,964
76 FD 224 Library	21,900.00	10.77%	50,724	0	50,724	3,046	53,770
77 FD 232 Road Operating	750.00	0.37%	1,737	0	1,737	104	1,841
94 FD 255 911 Emergency Svcs	981.00	0.48%	2,272	0	2,272	136	2,409
96 FD 260 Senior Services	9,200.00	4.52%	21,309	0	21,309	1,280	22,588
98 FD 313.821 Motor Pool	300.00	0.15%	695	0	695	42	737
99 FD 313.829 Vehicle Maint	11,400.00	5.60%	26,404	0	26,404	1,586	27,990
101 FD 324 Regional Water Fund	840.57	0.41%	1,947	0	1,947	117	2,064
102 FD 325 Sewer Utility	877.31	0.43%	2,032	0	2,032	122	2,154
103 FD 328 Douglas County Water Utility	2,173.87	1.07%	5,035	0	5,035	302	5,337
131 All Other	40,512.00	19.92%	93,833	0	93,833	5,635	99,468

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Building Maintenance Allocations

Dept:12 101-521 Building Services

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
Subtotal	203,400.00	100.00%	471,108	0	471,108	24,774	495,882
Direct Bills					0		0
Total					\$471,108		\$495,882

Basis Units: Square footage occupied by Depts/Funds
Source:

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Utilities Allocations

Dept:12 101-521 Building Services

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 101-191 General Services	617.81	0.20%	\$624	\$0	\$624	\$0	\$624
4 101-195 Records Management	3,487.00	1.15%	3,524	0	3,524	0	3,524
5 101-122 County Administration	2,553.06	0.84%	2,580	0	2,580	0	2,580
7 101-182 Clerk	5,827.73	1.92%	5,890	0	5,890	0	5,890
8 101-186 Treasurer	5,827.73	1.92%	5,890	0	5,890	0	5,890
9 101-192 Technology Services	5,525.58	1.82%	5,585	0	5,585	0	5,585
10 101-194 Human Resources	1,943.88	0.64%	1,965	0	1,965	0	1,965
11 101-341 District Attorney	7,917.42	2.60%	8,002	0	8,002	0	8,002
12 101-521 Building Services	2,688.93	0.88%	2,718	0	2,718	0	2,718
14 101-172 Finance	1,696.40	0.56%	1,714	0	1,714	0	1,714
15 101-112 County Commissioners	3,861.34	1.27%	3,903	0	3,903	0	3,903
18 101-162 Assessor	4,886.53	1.61%	4,939	0	4,939	0	4,939
21 101-185 Tahoe General Services	4,530.68	1.49%	4,579	0	4,579	0	4,579
25 101-211 Sheriff Administration	82,326.46	27.05%	83,205	0	83,205	0	83,205
38 101-271 Animal Care & Services	13,296.03	4.37%	13,438	0	13,438	0	13,438
42 101-323 District Court	11,530.45	3.79%	11,653	0	11,653	0	11,653
43 101-325 CASA	1,048.68	0.34%	1,060	0	1,060	0	1,060
48 101-361 Juvenile Probation	3,940.96	1.30%	3,983	0	3,983	0	3,983
49 101-363 JPO Detention Center	11,061.15	3.64%	11,179	0	11,179	0	11,179
51 101-371 East Fork Justice Court	3,828.36	1.26%	3,869	0	3,869	0	3,869
52 101-372 Tahoe Justice Court	7,949.27	2.61%	8,034	0	8,034	0	8,034
53 101-373 Alternative Sentencing	936.08	0.31%	946	0	946	0	946
54 101-381 East Fork Constable	235.28	0.08%	238	0	238	0	238
55 101-382 Tahoe Constable	139.64	0.05%	141	0	141	0	141
58 101-511 Community Development Adn	7,054.22	2.32%	7,129	0	7,129	0	7,129
65 101-524 Public Works-Engineering	6.97	0.00%	7	0	7	0	7
74 FD 216 Social Services	1,944.93	0.64%	1,966	0	1,966	0	1,966
101 FD 324 Regional Water Fund	709.31	0.23%	717	0	717	0	717
102 FD 325 Sewer Utility	740.31	0.24%	748	0	748	0	748
103 FD 328 Douglas County Water Utility	1,834.41	0.60%	1,854	0	1,854	0	1,854
131 All Other	104,346.70	34.29%	105,460	0	105,460	0	105,460
Subtotal	304,293.28	100.00%	307,539	0	307,539	0	307,539
Direct Bills					0		0
Total					\$307,539		\$307,539

Basis Units: Utility cost per department/fund
Source:

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Janitorial Services Allocations

Dept:12 101-521 Building Services

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 101-191 General Services	315.55	0.24%	\$354	\$0	\$354	\$0	\$354
4 101-195 Records Management	1,350.00	1.02%	1,516	0	1,516	0	1,516
5 101-122 County Administration	2,998.14	2.27%	3,366	0	3,366	0	3,366
6 101-152 GIS/IT Customer Service	1,121.78	0.85%	1,259	0	1,259	0	1,259
7 101-182 Clerk	2,976.56	2.25%	3,342	0	3,342	0	3,342
8 101-186 Treasurer	2,976.56	2.25%	3,342	0	3,342	0	3,342
9 101-192 Technology Services	2,822.23	2.13%	3,169	0	3,169	0	3,169
10 101-194 Human Resources	2,282.76	1.72%	2,563	0	2,563	0	2,563
11 101-341 District Attorney	7,032.49	5.31%	7,896	0	7,896	0	7,896
12 101-521 Building Services	831.80	0.63%	934	0	934	0	934
14 101-172 Finance	1,992.13	1.51%	2,237	0	2,237	0	2,237
15 101-112 County Commissioners	1,972.21	1.49%	2,214	0	2,214	0	2,214
18 101-162 Assessor	2,495.83	1.89%	2,802	0	2,802	0	2,802
21 101-185 Tahoe General Services	990.54	0.75%	1,112	0	1,112	0	1,112
23 101-190 Telecommunications	1,240.14	0.94%	1,392	0	1,392	0	1,392
25 101-211 Sheriff Administration	25,787.81	19.49%	28,953	0	28,953	0	28,953
38 101-271 Animal Care & Services	3,684.00	2.78%	4,136	0	4,136	0	4,136
42 101-323 District Court	3,566.88	2.70%	4,005	0	4,005	0	4,005
43 101-325 CASA	324.40	0.25%	364	0	364	0	364
48 101-361 Juvenile Probation	1,219.11	0.92%	1,369	0	1,369	0	1,369
49 101-363 JPO Detention Center	2,418.29	1.83%	2,715	0	2,715	0	2,715
51 101-371 East Fork Justice Court	1,184.28	0.89%	1,330	0	1,330	0	1,330
52 101-372 Tahoe Justice Court	1,737.94	1.31%	1,951	0	1,951	0	1,951
53 101-373 Alternative Sentencing	289.57	0.22%	325	0	325	0	325
54 101-381 East Fork Constable	72.78	0.05%	82	0	82	0	82
55 101-382 Tahoe Constable	30.53	0.02%	34	0	34	0	34
58 101-511 Community Development Adn	8,284.00	6.26%	9,301	0	9,301	0	9,301
74 FD 216 Social Services	425.22	0.32%	477	0	477	0	477
94 FD 255 911 Emergency Svcs	1,027.51	0.78%	1,154	0	1,154	0	1,154
96 FD 260 Senior Services	8,892.00	6.72%	9,983	0	9,983	0	9,983
104 FD 360 Airport Enterprise Fund	6,111.00	4.62%	6,861	0	6,861	0	6,861
128 FD 650 EFFPD	2,817.00	2.13%	3,163	0	3,163	0	3,163
131 All Other	31,065.96	23.47%	34,879	0	34,879	0	34,879
Subtotal	132,337.00	100.00%	148,578	0	148,578	0	148,578
Direct Bills					0		0
Total					\$148,578		\$148,578

Basis Units: Janitorial cost per department/fund
Source:

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Jail Supplies Allocations

Dept:12 101-521 Building Services

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
28 101-215 Sheriff-Jail	100	100.00%	\$27,761	\$0	\$27,761	\$0	\$27,761
Subtotal	100	100.00%	27,761	0	27,761	0	27,761
Direct Bills					0		0
Total					\$27,761		\$27,761

Basis Units: Direct to Sheriff Jail
Source:

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Allocation Summary

Dept:12 101-521 Building Services

Department	Building Maintenance	Utilities	Janitorial Services	Jail Supplies	Total
3 101-191 General Services	\$741	\$624	\$354	\$0	\$1,720
4 101-195 Records Management	11,118	3,524	1,516	0	16,157
5 101-122 County Administration	5,591	2,580	3,366	0	11,538
6 101-152 GIS/IT Customer Service	2,481	0	1,259	0	3,740
7 101-182 Clerk	6,990	5,890	3,342	0	16,222
8 101-186 Treasurer	6,993	5,890	3,342	0	16,224
9 101-192 Technology Services	6,629	5,585	3,169	0	15,382
10 101-194 Human Resources	4,257	1,965	2,563	0	8,785
11 101-341 District Attorney	9,957	8,002	7,896	0	25,855
12 101-521 Building Services	3,822	2,718	934	0	7,473
14 101-172 Finance	3,938	1,714	2,237	0	7,889
15 101-112 County Commissioners	4,911	3,903	2,214	0	11,027
18 101-162 Assessor	6,214	4,939	2,802	0	13,955
21 101-185 Tahoe General Services	4,461	4,579	1,112	0	10,152
23 101-190 Telecommunications	2,907	0	1,392	0	4,299
25 101-211 Sheriff Administration	108,879	83,205	28,953	0	221,036
28 101-215 Sheriff-Jail	0	0	0	27,761	27,761
38 101-271 Animal Care & Services	7,980	13,438	4,136	0	25,554
42 101-323 District Court	16,846	11,653	4,005	0	32,504
43 101-325 CASA	1,532	1,060	364	0	2,956
48 101-361 Juvenile Probation	5,758	3,983	1,369	0	11,109
49 101-363 JPO Detention Center	10,892	11,179	2,715	0	24,786
51 101-371 East Fork Justice Court	5,593	3,869	1,330	0	10,792
52 101-372 Tahoe Justice Court	7,827	8,034	1,951	0	17,813
53 101-373 Alternative Sentencing	1,368	946	325	0	2,639
54 101-381 East Fork Constable	344	238	82	0	663
55 101-382 Tahoe Constable	137	141	34	0	313
58 101-511 Community Development Adm	16,377	7,129	9,301	0	32,807
65 101-524 Public Works-Engineering	20	7	0	0	27
74 FD 216 Social Services	12,964	1,966	477	0	15,407
76 FD 224 Library	53,770	0	0	0	53,770
77 FD 232 Road Operating	1,841	0	0	0	1,841
94 FD 255 911 Emergency Svcs	2,409	0	1,154	0	3,562
96 FD 260 Senior Services	22,588	0	9,983	0	32,572
98 FD 313.821 Motor Pool	737	0	0	0	737
99 FD 313.829 Vehicle Maint	27,990	0	0	0	27,990
101 FD 324 Regional Water Fund	2,064	717	0	0	2,781
102 FD 325 Sewer Utility	2,154	748	0	0	2,902
103 FD 328 Douglas County Water Utility	5,337	1,854	0	0	7,191
104 FD 360 Airport Enterprise Fund	0	0	6,861	0	6,861
128 FD 650 EFPD	0	0	3,163	0	3,163

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Allocation Summary

Dept:12 101-521 Building Services

Department	Building Maintenance	Utilities	Janitorial Services	Jail Supplies	Total
131 All Other	\$99,468	\$105,460	\$34,879	\$0	\$239,806
Total	\$495,882	\$307,539	\$148,578	\$27,761	\$979,761

FD 309 Risk Management Nature and Extent of Services

The Risk Management Fund was established by the County to manage and adequately fund the County's various insurance needs.

Costs are allocated as follows:

Insurance Administration - Costs have been allocated based on the payroll cost per department/fund.

Insurance - These are costs associated with Unemployment Insurance, Liability Insurance, Worker's Compensation, and Risk Management insurance. Costs have not been allocated.

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A. Department Costs

Dept:13 FD 309 Risk Management

Description		Amount	General Admin	Insurance Administration	Insurance
Personnel Costs					
Salaries	S1	140,217	0	140,217	0
<i>Salary % Split</i>			<i>.00%</i>	<i>100.00%</i>	<i>.00%</i>
Benefits	S	66,419	0	66,419	0
Subtotal - Personnel Costs		206,636	0	206,636	0
Services & Supplies Cost					
Services & Supplies	S	231,913	0	231,913	0
Unemployment Ins Liability	P	103,028	0	0	103,028
Worker's Comp	P	699,570	0	0	699,570
Deductible	P	1,467,512	0	0	1,467,512
Risk Mgmt Co Insurance	P	193,693	0	0	193,693
Non-Covered Claims	P	411,104	0	0	411,104
Investment Service Fees	D	34,447	0	0	34,447
Transfers Out	D	4,406	0	0	0
Subtotal - Services & Supplies		3,294,893	0	231,913	2,909,353
Department Cost Total		3,501,529	0	438,549	2,909,353
Adjustments to Cost					
Investment Service Fees	D	(4,406)	0	0	0
Transfers Out	D	(149,221)	0	0	0
Subtotal - Adjustments		(153,627)	0	0	0
Total Costs After Adjustments		3,347,902	0	438,549	2,909,353
General Admin Distribution			0	0	0
Grand Total		\$3,347,902		\$438,549	\$2,909,353
				not allocated	

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B. Incoming Costs - (Default Spread Salary%)

Dept:13 FD 309 Risk Management

Department	First Incoming	Second Incoming	Insurance Administration	Insurance
3 Risk Management	\$4,166	\$268	\$4,434	\$0
3 Investment Service Fee	66	4	70	0
Subtotal - 101-191 General Services	4,232	272	4,504	0
5 County Manager	12,471	2,939	15,410	0
Subtotal - 101-122 County Administration	12,471	2,939	15,410	0
9 TSD Service Desk	108	0	108	0
9 Network/App User Accounts	777	44	821	0
9 File Sharing & Storage	268	13	282	0
9 Extranet	164	13	177	0
9 Infrastructure	1,849	94	1,944	0
Subtotal - 101-192 Technology Service	3,167	165	3,332	0
10 Labor Relations	228	58	286	0
10 Staff Development	490	101	592	0
10 Benefits Administration	612	133	744	0
10 Classification & Compensation	268	69	337	0
Subtotal - 101-194 Human Resources	1,598	361	1,959	0
11 Civil	43,568	2,504	46,072	0
Subtotal - 101-341 District Attorney	43,568	2,504	46,072	0
13 Insurance Administration	0	2,142	2,142	0
Subtotal - FD 309 Risk Management	0	2,142	2,142	0
14 Acctng & Financial Reporting	0	6,492	6,492	0
14 Operating & Capital Budgets	0	9,311	9,311	0
14 Accounts Payable	0	1,987	1,987	0
14 Payroll	0	1,122	1,122	0
14 Strategic Planning Support	0	263	263	0
Subtotal - 101-172 Finance	0	19,175	19,175	0
Total Incoming	65,036	27,558	92,594	0
C. Total Allocated		\$3,440,496	\$531,143	\$2,909,353
		15.44%	84.56%	

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Insurance Administration Allocations

Dept:13 FD 309 Risk Management

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 101-191 General Services	429,010.16	0.89%	\$4,457	\$0	\$4,457	\$0	\$4,457
4 101-195 Records Management	98,795.07	0.20%	1,026	0	1,026	0	1,026
5 101-122 County Administration	514,431.37	1.06%	5,345	0	5,345	0	5,345
6 101-152 GIS/IT Customer Service	234,898.65	0.48%	2,441	0	2,441	0	2,441
7 101-182 Clerk	333,571.55	0.69%	3,466	0	3,466	0	3,466
8 101-186 Treasurer	571,102.49	1.18%	5,934	0	5,934	0	5,934
9 101-192 Technology Services	234,898.65	0.48%	2,441	0	2,441	0	2,441
10 101-194 Human Resources	366,781.42	0.76%	3,811	0	3,811	0	3,811
11 101-341 District Attorney	2,356,623.68	4.86%	24,485	0	24,485	0	24,485
12 101-521 Building Services	231,319.76	0.48%	2,403	0	2,403	0	2,403
13 FD 309 Risk Management	206,186.18	0.43%	2,142	0	2,142	0	2,142
14 101-172 Finance	770,126.46	1.59%	8,001	0	8,001	495	8,496
15 101-112 County Commissioners	318,846.81	0.66%	3,313	0	3,313	205	3,518
16 101-123 Project Management	139,165.65	0.29%	1,446	0	1,446	89	1,535
17 101-124 Economic Development	127,360.07	0.26%	1,323	0	1,323	82	1,405
18 101-162 Assessor	787,574.66	1.62%	8,183	0	8,183	506	8,689
19 101-174 Recorder	370,779.27	0.76%	3,852	0	3,852	238	4,091
20 101-184 Clerk-Elections	55,368.19	0.11%	575	0	575	36	611
21 101-185 Tahoe General Services	213,065.56	0.44%	2,214	0	2,214	137	2,351
23 101-190 Telecommunications	154,424.43	0.32%	1,604	0	1,604	99	1,704
25 101-211 Sheriff Administration	716,940.37	1.48%	7,449	0	7,449	461	7,909
26 101-212 Sheriff Admin Services	571,461.89	1.18%	5,937	0	5,937	367	6,304
27 101-213 Sheriff-Records	528,510.71	1.09%	5,491	0	5,491	340	5,831
28 101-215 Sheriff-Jail	4,340,705.86	8.96%	45,099	0	45,099	2,789	47,888
29 101-216 Sheriff-COPS Grant	356,263.42	0.74%	3,701	0	3,701	229	3,930
30 101-217 Sheriff-General Investing	1,956,089.17	4.04%	20,323	0	20,323	1,257	21,580
33 101-220 Sheriff-Grants	96,551.19	0.20%	1,003	0	1,003	62	1,065
36 101-226 Sheriff-Operations/Patrol	5,732,372.20	11.83%	59,558	0	59,558	3,683	63,241
37 101-246 Tri-Net	150,797.97	0.31%	1,567	0	1,567	97	1,664
38 101-271 Animal Care & Services	290,560.42	0.60%	3,019	0	3,019	187	3,206
40 101-311 Court Clerks	311,329.65	0.64%	3,235	0	3,235	200	3,435
41 101-312 Judicial Services	247,851.80	0.51%	2,575	0	2,575	159	2,734
42 101-323 District Court	404,283.66	0.83%	4,200	0	4,200	260	4,460
43 101-325 CASA	175,780.97	0.36%	1,826	0	1,826	113	1,939
44 101-327 Public Guardian	220,691.06	0.46%	2,293	0	2,293	142	2,435
46 101-331 Bailiff	319,040.45	0.66%	3,315	0	3,315	205	3,520
48 101-361 Juvenile Probation	1,028,088.91	2.12%	10,682	0	10,682	661	11,342
49 101-363 JPO Detention Center	514,571.31	1.06%	5,346	0	5,346	331	5,677
50 101-365 Court Computer System	117,861.53	0.24%	1,225	0	1,225	76	1,300
51 101-371 East Fork Justice Court	586,785.11	1.21%	6,097	0	6,097	377	6,474
52 101-372 Tahoe Justice Court	461,757.92	0.95%	4,798	0	4,798	297	5,094
53 101-373 Alternative Sentencing	536,553.69	1.11%	5,575	0	5,575	345	5,919
54 101-381 East Fork Constable	160,275.33	0.33%	1,665	0	1,665	103	1,768

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Insurance Administration Allocations

Dept:13 FD 309 Risk Management

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
55 101-382 Tahoe Constable	114,883.51	0.24%	\$1,194	\$0	\$1,194	\$74	\$1,267
56 101-383 Security	110,183.71	0.23%	1,145	0	1,145	71	1,216
58 101-511 Community Development Adn	398,414.46	0.82%	4,139	0	4,139	256	4,395
59 101-512 Community Dev Bldg Dept	660,919.27	1.36%	6,867	0	6,867	425	7,291
60 101-513 Community Dev Planning	512,714.14	1.06%	5,327	0	5,327	329	5,656
61 101-514 Community Dev Engineering	606,433.38	1.25%	6,301	0	6,301	390	6,690
66 101-881 Weed Control	406,852.52	0.84%	4,227	0	4,227	261	4,488
68 FD 202 Nv Coop Extension	108,337.47	0.22%	1,126	0	1,126	70	1,195
70 FD 211 Solid Waste Mgmt	50,168.45	0.10%	521	0	521	32	553
74 FD 216 Social Services	1,319,232.02	2.72%	13,706	0	13,706	848	14,554
76 FD 224 Library	1,264,427.75	2.61%	13,137	0	13,137	812	13,949
77 FD 232 Road Operating	742,265.16	1.53%	7,712	0	7,712	477	8,189
80 FD 234.805 Park Ops	728,579.47	1.50%	7,570	0	7,570	468	8,038
82 FD 234.807 Parks Temp	104,835.40	0.22%	1,089	0	1,089	67	1,157
83 FD 234.810 Recreation	427,438.34	0.88%	4,441	0	4,441	275	4,716
84 FD 234.811 Recreation Temp	394,229.23	0.81%	4,096	0	4,096	253	4,349
85 FD 234.812 Kahle Comm Center	505,705.19	1.04%	5,254	0	5,254	325	5,579
86 FD 234.813 Gym and Fitness	231,496.73	0.48%	2,405	0	2,405	149	2,554
87 FD 234.815 Community/Mtg Room	317,564.50	0.66%	3,299	0	3,299	204	3,503
89 FD 236 Tahoe-Douglas Transit District	31,449.09	0.06%	327	0	327	20	347
91 FD 242 China Spring Youth Camp	3,602,506.46	7.43%	37,429	0	37,429	2,315	39,744
93 FD 245 Stormwater Management	160,938.20	0.33%	1,672	0	1,672	103	1,776
94 FD 255 911 Emergency Svcs	1,459,656.18	3.01%	15,165	0	15,165	938	16,103
96 FD 260 Senior Services	1,302,614.03	2.69%	13,534	0	13,534	837	14,371
98 FD 313.821 Motor Pool	35,341.88	0.07%	367	0	367	23	390
99 FD 313.829 Vehicle Maint	465,900.51	0.96%	4,841	0	4,841	299	5,140
101 FD 324 Regional Water Fund	29,136.00	0.06%	303	0	303	19	321
102 FD 325 Sewer Utility	514,393.45	1.06%	5,344	0	5,344	330	5,675
103 FD 328 Douglas County Water Utility	776,965.50	1.60%	8,072	0	8,072	499	8,572
109 FD 430 Regional Transportation	229,366.80	0.47%	2,383	0	2,383	147	2,530
115 FD 610 Gardnerville Town	616,451.25	1.27%	6,405	0	6,405	396	6,801
116 FD 611 Gardnerville Health & San	438,747.76	0.91%	4,558	0	4,558	282	4,840
119 FD 620 Genoa Town	117,755.23	0.24%	1,223	0	1,223	76	1,299
122 FD 630 Minden Town	536,309.14	1.11%	5,572	0	5,572	345	5,917
124 FD 635 Minden Trash	360,200.32	0.74%	3,742	0	3,742	231	3,974
126 FD 639 Minden Water Utility	221,913.42	0.46%	2,306	0	2,306	143	2,448
127 FD 640 Minden Town Water	225,755.21	0.47%	2,346	0	2,346	145	2,491

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Insurance Administration Allocations

Dept:13 FD 309 Risk Management

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
Subtotal	48,469,535.80	100.00%	503,585	0	503,585	27,558	531,143
Direct Bills					0		0
Total					\$503,585		\$531,143

Basis Units: Payroll per department/fund
Source:

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Allocation Summary

Dept:13 FD 309 Risk Management

Department	Insurance Administratio n	Insurance	Total
3 101-191 General Services	\$4,457	\$0	\$4,457
4 101-195 Records Management	1,026	0	1,026
5 101-122 County Administration	5,345	0	5,345
6 101-152 GIS/IT Customer Service	2,441	0	2,441
7 101-182 Clerk	3,466	0	3,466
8 101-186 Treasurer	5,934	0	5,934
9 101-192 Technology Services	2,441	0	2,441
10 101-194 Human Resources	3,811	0	3,811
11 101-341 District Attorney	24,485	0	24,485
12 101-521 Building Services	2,403	0	2,403
13 FD 309 Risk Management	2,142	0	2,142
14 101-172 Finance	8,496	0	8,496
15 101-112 County Commissioners	3,518	0	3,518
16 101-123 Project Management	1,535	0	1,535
17 101-124 Economic Development	1,405	0	1,405
18 101-162 Assessor	8,689	0	8,689
19 101-174 Recorder	4,091	0	4,091
20 101-184 Clerk-Elections	611	0	611
21 101-185 Tahoe General Services	2,351	0	2,351
23 101-190 Telecommunications	1,704	0	1,704
25 101-211 Sheriff Administration	7,909	0	7,909
26 101-212 Sheriff Admin Services	6,304	0	6,304
27 101-213 Sheriff-Records	5,831	0	5,831
28 101-215 Sheriff-Jail	47,888	0	47,888
29 101-216 Sheriff-COPS Grant	3,930	0	3,930
30 101-217 Sheriff-General Investing	21,580	0	21,580
33 101-220 Sheriff-Grants	1,065	0	1,065
36 101-226 Sheriff-Operations/Patrol	63,241	0	63,241
37 101-246 Tri-Net	1,664	0	1,664
38 101-271 Animal Care & Services	3,206	0	3,206
40 101-311 Court Clerks	3,435	0	3,435
41 101-312 Judicial Services	2,734	0	2,734
42 101-323 District Court	4,460	0	4,460
43 101-325 CASA	1,939	0	1,939
44 101-327 Public Guardian	2,435	0	2,435
46 101-331 Bailiff	3,520	0	3,520
48 101-361 Juvenile Probation	11,342	0	11,342
49 101-363 JPO Detention Center	5,677	0	5,677
50 101-365 Court Computer System	1,300	0	1,300
51 101-371 East Fork Justice Court	6,474	0	6,474
52 101-372 Tahoe Justice Court	5,094	0	5,094

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Allocation Summary

Dept:13 FD 309 Risk Management

Department	Insurance Administratio n	Insurance	Total
53 101-373 Alternative Sentencing	\$5,919	\$0	\$5,919
54 101-381 East Fork Constable	1,768	0	1,768
55 101-382 Tahoe Constable	1,267	0	1,267
56 101-383 Security	1,216	0	1,216
58 101-511 Community Development Adn	4,395	0	4,395
59 101-512 Community Dev Bldg Dept	7,291	0	7,291
60 101-513 Community Dev Planning	5,656	0	5,656
61 101-514 Community Dev Engineering	6,690	0	6,690
66 101-881 Weed Control	4,488	0	4,488
68 FD 202 Nv Coop Extension	1,195	0	1,195
70 FD 211 Solid Waste Mgmt	553	0	553
74 FD 216 Social Services	14,554	0	14,554
76 FD 224 Library	13,949	0	13,949
77 FD 232 Road Operating	8,189	0	8,189
80 FD 234.805 Park Ops	8,038	0	8,038
82 FD 234.807 Parks Temp	1,157	0	1,157
83 FD 234.810 Recreation	4,716	0	4,716
84 FD 234.811 Recreation Temp	4,349	0	4,349
85 FD 234.812 Kahle Comm Center	5,579	0	5,579
86 FD 234.813 Gym and Fitness	2,554	0	2,554
87 FD 234.815 Community/Mtg Room	3,503	0	3,503
89 FD 236 Tahoe-Douglas Transit District	347	0	347
91 FD 242 China Spring Youth Camp	39,744	0	39,744
93 FD 245 Stormwater Management	1,776	0	1,776
94 FD 255 911 Emergency Svcs	16,103	0	16,103
96 FD 260 Senior Services	14,371	0	14,371
98 FD 313.821 Motor Pool	390	0	390
99 FD 313.829 Vehicle Maint	5,140	0	5,140
101 FD 324 Regional Water Fund	321	0	321
102 FD 325 Sewer Utility	5,675	0	5,675
103 FD 328 Douglas County Water Utility	8,572	0	8,572
109 FD 430 Regional Transportation	2,530	0	2,530
115 FD 610 Gardnerville Town	6,801	0	6,801
116 FD 611 Gardnerville Health & San	4,840	0	4,840
119 FD 620 Genoa Town	1,299	0	1,299
122 FD 630 Minden Town	5,917	0	5,917
124 FD 635 Minden Trash	3,974	0	3,974
126 FD 639 Minden Water Utility	2,448	0	2,448
127 FD 640 Minden Town Water	2,491	0	2,491

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Allocation Summary

Dept:13 FD 309 Risk Management

Department	Insurance Administratio n	Insurance	Total
Total	<u>\$531,143</u>	<u>\$0</u>	<u>\$531,143</u>

101-172 Finance Nature and Extent of Services

The Finance Division is the central financial services agency of the County. The division provides accurate, timely and regulatory compliant financial services, in accordance with generally accepted accounting principles and best practices in financial management.

Costs are allocated as follows:

Accounting & Financial Reporting - These costs are related to processing of journal entries to record revenues, expenditures, and other financial transactions, reconciliations of general ledger accounts, to accurately complete financial records. These services also include the coordination of annual independent financial audit, preparation of financial statements and reports to ensure compliance with external and internal financial reporting requirements. These costs have been allocated based on total expenditures by Department/Fund.

Operating & Capital Budgets - These costs are related to the annual budget processes across the organization, including, assisting departments with budget development, revenue and expense analyses and projections, budget monitoring, budget adjustments, transfers and augmentations, and providing external and internal budget reporting. These costs have been allocated based on total expenditures by Department/Fund.

Accounts Payable - Costs have been allocated based on the number of A/P transactions by Department/Fund.

Payroll - Costs have been allocated based on the payroll cost per department/fund.

Grant Administration - Costs have been allocated based on the Grant revenues received by Department/Fund.

101-172 Finance
Nature and Extent of Services (continued)

Capital Asset Accounting - Costs have been allocated based on the number of capital assets by Department/Fund.

Room Tax Administration - These costs are related to reconciling departmental subsidiary revenue records to the General Ledger, property tax certification, reporting and analysis of property tax rates, and monitoring of property tax revenue collection. Also included is the administration of room taxes, including analysis, calculations, reporting and distribution of room taxes to internal departments and funds, as well as external entities. Costs have been allocated directly to FD 234 Room Tax.

Strategic Planning Support - These costs are related to services provided in the coordination of workshops, presentations, discussions and status reports to review and evaluate strategic planning efforts. The services include goal setting, project status updates, emerging issues, and the integration of the strategic planning process with priority based budgeting for the allocation of time, human capital and resources to achieve goals set out in the Strategic Plan. Costs have been allocated based on total expenditures by Department/Fund.

Debt Financing & Management - Costs have been allocated based on total debt service amount by Fund.

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FY 2021/2022 based on FY 2018/2019 actuals
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A. Department Costs

Dept:14 101-172 Finance

Description		Amount	General Admin	Acctng & Financial Reporting	Operating & Capital Budgets	Accounts Payable	Payroll	Grant Administration	Capital Asset Accounting	Room Tax Administration
Personnel Costs										
Salaries	S1	532,377	50,416	85,447	122,553	98,916	116,378	19,698	16,184	13,948
<i>Salary % Split</i>			<i>9.47%</i>	<i>16.05%</i>	<i>23.02%</i>	<i>18.58%</i>	<i>21.86%</i>	<i>3.70%</i>	<i>3.04%</i>	<i>2.62%</i>
Benefits	S	237,749	22,515	38,159	54,730	44,174	51,972	8,797	7,228	6,229
Subtotal - Personnel Costs		770,126	72,931	123,605	177,283	143,089	168,350	28,495	23,412	20,177
Services & Supplies Cost										
Services & Supplies	S	177,350	16,795	28,465	40,826	32,952	38,769	6,562	5,391	4,647
Grants-Community	P	125,054	0	0	0	0	0	125,054	0	0
Fines & Fees	D	84,130	0	0	0	0	0	0	0	0
Rev: Rebate-Procurement Card	S	(16,244)	(1,538)	(2,607)	(3,739)	(3,018)	(3,551)	(601)	(494)	(426)
Subtotal - Services & Supplies		370,289	15,257	25,857	37,087	29,933	35,218	131,015	4,898	4,221
Department Cost Total		1,140,416	88,188	149,463	214,370	173,023	203,567	159,510	28,309	24,398
Adjustments to Cost										
Fines & Fees	D	(84,130)	0	0	0	0	0	0	0	0
Subtotal - Adjustments		(84,130)	0	0	0	0	0	0	0	0
Total Costs After Adjustments		1,056,286	88,188	149,463	214,370	173,023	203,567	159,510	28,309	24,398
General Admin Distribution			(88,188)	15,635	22,424	18,099	21,294	3,604	2,961	2,552
Grand Total		\$1,056,286		\$165,097	\$236,794	\$191,122	\$224,862	\$163,114	\$31,271	\$26,950

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Dept:14 101-172 Finance

A. Department Costs

Description		Amount	Strategic Planning Support	Debt Financing & Mgmt
Personnel Costs				
Salaries	S1	532,377	3,460	5,377
<i>Salary % Split</i>			.65%	1.01%
Benefits	S	237,749	1,545	2,401
Subtotal - Personnel Costs		770,126	5,006	7,778
Services & Supplies Cost				
Services & Supplies	S	177,350	1,153	1,791
Grants-Community	P	125,054	0	0
Fines & Fees	D	84,130	0	0
Rev: Rebate-Procurement Card	S	(16,244)	(106)	(164)
Subtotal - Services & Supplies		370,289	1,047	1,627
Department Cost Total		1,140,416	6,053	9,405
Adjustments to Cost				
Fines & Fees	D	(84,130)	0	0
Subtotal - Adjustments		(84,130)	0	0
Total Costs After Adjustments		1,056,286	6,053	9,405
General Admin Distribution			633	984
Grand Total		<u>\$1,056,286</u>	<u>\$6,686</u>	<u>\$10,389</u>

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B. Incoming Costs - (Default Spread Salary%)

Dept:14 101-172 Finance

Department	First Incoming	Second Incoming	Acctng & Financial Reporting	Operating & Capital Budgets	Accounts Payable	Payroll	Grant Administration	Capital Asset Accounting	Room Tax Administration	Strategic Planning Support
1 Minden Inn	\$10,821	\$0	\$1,918	\$2,751	\$2,221	\$2,613	\$442	\$363	\$313	\$78
Subtotal - Building Depreciation	10,821	0	1,918	2,751	2,221	2,613	442	363	313	78
3 Postage	1,935	132	366	526	424	499	84	69	60	15
3 Paper Supplies	174	11	33	47	38	45	8	6	5	1
3 Office Supplies	764	48	144	207	167	196	33	27	24	6
3 Risk Management	15,562	1,000	2,936	4,211	3,399	3,999	677	556	479	119
3 Investment Service Fee	247	16	47	67	54	63	11	9	8	2
Subtotal - 101-191 General Services	18,681	1,208	3,526	5,057	4,082	4,803	813	668	576	143
4 Boxes Deleted/Destroyed	4,287	791	900	1,291	1,042	1,226	208	171	147	36
Subtotal - 101-195 Records Managemt	4,287	791	900	1,291	1,042	1,226	208	171	147	36
5 Commission	48,604	13,532	11,016	15,800	12,753	15,004	2,540	2,087	1,798	446
5 County Manager	3,995	941	875	1,255	1,013	1,192	202	166	143	35
5 CM Direct Supervision	13,255	3,134	2,906	4,167	3,364	3,957	670	550	474	118
Subtotal - 101-122 County Administrati	65,854	17,608	14,797	21,223	17,129	20,153	3,411	2,803	2,415	599
7 Clerk to the Board of Comm	300	103	71	102	83	97	16	14	12	3
Subtotal - 101-182 Clerk	300	103	71	102	83	97	16	14	12	3
9 TSD Service Desk	403	0	71	103	83	97	16	14	12	3
9 Card Access	489	26	91	131	106	124	21	17	15	4
9 Network/App User Accounts	2,902	165	544	780	629	741	125	103	89	22
9 Remote Access	129	9	24	35	28	33	6	5	4	1
9 Telephone	1,862	164	359	515	416	489	83	68	59	15
9 A/V & Meeting Services	397	8	72	103	83	98	17	14	12	3
9 Email & Calendars	1,891	122	357	512	413	486	82	68	58	14
9 File Sharing & Storage	6,044	302	1,125	1,614	1,302	1,532	259	213	184	46
9 Extranet	613	49	117	168	136	160	27	22	19	5
9 Software & Applications	3,354	56	605	867	700	823	139	115	99	24
9 Infrastructure	6,907	353	1,287	1,846	1,490	1,753	297	244	210	52
Subtotal - 101-192 Technology Service	24,991	1,254	4,653	6,674	5,387	6,337	1,073	881	760	188
10 Recruitment & Selection	5,129	1,572	1,188	1,704	1,375	1,618	274	225	194	48

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B. Incoming Costs - (Default Spread Salary%)

Dept:14 101-172 Finance

Department	First Incoming	Second Incoming	Acctng & Financial Reporting	Operating & Capital Budgets	Accounts Payable	Payroll	Grant Administration	Capital Asset Accounting	Room Tax Administration	Strategic Planning Support
10 Labor Relations	\$850	\$218	\$189	\$272	\$219	\$258	\$44	\$36	\$31	\$8
10 Staff Development	1,832	379	392	562	454	534	90	74	64	16
10 Benefits Administration	2,285	495	493	707	571	671	114	93	80	20
10 Classification & Compensation	1,002	257	223	320	258	304	51	42	36	9
Subtotal - 101-194 Human Resources	11,098	2,921	2,485	3,565	2,877	3,385	573	471	406	101
11 Civil	9,106	523	1,707	2,449	1,976	2,325	394	323	279	69
Subtotal - 101-341 District Attorney	9,106	523	1,707	2,449	1,976	2,325	394	323	279	69
12 Building Maintenance	3,715	223	698	1,001	808	951	161	132	114	28
12 Utilities	1,714	0	304	436	352	414	70	58	50	12
12 Janitorial Services	2,237	0	397	569	459	540	91	75	65	16
Subtotal - 101-521 Building Services	7,666	223	1,399	2,006	1,619	1,905	322	265	228	57
13 Insurance Administration	8,001	495	1,506	2,160	1,744	2,052	347	285	246	61
Subtotal - FD 309 Risk Management	8,001	495	1,506	2,160	1,744	2,052	347	285	246	61
14 Acctng & Financial Reporting	0	2,080	369	529	427	502	85	70	60	15
14 Operating & Capital Budgets	0	2,983	529	758	612	720	122	100	86	21
14 Accounts Payable	0	1,159	206	295	238	280	47	39	34	8
14 Payroll	0	4,190	743	1,065	860	1,012	171	141	121	30
14 Strategic Planning Support	0	84	15	21	17	20	3	3	2	1
Subtotal - 101-172 Finance	0	10,496	1,861	2,669	2,154	2,534	429	352	304	75
Total Incoming	160,807	35,622	34,825	49,948	40,314	47,431	8,028	6,596	5,685	1,410
C. Total Allocated		\$1,252,715	\$199,922	\$286,742	\$231,436	\$272,293	\$171,142	\$37,867	\$32,635	\$8,097
			15.96%	22.89%	18.47%	21.74%	13.66%	3.02%	2.61%	0.65%

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B. Incoming Costs - (Default Spread Salary%)

Dept:14 101-172 Finance

Department	First Incoming	Second Incoming	Debt Financing & Mgmt
1 Minden Inn	\$10,821	\$0	\$121
Subtotal - Building Depreciation	10,821	0	121
3 Postage	1,935	132	23
3 Paper Supplies	174	11	2
3 Office Supplies	764	48	9
3 Risk Management	15,562	1,000	185
3 Investment Service Fee	247	16	3
Subtotal - 101-191 General Services	18,681	1,208	222
4 Boxes Deleted/Destroyed	4,287	791	57
Subtotal - 101-195 Records Managem	4,287	791	57
5 Commission	48,604	13,532	693
5 County Manager	3,995	941	55
5 CM Direct Supervision	13,255	3,134	183
Subtotal - 101-122 County Administrati	65,854	17,608	931
7 Clerk to the Board of Comm	300	103	4
Subtotal - 101-182 Clerk	300	103	4
9 TSD Service Desk	403	0	4
9 Card Access	489	26	6
9 Network/App User Accounts	2,902	165	34
9 Remote Access	129	9	2
9 Telephone	1,862	164	23
9 A/V & Meeting Services	397	8	5
9 Email & Calendars	1,891	122	22
9 File Sharing & Storage	6,044	302	71
9 Extranet	613	49	7
9 Software & Applications	3,354	56	38
9 Infrastructure	6,907	353	81
Subtotal - 101-192 Technology Service	24,991	1,254	293
10 Recruitment & Selection	5,129	1,572	75

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B. Incoming Costs - (Default Spread Salary%)

Dept:14 101-172 Finance

Department	First Incoming	Second Incoming	Debt Financing & Mgmt
10 Labor Relations	\$850	\$218	\$12
10 Staff Development	1,832	379	25
10 Benefits Administration	2,285	495	31
10 Classification & Compensation	1,002	257	14
Subtotal - 101-194 Human Resources	11,098	2,921	156
11 Civil	9,106	523	107
Subtotal - 101-341 District Attorney	9,106	523	107
12 Building Maintenance	3,715	223	44
12 Utilities	1,714	0	19
12 Janitorial Services	2,237	0	25
Subtotal - 101-521 Building Services	7,666	223	88
13 Insurance Administration	8,001	495	95
Subtotal - FD 309 Risk Management	8,001	495	95
14 Acctng & Financial Reporting	0	2,080	23
14 Operating & Capital Budgets	0	2,983	33
14 Accounts Payable	0	1,159	13
14 Payroll	0	4,190	47
14 Strategic Planning Support	0	84	1
Subtotal - 101-172 Finance	0	10,496	117
Total Incoming	160,807	35,622	2,191
C. Total Allocated		\$1,252,715	\$12,581
			1.00%

Douglas County
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Acctng & Financial Reporting Allocations

Dept:14 101-172 Finance

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 101-191 General Services	2,009,540.96	2.01%	\$3,897	\$0	\$3,897	\$0	\$3,897
4 101-195 Records Management	127,727.79	0.13%	248	0	248	0	248
5 101-122 County Administration	1,384,283.48	1.39%	2,684	0	2,684	0	2,684
6 101-152 GIS/IT Customer Service	392,564.36	0.39%	761	0	761	0	761
7 101-182 Clerk	351,113.93	0.35%	681	0	681	0	681
8 101-186 Treasurer	630,369.49	0.63%	1,222	0	1,222	0	1,222
9 101-192 Technology Services	1,412,632.99	1.41%	2,739	0	2,739	0	2,739
10 101-194 Human Resources	526,006.30	0.53%	1,020	0	1,020	0	1,020
11 101-341 District Attorney	2,664,449.05	2.67%	5,167	0	5,167	0	5,167
12 101-521 Building Services	903,104.09	0.90%	1,751	0	1,751	0	1,751
13 FD 309 Risk Management	3,347,901.86	3.35%	6,492	0	6,492	0	6,492
14 101-172 Finance	1,072,530.65	1.07%	2,080	0	2,080	0	2,080
15 101-112 County Commissioners	315,453.27	0.32%	612	0	612	23	635
16 101-123 Project Management	139,758.94	0.14%	271	0	271	10	281
17 101-124 Economic Development	435,641.74	0.44%	845	0	845	32	877
18 101-162 Assessor	815,697.52	0.82%	1,582	0	1,582	61	1,642
19 101-174 Recorder	412,449.39	0.41%	800	0	800	31	830
20 101-184 Clerk-Elections	167,839.40	0.17%	325	0	325	12	338
21 101-185 Tahoe General Services	219,837.39	0.22%	426	0	426	16	443
23 101-190 Telecommunications	215,461.68	0.22%	418	0	418	16	434
25 101-211 Sheriff Administration	1,214,841.65	1.22%	2,356	0	2,356	90	2,446
26 101-212 Sheriff Admin Services	1,527,154.20	1.53%	2,961	0	2,961	113	3,075
27 101-213 Sheriff-Records	528,510.71	0.53%	1,025	0	1,025	39	1,064
28 101-215 Sheriff-Jail	4,975,464.01	4.98%	9,648	0	9,648	370	10,017
29 101-216 Sheriff-COPS Grant	357,601.79	0.36%	693	0	693	27	720
30 101-217 Sheriff-General Investing	1,971,461.21	1.97%	3,823	0	3,823	146	3,969
31 101-218 Sheriff-Patrol/Traffic	727,714.12	0.73%	1,411	0	1,411	54	1,465
32 101-219 Sheriff-Vehicles	706,680.42	0.71%	1,370	0	1,370	52	1,423
33 101-220 Sheriff-Grants	96,551.19	0.10%	187	0	187	7	194
34 101-221 Sheriff-Coroner	333,286.92	0.33%	646	0	646	25	671
36 101-226 Sheriff-Operations/Patrol	5,055,228.34	5.06%	9,802	0	9,802	375	10,178
37 101-246 Tri-Net	160,562.83	0.16%	311	0	311	12	323
38 101-271 Animal Care & Services	359,674.44	0.36%	697	0	697	27	724
39 101-281 Emergency Operation	9,850.00	0.01%	19	0	19	1	20
40 101-311 Court Clerks	296,608.58	0.30%	575	0	575	22	597
41 101-312 Judicial Services	261,715.21	0.26%	507	0	507	19	527
42 101-323 District Court	622,660.60	0.62%	1,207	0	1,207	46	1,254
43 101-325 CASA	190,257.86	0.19%	369	0	369	14	383
44 101-327 Public Guardian	266,540.84	0.27%	517	0	517	20	537
45 101-328 Public Administrator	27,605.44	0.03%	54	0	54	2	56
46 101-331 Bailiff	319,040.45	0.32%	619	0	619	24	642
47 101-350 Public Defender	1,668,508.42	1.67%	3,235	0	3,235	124	3,359
48 101-361 Juvenile Probation	1,266,641.68	1.27%	2,456	0	2,456	94	2,550

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Acctng & Financial Reporting Allocations

Dept:14 101-172 Finance

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
49 101-363 JPO Detention Center	532,434.34	0.53%	\$1,032	\$0	\$1,032	\$40	\$1,072
50 101-365 Court Computer System	239,561.78	0.24%	465	0	465	18	482
51 101-371 East Fork Justice Court	680,790.96	0.68%	1,320	0	1,320	51	1,371
52 101-372 Tahoe Justice Court	561,243.66	0.56%	1,088	0	1,088	42	1,130
53 101-373 Alternative Sentencing	820,213.43	0.82%	1,590	0	1,590	61	1,651
54 101-381 East Fork Constable	160,275.33	0.16%	311	0	311	12	323
55 101-382 Tahoe Constable	161,457.58	0.16%	313	0	313	12	325
56 101-383 Security	150,347.51	0.15%	292	0	292	11	303
57 101-390 Grand Jury	160,342.10	0.16%	311	0	311	12	323
58 101-511 Community Development Adm	650,635.51	0.65%	1,262	0	1,262	48	1,310
59 101-512 Community Dev Bldg Dept	672,577.21	0.67%	1,304	0	1,304	50	1,354
60 101-513 Community Dev Planning	521,090.87	0.52%	1,010	0	1,010	39	1,049
61 101-514 Community Dev Engineering	633,177.22	0.63%	1,228	0	1,228	47	1,275
65 101-524 Public Works-Engineering	11,878.42	0.01%	23	0	23	1	24
66 101-881 Weed Control	957,145.27	0.96%	1,856	0	1,856	71	1,927
68 FD 202 Nv Coop Extension	259,656.91	0.26%	503	0	503	19	523
70 FD 211 Solid Waste Mgmt	343,369.00	0.34%	666	0	666	26	691
71 FD 212 Landscape Maint Districts	19,938.15	0.02%	39	0	39	1	40
73 FD 215 Assistance to Indigents	34,511.00	0.03%	67	0	67	3	69
74 FD 216 Social Services	3,899,987.74	3.91%	7,562	0	7,562	290	7,852
75 FD 222 Law Library	25,248.79	0.03%	49	0	49	2	51
76 FD 224 Library	1,746,291.45	1.75%	3,386	0	3,386	130	3,516
77 FD 232 Road Operating	1,691,160.99	1.69%	3,279	0	3,279	126	3,405
78 FD 234.801 Room Tax Admin	669,103.23	0.67%	1,297	0	1,297	50	1,347
80 FD 234.805 Park Ops	1,840,460.29	1.84%	3,569	0	3,569	137	3,705
82 FD 234.807 Parks Temp	104,835.40	0.10%	203	0	203	8	211
83 FD 234.810 Recreation	827,882.67	0.83%	1,605	0	1,605	61	1,667
84 FD 234.811 Recreation Temp	394,289.23	0.39%	765	0	765	29	794
85 FD 234.812 Kahle Comm Center	891,295.22	0.89%	1,728	0	1,728	66	1,794
86 FD 234.813 Gym and Fitness	442,305.57	0.44%	858	0	858	33	891
87 FD 234.815 Community/Mtg Room	967,180.72	0.97%	1,875	0	1,875	72	1,947
88 FD 235 Library Gift Fund	110,621.90	0.11%	215	0	215	8	223
89 FD 236 Tahoe-Douglas Transit District	220,832.35	0.22%	428	0	428	16	445
90 FD 240 Justice Court Admin Assess	34,308.14	0.03%	67	0	67	3	69
91 FD 242 China Spring Youth Camp	5,330,595.05	5.34%	10,336	0	10,336	396	10,732
92 FD 244 Western NV Reg Youth	2,631.00	0.00%	5	0	5	0	5
93 FD 245 Stormwater Management	672,044.85	0.67%	1,303	0	1,303	50	1,353
94 FD 255 911 Emergency Svcs	2,169,751.78	2.17%	4,207	0	4,207	161	4,368
95 FD 256 911 Surcharge	33,164.37	0.03%	64	0	64	2	67
96 FD 260 Senior Services	2,625,820.94	2.63%	5,092	0	5,092	195	5,287
97 FD 310 Self Insurance Dental	759,686.26	0.76%	1,473	0	1,473	56	1,529
98 FD 313.821 Motor Pool	294,651.83	0.30%	571	0	571	22	593
99 FD 313.829 Vehicle Maint	1,043,378.86	1.04%	2,023	0	2,023	77	2,101

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Acctng & Financial Reporting Allocations

Dept:14 101-172 Finance

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
101 FD 324 Regional Water Fund	1,209,537.42	1.21%	\$2,345	\$0	\$2,345	\$90	\$2,435
102 FD 325 Sewer Utility	1,262,407.04	1.26%	2,448	0	2,448	94	2,542
103 FD 328 Douglas County Water Utility	3,128,098.33	3.13%	6,066	0	6,066	232	6,298
104 FD 360 Airport Enterprise Fund	683,810.45	0.68%	1,326	0	1,326	51	1,377
107 FD 410 County Construction	1,403,580.38	1.41%	2,722	0	2,722	104	2,826
109 FD 430 Regional Transportation	2,618,153.37	2.62%	5,077	0	5,077	194	5,271
113 FD 605 DC Redev Admin	761,648.57	0.76%	1,477	0	1,477	57	1,533
115 FD 610 Gardnerville Town	1,483,729.37	1.49%	2,877	0	2,877	110	2,987
116 FD 611 Gardnerville Health & San	1,300,454.38	1.30%	2,522	0	2,522	97	2,618
118 FD 614 Gardnerville Ad Val Cap Proj	3,458.00	0.00%	7	0	7	0	7
119 FD 620 Genoa Town	416,149.43	0.42%	807	0	807	31	838
122 FD 630 Minden Town	1,578,901.00	1.58%	3,062	0	3,062	117	3,179
124 FD 635 Minden Trash	1,072,909.49	1.07%	2,080	0	2,080	80	2,160
125 FD 636 Minden Cap Equip	19,694.36	0.02%	38	0	38	1	40
126 FD 639 Minden Water Utility	866,947.41	0.87%	1,681	0	1,681	64	1,745
127 FD 640 Minden Town Water	3,428,525.46	3.43%	6,648	0	6,648	255	6,903
128 FD 650 EFFPD	1,580,104.08	1.58%	3,064	0	3,064	117	3,181
129 FD 653 Paramedic District	2,171,311.30	2.17%	4,210	0	4,210	161	4,372
Subtotal	99,846,119.91	100.00%	193,607	0	193,607	6,315	199,922
Direct Bills					0		0
Total					\$193,607		\$199,922

Basis Units: Total expenditures by Dept/Fund
Source:

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Operating & Capital Budgets Allocations

Dept:14 101-172 Finance

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 101-191 General Services	2,009,540.96	2.01%	\$5,589	\$0	\$5,589	\$0	\$5,589
4 101-195 Records Management	127,727.79	0.13%	355	0	355	0	355
5 101-122 County Administration	1,384,283.48	1.39%	3,850	0	3,850	0	3,850
6 101-152 GIS/IT Customer Service	392,564.36	0.39%	1,092	0	1,092	0	1,092
7 101-182 Clerk	351,113.93	0.35%	976	0	976	0	976
8 101-186 Treasurer	630,369.49	0.63%	1,753	0	1,753	0	1,753
9 101-192 Technology Services	1,412,632.99	1.41%	3,929	0	3,929	0	3,929
10 101-194 Human Resources	526,006.30	0.53%	1,463	0	1,463	0	1,463
11 101-341 District Attorney	2,664,449.05	2.67%	7,410	0	7,410	0	7,410
12 101-521 Building Services	903,104.09	0.90%	2,512	0	2,512	0	2,512
13 FD 309 Risk Management	3,347,901.86	3.35%	9,311	0	9,311	0	9,311
14 101-172 Finance	1,072,530.65	1.07%	2,983	0	2,983	0	2,983
15 101-112 County Commissioners	315,453.27	0.32%	877	0	877	34	911
16 101-123 Project Management	139,758.94	0.14%	389	0	389	15	404
17 101-124 Economic Development	435,641.74	0.44%	1,212	0	1,212	46	1,258
18 101-162 Assessor	815,697.52	0.82%	2,269	0	2,269	87	2,355
19 101-174 Recorder	412,449.39	0.41%	1,147	0	1,147	44	1,191
20 101-184 Clerk-Elections	167,839.40	0.17%	467	0	467	18	485
21 101-185 Tahoe General Services	219,837.39	0.22%	611	0	611	23	635
23 101-190 Telecommunications	215,461.68	0.22%	599	0	599	23	622
25 101-211 Sheriff Administration	1,214,841.65	1.22%	3,379	0	3,379	129	3,508
26 101-212 Sheriff Admin Services	1,527,154.20	1.53%	4,247	0	4,247	163	4,410
27 101-213 Sheriff-Records	528,510.71	0.53%	1,470	0	1,470	56	1,526
28 101-215 Sheriff-Jail	4,975,464.01	4.98%	13,837	0	13,837	530	14,367
29 101-216 Sheriff-COPS Grant	357,601.79	0.36%	995	0	995	38	1,033
30 101-217 Sheriff-General Investing	1,971,461.21	1.97%	5,483	0	5,483	210	5,693
31 101-218 Sheriff-Patrol/Traffic	727,714.12	0.73%	2,024	0	2,024	78	2,101
32 101-219 Sheriff-Vehicles	706,680.42	0.71%	1,965	0	1,965	75	2,041
33 101-220 Sheriff-Grants	96,551.19	0.10%	269	0	269	10	279
34 101-221 Sheriff-Coroner	333,286.92	0.33%	927	0	927	36	962
36 101-226 Sheriff-Operations/Patrol	5,055,228.34	5.06%	14,059	0	14,059	539	14,598
37 101-246 Tri-Net	160,562.83	0.16%	447	0	447	17	464
38 101-271 Animal Care & Services	359,674.44	0.36%	1,000	0	1,000	38	1,039
39 101-281 Emergency Operation	9,850.00	0.01%	27	0	27	1	28
40 101-311 Court Clerks	296,608.58	0.30%	825	0	825	32	857
41 101-312 Judicial Services	261,715.21	0.26%	728	0	728	28	756
42 101-323 District Court	622,660.60	0.62%	1,732	0	1,732	66	1,798
43 101-325 CASA	190,257.86	0.19%	529	0	529	20	549
44 101-327 Public Guardian	266,540.84	0.27%	741	0	741	28	770
45 101-328 Public Administrator	27,605.44	0.03%	77	0	77	3	80
46 101-331 Bailiff	319,040.45	0.32%	887	0	887	34	921
47 101-350 Public Defender	1,668,508.42	1.67%	4,640	0	4,640	178	4,818
48 101-361 Juvenile Probation	1,266,641.68	1.27%	3,523	0	3,523	135	3,658

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3/26/2021

Operating & Capital Budgets Allocations

Dept:14 101-172 Finance

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
49 101-363 JPO Detention Center	532,434.34	0.53%	\$1,481	\$0	\$1,481	\$57	\$1,537
50 101-365 Court Computer System	239,561.78	0.24%	666	0	666	26	692
51 101-371 East Fork Justice Court	680,790.96	0.68%	1,893	0	1,893	73	1,966
52 101-372 Tahoe Justice Court	561,243.66	0.56%	1,561	0	1,561	60	1,621
53 101-373 Alternative Sentencing	820,213.43	0.82%	2,281	0	2,281	87	2,368
54 101-381 East Fork Constable	160,275.33	0.16%	446	0	446	17	463
55 101-382 Tahoe Constable	161,457.58	0.16%	449	0	449	17	466
56 101-383 Security	150,347.51	0.15%	418	0	418	16	434
57 101-390 Grand Jury	160,342.10	0.16%	446	0	446	17	463
58 101-511 Community Development Adm	650,635.51	0.65%	1,809	0	1,809	69	1,879
59 101-512 Community Dev Bldg Dept	672,577.21	0.67%	1,871	0	1,871	72	1,942
60 101-513 Community Dev Planning	521,090.87	0.52%	1,449	0	1,449	56	1,505
61 101-514 Community Dev Engineering	633,177.22	0.63%	1,761	0	1,761	67	1,828
65 101-524 Public Works-Engineering	11,878.42	0.01%	33	0	33	1	34
66 101-881 Weed Control	957,145.27	0.96%	2,662	0	2,662	102	2,764
68 FD 202 Nv Coop Extension	259,656.91	0.26%	722	0	722	28	750
70 FD 211 Solid Waste Mgmt	343,369.00	0.34%	955	0	955	37	992
71 FD 212 Landscape Maint Districts	19,938.15	0.02%	55	0	55	2	58
73 FD 215 Assistance to Indigents	34,511.00	0.03%	96	0	96	4	100
74 FD 216 Social Services	3,899,987.74	3.91%	10,846	0	10,846	415	11,262
75 FD 222 Law Library	25,248.79	0.03%	70	0	70	3	73
76 FD 224 Library	1,746,291.45	1.75%	4,857	0	4,857	186	5,043
77 FD 232 Road Operating	1,691,160.99	1.69%	4,703	0	4,703	180	4,883
78 FD 234.801 Room Tax Admin	669,103.23	0.67%	1,861	0	1,861	71	1,932
80 FD 234.805 Park Ops	1,840,460.29	1.84%	5,119	0	5,119	196	5,315
82 FD 234.807 Parks Temp	104,835.40	0.10%	292	0	292	11	303
83 FD 234.810 Recreation	827,882.67	0.83%	2,302	0	2,302	88	2,391
84 FD 234.811 Recreation Temp	394,289.23	0.39%	1,097	0	1,097	42	1,139
85 FD 234.812 Kahle Comm Center	891,295.22	0.89%	2,479	0	2,479	95	2,574
86 FD 234.813 Gym and Fitness	442,305.57	0.44%	1,230	0	1,230	47	1,277
87 FD 234.815 Community/Mtg Room	967,180.72	0.97%	2,690	0	2,690	103	2,793
88 FD 235 Library Gift Fund	110,621.90	0.11%	308	0	308	12	319
89 FD 236 Tahoe-Douglas Transit District	220,832.35	0.22%	614	0	614	24	638
90 FD 240 Justice Court Admin Assess	34,308.14	0.03%	95	0	95	4	99
91 FD 242 China Spring Youth Camp	5,330,595.05	5.34%	14,825	0	14,825	568	15,393
92 FD 244 Western NV Reg Youth	2,631.00	0.00%	7	0	7	0	8
93 FD 245 Stormwater Management	672,044.85	0.67%	1,869	0	1,869	72	1,941
94 FD 255 911 Emergency Svcs	2,169,751.78	2.17%	6,034	0	6,034	231	6,265
95 FD 256 911 Surcharge	33,164.37	0.03%	92	0	92	4	96
96 FD 260 Senior Services	2,625,820.94	2.63%	7,303	0	7,303	280	7,582
97 FD 310 Self Insurance Dental	759,686.26	0.76%	2,113	0	2,113	81	2,194
98 FD 313.821 Motor Pool	294,651.83	0.30%	819	0	819	31	851
99 FD 313.829 Vehicle Maint	1,043,378.86	1.04%	2,902	0	2,902	111	3,013

Douglas County
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Operating & Capital Budgets Allocations

Dept:14 101-172 Finance

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
101 FD 324 Regional Water Fund	1,209,537.42	1.21%	\$3,364	\$0	\$3,364	\$129	\$3,493
102 FD 325 Sewer Utility	1,262,407.04	1.26%	3,511	0	3,511	134	3,645
103 FD 328 Douglas County Water Utility	3,128,098.33	3.13%	8,700	0	8,700	333	9,033
104 FD 360 Airport Enterprise Fund	683,810.45	0.68%	1,902	0	1,902	73	1,975
107 FD 410 County Construction	1,403,580.38	1.41%	3,904	0	3,904	150	4,053
109 FD 430 Regional Transportation	2,618,153.37	2.62%	7,281	0	7,281	279	7,560
113 FD 605 DC Redev Admin	761,648.57	0.76%	2,118	0	2,118	81	2,199
115 FD 610 Gardnerville Town	1,483,729.37	1.49%	4,126	0	4,126	158	4,284
116 FD 611 Gardnerville Health & San	1,300,454.38	1.30%	3,617	0	3,617	139	3,755
118 FD 614 Gardnerville Ad Val Cap Proj	3,458.00	0.00%	10	0	10	0	10
119 FD 620 Genoa Town	416,149.43	0.42%	1,157	0	1,157	44	1,202
122 FD 630 Minden Town	1,578,901.00	1.58%	4,391	0	4,391	168	4,559
124 FD 635 Minden Trash	1,072,909.49	1.07%	2,984	0	2,984	114	3,098
125 FD 636 Minden Cap Equip	19,694.36	0.02%	55	0	55	2	57
126 FD 639 Minden Water Utility	866,947.41	0.87%	2,411	0	2,411	92	2,503
127 FD 640 Minden Town Water	3,428,525.46	3.43%	9,535	0	9,535	365	9,900
128 FD 650 EFFPD	1,580,104.08	1.58%	4,394	0	4,394	168	4,563
129 FD 653 Paramedic District	2,171,311.30	2.17%	6,039	0	6,039	231	6,270
Subtotal	99,846,119.91	100.00%	277,684	0	277,684	9,058	286,742
Direct Bills					0		0
Total					\$277,684		\$286,742

Basis Units: Total expenditures by Dept/Fund
Source:

Douglas County
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FY 2021/2022 based on FY 2018/2019 actuals
3/26/2021

Accounts Payable Allocations

Dept:14 101-172 Finance

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 101-191 General Services	163	1.00%	\$2,249	\$0	\$2,249	\$0	\$2,249
4 101-195 Records Management	37	0.23%	511	0	511	0	511
5 101-122 County Administration	115	0.71%	1,587	0	1,587	0	1,587
6 101-152 GIS/IT Customer Service	70	0.43%	966	0	966	0	966
7 101-182 Clerk	51	0.31%	704	0	704	0	704
8 101-186 Treasurer	72	0.44%	994	0	994	0	994
9 101-192 Technology Services	220	1.35%	3,036	0	3,036	0	3,036
10 101-194 Human Resources	95	0.58%	1,311	0	1,311	0	1,311
11 101-341 District Attorney	186	1.15%	2,567	0	2,567	0	2,567
12 101-521 Building Services	294	1.81%	4,057	0	4,057	0	4,057
13 FD 309 Risk Management	144	0.89%	1,987	0	1,987	0	1,987
14 101-172 Finance	84	0.52%	1,159	0	1,159	0	1,159
15 101-112 County Commissioners	56	0.34%	773	0	773	28	801
16 101-123 Project Management	10	0.06%	138	0	138	5	143
17 101-124 Economic Development	51	0.31%	704	0	704	25	729
18 101-162 Assessor	52	0.32%	718	0	718	26	743
19 101-174 Recorder	47	0.29%	649	0	649	23	672
20 101-184 Clerk-Elections	44	0.27%	607	0	607	22	629
21 101-185 Tahoe General Services	48	0.30%	662	0	662	24	686
23 101-190 Telecommunications	54	0.33%	745	0	745	27	772
25 101-211 Sheriff Administration	43	0.26%	593	0	593	21	615
26 101-212 Sheriff Admin Services	579	3.57%	7,990	0	7,990	288	8,278
28 101-215 Sheriff-Jail	272	1.67%	3,754	0	3,754	135	3,889
29 101-216 Sheriff-COPS Grant	3	0.02%	41	0	41	1	43
30 101-217 Sheriff-General Investing	38	0.23%	524	0	524	19	543
31 101-218 Sheriff-Patrol/Traffic	3	0.02%	41	0	41	1	43
32 101-219 Sheriff-Vehicles	98	0.60%	1,352	0	1,352	49	1,401
34 101-221 Sheriff-Coroner	13	0.08%	179	0	179	6	186
36 101-226 Sheriff-Operations/Patrol	43	0.26%	593	0	593	21	615
37 101-246 Tri-Net	27	0.17%	373	0	373	13	386
38 101-271 Animal Care & Services	183	1.13%	2,525	0	2,525	91	2,616
39 101-281 Emergency Operation	4	0.02%	55	0	55	2	57
40 101-311 Court Clerks	54	0.33%	745	0	745	27	772
41 101-312 Judicial Services	21	0.13%	290	0	290	10	300
42 101-323 District Court	266	1.64%	3,671	0	3,671	132	3,803
43 101-325 CASA	57	0.35%	787	0	787	28	815
44 101-327 Public Guardian	79	0.49%	1,090	0	1,090	39	1,129
45 101-328 Public Administrator	17	0.10%	235	0	235	8	243
47 101-350 Public Defender	22	0.14%	304	0	304	11	315
48 101-361 Juvenile Probation	179	1.10%	2,470	0	2,470	89	2,559
49 101-363 JPO Detention Center	77	0.47%	1,063	0	1,063	38	1,101
50 101-365 Court Computer System	113	0.70%	1,559	0	1,559	56	1,616
51 101-371 East Fork Justice Court	136	0.84%	1,877	0	1,877	68	1,944

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Accounts Payable Allocations

Dept:14 101-172 Finance

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
52 101-372 Tahoe Justice Court	107	0.66%	\$1,477	\$0	\$1,477	\$53	\$1,530
53 101-373 Alternative Sentencing	104	0.64%	1,435	0	1,435	52	1,487
55 101-382 Tahoe Constable	7	0.04%	97	0	97	3	100
56 101-383 Security	2	0.01%	28	0	28	1	29
57 101-390 Grand Jury	1	0.01%	14	0	14	0	14
58 101-511 Community Development Adn	115	0.71%	1,587	0	1,587	57	1,644
59 101-512 Community Dev Bldg Dept	32	0.20%	442	0	442	16	458
60 101-513 Community Dev Planning	49	0.30%	676	0	676	24	701
61 101-514 Community Dev Engineering	27	0.17%	373	0	373	13	386
65 101-524 Public Works-Engineering	1	0.01%	14	0	14	0	14
66 101-881 Weed Control	160	0.99%	2,208	0	2,208	80	2,288
67 101-997 Non-Departmental	120	0.74%	1,656	0	1,656	60	1,716
68 FD 202 Nv Coop Extension	171	1.05%	2,360	0	2,360	85	2,445
70 FD 211 Solid Waste Mgmt	57	0.35%	787	0	787	28	815
74 FD 216 Social Services	725	4.46%	10,005	0	10,005	360	10,365
75 FD 222 Law Library	17	0.10%	235	0	235	8	243
76 FD 224 Library	538	3.31%	7,424	0	7,424	267	7,692
77 FD 232 Road Operating	320	1.97%	4,416	0	4,416	159	4,575
78 FD 234.801 Room Tax Admin	1	0.01%	14	0	14	0	14
79 FD 234.802 Promotional Room Tax	112	0.69%	1,546	0	1,546	56	1,601
80 FD 234.805 Park Ops	745	4.59%	10,281	0	10,281	370	10,651
81 FD 234.806 Parks Dev	10	0.06%	138	0	138	5	143
82 FD 234.807 Parks Temp	12	0.07%	166	0	166	6	172
83 FD 234.810 Recreation	354	2.18%	4,885	0	4,885	176	5,061
84 FD 234.811 Recreation Temp	16	0.10%	221	0	221	8	229
85 FD 234.812 Kahle Comm Center	352	2.17%	4,858	0	4,858	175	5,033
86 FD 234.813 Gym and Fitness	289	1.78%	3,988	0	3,988	144	4,132
87 FD 234.815 Community/Mtg Room	157	0.97%	2,167	0	2,167	78	2,245
88 FD 235 Library Gift Fund	53	0.33%	731	0	731	26	758
89 FD 236 Tahoe-Douglas Transit District	7	0.04%	97	0	97	3	100
90 FD 240 Justice Court Admin Assess	73	0.45%	1,007	0	1,007	36	1,044
91 FD 242 China Spring Youth Camp	552	3.40%	7,618	0	7,618	274	7,892
92 FD 244 Western NV Reg Youth	4	0.02%	55	0	55	2	57
93 FD 245 Stormwater Management	103	0.63%	1,421	0	1,421	51	1,473
94 FD 255 911 Emergency Svcs	272	1.67%	3,754	0	3,754	135	3,889
95 FD 256 911 Surcharge	1	0.01%	14	0	14	0	14
96 FD 260 Senior Services	519	3.20%	7,162	0	7,162	258	7,420
97 FD 310 Self Insurance Dental	9	0.06%	124	0	124	4	129
98 FD 313.821 Motor Pool	63	0.39%	869	0	869	31	901
99 FD 313.829 Vehicle Maint	488	3.00%	6,734	0	6,734	243	6,977
101 FD 324 Regional Water Fund	54	0.33%	745	0	745	27	772
102 FD 325 Sewer Utility	456	2.81%	6,293	0	6,293	227	6,519
103 FD 328 Douglas County Water Utility	1,147	7.06%	15,829	0	15,829	570	16,399

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Accounts Payable Allocations

Dept:14 101-172 Finance

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
104 FD 360 Airport Enterprise Fund	320	1.97%	\$4,416	\$0	\$4,416	\$159	\$4,575
105 FD 401 Extraordinary Maint	10	0.06%	138	0	138	5	143
106 FD 405 Ad Val Capital Projects	15	0.09%	207	0	207	7	214
107 FD 410 County Construction	97	0.60%	1,339	0	1,339	48	1,387
109 FD 430 Regional Transportation	66	0.41%	911	0	911	33	944
110 FD 440 Capital Projects	29	0.18%	400	0	400	14	415
115 FD 610 Gardnerville Town	695	4.28%	9,591	0	9,591	345	9,936
116 FD 611 Gardnerville Health & San	407	2.51%	5,617	0	5,617	202	5,819
118 FD 614 Gardnerville Ad Val Cap Proj	2	0.01%	28	0	28	1	29
119 FD 620 Genoa Town	256	1.58%	3,533	0	3,533	127	3,660
122 FD 630 Minden Town	590	3.63%	8,142	0	8,142	293	8,435
124 FD 635 Minden Trash	223	1.37%	3,077	0	3,077	111	3,188
125 FD 636 Minden Cap Equip	32	0.20%	442	0	442	16	458
126 FD 639 Minden Water Utility	238	1.47%	3,284	0	3,284	118	3,403
127 FD 640 Minden Town Water	226	1.39%	3,119	0	3,119	112	3,231
128 FD 650 EFFPD	16	0.10%	221	0	221	8	229
131 All Other	397	2.44%	5,479	0	5,479	197	5,676
Subtotal	16,241	100.00%	224,126	0	224,126	7,311	231,436
Direct Bills					0		0
Total					\$224,126		\$231,436

Basis Units: # of AP transactions by Dept/Fund
Source:

Douglas County
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FY 2021/2022 based on FY 2018/2019 actuals
3/26/2021

Payroll Allocations

Dept:14 101-172 Finance

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 101-191 General Services	429,010.16	0.89%	\$2,334	\$0	\$2,334	\$0	\$2,334
4 101-195 Records Management	98,795.07	0.20%	537	0	537	0	537
5 101-122 County Administration	514,431.37	1.06%	2,799	0	2,799	0	2,799
6 101-152 GIS/IT Customer Service	234,898.65	0.48%	1,278	0	1,278	0	1,278
7 101-182 Clerk	333,571.55	0.69%	1,815	0	1,815	0	1,815
8 101-186 Treasurer	571,102.49	1.18%	3,107	0	3,107	0	3,107
9 101-192 Technology Services	234,898.65	0.48%	1,278	0	1,278	0	1,278
10 101-194 Human Resources	366,781.42	0.76%	1,995	0	1,995	0	1,995
11 101-341 District Attorney	2,356,623.68	4.86%	12,821	0	12,821	0	12,821
12 101-521 Building Services	231,319.76	0.48%	1,258	0	1,258	0	1,258
13 FD 309 Risk Management	206,186.18	0.43%	1,122	0	1,122	0	1,122
14 101-172 Finance	770,126.46	1.59%	4,190	0	4,190	0	4,190
15 101-112 County Commissioners	318,846.81	0.66%	1,735	0	1,735	65	1,800
16 101-123 Project Management	139,165.65	0.29%	757	0	757	28	786
17 101-124 Economic Development	127,360.07	0.26%	693	0	693	26	719
18 101-162 Assessor	787,574.66	1.62%	4,285	0	4,285	161	4,446
19 101-174 Recorder	370,779.27	0.76%	2,017	0	2,017	76	2,093
20 101-184 Clerk-Elections	55,368.19	0.11%	301	0	301	11	313
21 101-185 Tahoe General Services	213,065.56	0.44%	1,159	0	1,159	44	1,203
23 101-190 Telecommunications	154,424.43	0.32%	840	0	840	32	872
25 101-211 Sheriff Administration	716,940.37	1.48%	3,900	0	3,900	146	4,047
26 101-212 Sheriff Admin Services	571,461.89	1.18%	3,109	0	3,109	117	3,226
27 101-213 Sheriff-Records	528,510.71	1.09%	2,875	0	2,875	108	2,983
28 101-215 Sheriff-Jail	4,340,705.86	8.96%	23,615	0	23,615	886	24,501
29 101-216 Sheriff-COPS Grant	356,263.42	0.74%	1,938	0	1,938	73	2,011
30 101-217 Sheriff-General Investing	1,956,089.17	4.04%	10,642	0	10,642	399	11,041
33 101-220 Sheriff-Grants	96,551.19	0.20%	525	0	525	20	545
36 101-226 Sheriff-Operations/Patrol	5,732,372.20	11.83%	31,186	0	31,186	1,171	32,357
37 101-246 Tri-Net	150,797.97	0.31%	820	0	820	31	851
38 101-271 Animal Care & Services	290,560.42	0.60%	1,581	0	1,581	59	1,640
40 101-311 Court Clerks	311,329.65	0.64%	1,694	0	1,694	64	1,757
41 101-312 Judicial Services	247,851.80	0.51%	1,348	0	1,348	51	1,399
42 101-323 District Court	404,283.66	0.83%	2,199	0	2,199	83	2,282
43 101-325 CASA	175,780.97	0.36%	956	0	956	36	992
44 101-327 Public Guardian	220,691.06	0.46%	1,201	0	1,201	45	1,246
46 101-331 Bailiff	319,040.45	0.66%	1,736	0	1,736	65	1,801
48 101-361 Juvenile Probation	1,028,088.91	2.12%	5,593	0	5,593	210	5,803
49 101-363 JPO Detention Center	514,571.31	1.06%	2,799	0	2,799	105	2,905
50 101-365 Court Computer System	117,861.53	0.24%	641	0	641	24	665
51 101-371 East Fork Justice Court	586,785.11	1.21%	3,192	0	3,192	120	3,312
52 101-372 Tahoe Justice Court	461,757.92	0.95%	2,512	0	2,512	94	2,606
53 101-373 Alternative Sentencing	536,553.69	1.11%	2,919	0	2,919	110	3,029
54 101-381 East Fork Constable	160,275.33	0.33%	872	0	872	33	905

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Payroll Allocations

Dept:14 101-172 Finance

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
55 101-382 Tahoe Constable	114,883.51	0.24%	\$625	\$0	\$625	\$23	\$648
56 101-383 Security	110,183.71	0.23%	599	0	599	23	622
58 101-511 Community Development Adn	398,414.46	0.82%	2,168	0	2,168	81	2,249
59 101-512 Community Dev Bldg Dept	660,919.27	1.36%	3,596	0	3,596	135	3,731
60 101-513 Community Dev Planning	512,714.14	1.06%	2,789	0	2,789	105	2,894
61 101-514 Community Dev Engineering	606,433.38	1.25%	3,299	0	3,299	124	3,423
66 101-881 Weed Control	406,852.52	0.84%	2,213	0	2,213	83	2,297
68 FD 202 Nv Coop Extension	108,337.47	0.22%	589	0	589	22	612
70 FD 211 Solid Waste Mgmt	50,168.45	0.10%	273	0	273	10	283
74 FD 216 Social Services	1,319,232.02	2.72%	7,177	0	7,177	269	7,446
76 FD 224 Library	1,264,427.75	2.61%	6,879	0	6,879	258	7,137
77 FD 232 Road Operating	742,265.16	1.53%	4,038	0	4,038	152	4,190
80 FD 234.805 Park Ops	728,579.47	1.50%	3,964	0	3,964	149	4,113
82 FD 234.807 Parks Temp	104,835.40	0.22%	570	0	570	21	592
83 FD 234.810 Recreation	427,438.34	0.88%	2,325	0	2,325	87	2,413
84 FD 234.811 Recreation Temp	394,229.23	0.81%	2,145	0	2,145	81	2,225
85 FD 234.812 Kahle Comm Center	505,705.19	1.04%	2,751	0	2,751	103	2,854
86 FD 234.813 Gym and Fitness	231,496.73	0.48%	1,259	0	1,259	47	1,307
87 FD 234.815 Community/Mtg Room	317,564.50	0.66%	1,728	0	1,728	65	1,793
89 FD 236 Tahoe-Douglas Transit District	31,449.09	0.06%	171	0	171	6	178
91 FD 242 China Spring Youth Camp	3,602,506.46	7.43%	19,599	0	19,599	736	20,335
93 FD 245 Stormwater Management	160,938.20	0.33%	876	0	876	33	908
94 FD 255 911 Emergency Svcs	1,459,656.18	3.01%	7,941	0	7,941	298	8,239
96 FD 260 Senior Services	1,302,614.03	2.69%	7,087	0	7,087	266	7,353
98 FD 313.821 Motor Pool	35,341.88	0.07%	192	0	192	7	199
99 FD 313.829 Vehicle Maint	465,900.51	0.96%	2,535	0	2,535	95	2,630
101 FD 324 Regional Water Fund	29,136.00	0.06%	159	0	159	6	164
102 FD 325 Sewer Utility	514,393.45	1.06%	2,798	0	2,798	105	2,904
103 FD 328 Douglas County Water Utility	776,965.50	1.60%	4,227	0	4,227	159	4,386
109 FD 430 Regional Transportation	229,366.80	0.47%	1,248	0	1,248	47	1,295
115 FD 610 Gardnerville Town	616,451.25	1.27%	3,354	0	3,354	126	3,480
116 FD 611 Gardnerville Health & San	438,747.76	0.91%	2,387	0	2,387	90	2,477
119 FD 620 Genoa Town	117,755.23	0.24%	641	0	641	24	665
122 FD 630 Minden Town	536,309.14	1.11%	2,918	0	2,918	110	3,027
124 FD 635 Minden Trash	360,200.32	0.74%	1,960	0	1,960	74	2,033
126 FD 639 Minden Water Utility	221,913.42	0.46%	1,207	0	1,207	45	1,253
127 FD 640 Minden Town Water	225,755.21	0.47%	1,228	0	1,228	46	1,274

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Payroll Allocations

Dept:14 101-172 Finance

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
Subtotal	48,469,535.80	100.00%	263,691	0	263,691	8,601	272,293
Direct Bills					0		0
Total					\$263,691		\$272,293

Basis Units: Payroll per department/fund
Source:

Douglas County
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3/26/2021

Grant Administration Allocations

Dept:14 101-172 Finance

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
17 101-124 Economic Development	126,250.00	1.45%	\$2,463	\$0	\$2,463	\$21	\$2,484
33 101-220 Sheriff-Grants	284,979.05	3.28%	5,559	0	5,559	48	5,606
51 101-371 East Fork Justice Court	8,074.62	0.09%	157	0	157	1	159
52 101-372 Tahoe Justice Court	8,074.62	0.09%	157	0	157	1	159
58 101-511 Community Development Adn	261,361.80	3.00%	5,098	0	5,098	44	5,142
74 FD 216 Social Services	130,107.40	1.50%	2,538	0	2,538	22	2,560
77 FD 232 Road Operating	11,123.94	0.13%	217	0	217	2	219
78 FD 234.801 Room Tax Admin	351,040.00	4.04%	6,847	0	6,847	59	6,906
91 FD 242 China Spring Youth Camp	4,455,903.28	51.22%	86,912	0	86,912	746	87,658
96 FD 260 Senior Services	455,511.17	5.24%	8,885	0	8,885	76	8,961
103 FD 328 Douglas County Water Utility	30,959.66	0.36%	604	0	604	5	609
104 FD 360 Airport Enterprise Fund	1,182,961.06	13.60%	23,074	0	23,074	198	23,272
107 FD 410 County Construction	793,014.39	9.12%	15,468	0	15,468	133	15,600
109 FD 430 Regional Transportation	8,015.04	0.09%	156	0	156	1	158
115 FD 610 Gardnerville Town	336,278.80	3.87%	6,559	0	6,559	56	6,615
118 FD 614 Gardnerville Ad Val Cap Proj	50,540.58	0.58%	986	0	986	8	994
120 FD 622 Genoa Ad Val Cap Proj	1,795.16	0.02%	35	0	35	0	35
123 FD 631 Minden Ad Val Cap Proj	48,607.32	0.56%	948	0	948	8	956
128 FD 650 EFFPD	144,587.65	1.66%	2,820	0	2,820	24	2,844
131 All Other	10,434.24	0.12%	204	0	204	2	205
Subtotal	8,699,619.78	100.00%	169,686	0	169,686	1,456	171,142
Direct Bills					0		0
Total					\$169,686		\$171,142

Basis Units: Grant revenues by Dept/Fund
Source:

Douglas County
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FY 2021/2022 based on FY 2018/2019 actuals
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Capital Asset Accounting Allocations

Dept:14 101-172 Finance

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
4 101-195 Records Management	2.00	0.07%	\$25	\$0	\$25	\$0	\$25
6 101-152 GIS/IT Customer Service	2.00	0.07%	25	0	25	0	25
8 101-186 Treasurer	2.00	0.07%	25	0	25	0	25
9 101-192 Technology Services	41.00	1.37%	503	0	503	0	503
10 101-194 Human Resources	1.00	0.03%	12	0	12	0	12
11 101-341 District Attorney	2.00	0.07%	25	0	25	0	25
12 101-521 Building Services	0.14	0.00%	2	0	2	0	2
15 101-112 County Commissioners	197.00	6.59%	2,417	0	2,417	80	2,497
19 101-174 Recorder	4.00	0.13%	49	0	49	2	51
20 101-184 Clerk-Elections	2.00	0.07%	25	0	25	1	25
22 101-189 Warehouse	2.00	0.07%	25	0	25	1	25
23 101-190 Telecommunications	52.00	1.74%	638	0	638	21	659
24 101-196 Facilities Operations	4.00	0.13%	49	0	49	2	51
26 101-212 Sheriff Admin Services	63.00	2.11%	773	0	773	26	799
27 101-213 Sheriff-Records	1.00	0.03%	12	0	12	0	13
28 101-215 Sheriff-Jail	5.00	0.17%	61	0	61	2	63
32 101-219 Sheriff-Vehicles	117.00	3.91%	1,435	0	1,435	48	1,483
38 101-271 Animal Care & Services	2.00	0.07%	25	0	25	1	25
39 101-281 Emergency Operation	7.00	0.23%	86	0	86	3	89
50 101-365 Court Computer System	24.00	0.80%	294	0	294	10	304
52 101-372 Tahoe Justice Court	1.00	0.03%	12	0	12	0	13
54 101-381 East Fork Constable	1.00	0.03%	12	0	12	0	13
58 101-511 Community Development Adm	1.00	0.03%	12	0	12	0	13
66 101-881 Weed Control	8.00	0.27%	98	0	98	3	101
68 FD 202 Nv Coop Extension	3.00	0.10%	37	0	37	1	38
70 FD 211 Solid Waste Mgmt	14.05	0.47%	172	0	172	6	178
73 FD 215 Assistance to Indigents	1.00	0.03%	12	0	12	0	13
76 FD 224 Library	32.00	1.07%	393	0	393	13	406
77 FD 232 Road Operating	80.66	2.70%	990	0	990	33	1,022
80 FD 234.805 Park Ops	297.00	9.94%	3,644	0	3,644	121	3,765
81 FD 234.806 Parks Dev	15.00	0.50%	184	0	184	6	190
83 FD 234.810 Recreation	50.00	1.67%	613	0	613	20	634
84 FD 234.811 Recreation Temp	3.00	0.10%	37	0	37	1	38
89 FD 236 Tahoe-Douglas Transit District	0.03	0.00%	0	0	0	0	0
91 FD 242 China Spring Youth Camp	66.00	2.21%	810	0	810	27	837
93 FD 245 Stormwater Management	7.00	0.23%	86	0	86	3	89
94 FD 255 911 Emergency Svcs	20.00	0.67%	245	0	245	8	254
96 FD 260 Senior Services	27.00	0.90%	331	0	331	11	342
98 FD 313.821 Motor Pool	86.05	2.88%	1,056	0	1,056	35	1,091
99 FD 313.829 Vehicle Maint	17.16	0.57%	211	0	211	7	218
101 FD 324 Regional Water Fund	33.19	1.11%	407	0	407	14	421
102 FD 325 Sewer Utility	223.20	7.47%	2,738	0	2,738	91	2,829
103 FD 328 Douglas County Water Utility	677.49	22.67%	8,312	0	8,312	276	8,588

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Capital Asset Accounting Allocations

Dept:14 101-172 Finance

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
104 FD 360 Airport Enterprise Fund	84.00	2.81%	\$1,031	\$0	\$1,031	\$34	\$1,065
109 FD 430 Regional Transportation	13.02	0.44%	160	0	160	5	165
115 FD 610 Gardnerville Town	148.00	4.95%	1,816	0	1,816	60	1,876
116 FD 611 Gardnerville Health & San	29.00	0.97%	356	0	356	12	368
119 FD 620 Genoa Town	47.00	1.57%	577	0	577	19	596
122 FD 630 Minden Town	141.00	4.72%	1,730	0	1,730	57	1,787
124 FD 635 Minden Trash	13.00	0.43%	159	0	159	5	165
126 FD 639 Minden Water Utility	63.00	2.11%	773	0	773	26	799
127 FD 640 Minden Town Water	257.00	8.60%	3,153	0	3,153	105	3,258
Subtotal	2,988.99	100.00%	36,671	0	36,671	1,196	37,867
Direct Bills					0		0
Total					\$36,671		\$37,867

Basis Units: # of capital assets by Dept/Fund
Source:

Douglas County
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FY 2021/2022 based on FY 2018/2019 actuals
3/26/2021

Room Tax Administration Allocations

Dept:14 101-172 Finance

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
78 FD 234.801 Room Tax Admin	100	100.00%	\$31,604	\$0	\$31,604	\$1,031	\$32,635
Subtotal	100	100.00%	31,604	0	31,604	1,031	32,635
Direct Bills					0		0
Total					\$31,604		\$32,635

Basis Units: Direct to FD 234
Source:

Douglas County
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FY 2021/2022 based on FY 2018/2019 actuals
3/26/2021

Strategic Planning Support Allocations

Dept:14 101-172 Finance

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 101-191 General Services	2,009,540.96	2.01%	\$158	\$0	\$158	\$0	\$158
4 101-195 Records Management	127,727.79	0.13%	10	0	10	0	10
5 101-122 County Administration	1,384,283.48	1.39%	109	0	109	0	109
6 101-152 GIS/IT Customer Service	392,564.36	0.39%	31	0	31	0	31
7 101-182 Clerk	351,113.93	0.35%	28	0	28	0	28
8 101-186 Treasurer	630,369.49	0.63%	50	0	50	0	50
9 101-192 Technology Services	1,412,632.99	1.41%	111	0	111	0	111
10 101-194 Human Resources	526,006.30	0.53%	41	0	41	0	41
11 101-341 District Attorney	2,664,449.05	2.67%	209	0	209	0	209
12 101-521 Building Services	903,104.09	0.90%	71	0	71	0	71
13 FD 309 Risk Management	3,347,901.86	3.35%	263	0	263	0	263
14 101-172 Finance	1,072,530.65	1.07%	84	0	84	0	84
15 101-112 County Commissioners	315,453.27	0.32%	25	0	25	1	26
16 101-123 Project Management	139,758.94	0.14%	11	0	11	0	11
17 101-124 Economic Development	435,641.74	0.44%	34	0	34	1	36
18 101-162 Assessor	815,697.52	0.82%	64	0	64	2	67
19 101-174 Recorder	412,449.39	0.41%	32	0	32	1	34
20 101-184 Clerk-Elections	167,839.40	0.17%	13	0	13	1	14
21 101-185 Tahoe General Services	219,837.39	0.22%	17	0	17	1	18
23 101-190 Telecommunications	215,461.68	0.22%	17	0	17	1	18
25 101-211 Sheriff Administration	1,214,841.65	1.22%	95	0	95	4	99
26 101-212 Sheriff Admin Services	1,527,154.20	1.53%	120	0	120	5	125
27 101-213 Sheriff-Records	528,510.71	0.53%	42	0	42	2	43
28 101-215 Sheriff-Jail	4,975,464.01	4.98%	391	0	391	15	406
29 101-216 Sheriff-COPS Grant	357,601.79	0.36%	28	0	28	1	29
30 101-217 Sheriff-General Investing	1,971,461.21	1.97%	155	0	155	6	161
31 101-218 Sheriff-Patrol/Traffic	727,714.12	0.73%	57	0	57	2	59
32 101-219 Sheriff-Vehicles	706,680.42	0.71%	55	0	55	2	58
33 101-220 Sheriff-Grants	96,551.19	0.10%	8	0	8	0	8
34 101-221 Sheriff-Coroner	333,286.92	0.33%	26	0	26	1	27
36 101-226 Sheriff-Operations/Patrol	5,055,228.34	5.06%	397	0	397	15	412
37 101-246 Tri-Net	160,562.83	0.16%	13	0	13	0	13
38 101-271 Animal Care & Services	359,674.44	0.36%	28	0	28	1	29
39 101-281 Emergency Operation	9,850.00	0.01%	1	0	1	0	1
40 101-311 Court Clerks	296,608.58	0.30%	23	0	23	1	24
41 101-312 Judicial Services	261,715.21	0.26%	21	0	21	1	21
42 101-323 District Court	622,660.60	0.62%	49	0	49	2	51
43 101-325 CASA	190,257.86	0.19%	15	0	15	1	16
44 101-327 Public Guardian	266,540.84	0.27%	21	0	21	1	22
45 101-328 Public Administrator	27,605.44	0.03%	2	0	2	0	2
46 101-331 Bailiff	319,040.45	0.32%	25	0	25	1	26
47 101-350 Public Defender	1,668,508.42	1.67%	131	0	131	5	136
48 101-361 Juvenile Probation	1,266,641.68	1.27%	99	0	99	4	103

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Strategic Planning Support Allocations

Dept:14 101-172 Finance

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
49 101-363 JPO Detention Center	532,434.34	0.53%	\$42	\$0	\$42	\$2	\$43
50 101-365 Court Computer System	239,561.78	0.24%	19	0	19	1	20
51 101-371 East Fork Justice Court	680,790.96	0.68%	53	0	53	2	56
52 101-372 Tahoe Justice Court	561,243.66	0.56%	44	0	44	2	46
53 101-373 Alternative Sentencing	820,213.43	0.82%	64	0	64	2	67
54 101-381 East Fork Constable	160,275.33	0.16%	13	0	13	0	13
55 101-382 Tahoe Constable	161,457.58	0.16%	13	0	13	0	13
56 101-383 Security	150,347.51	0.15%	12	0	12	0	12
57 101-390 Grand Jury	160,342.10	0.16%	13	0	13	0	13
58 101-511 Community Development Adm	650,635.51	0.65%	51	0	51	2	53
59 101-512 Community Dev Bldg Dept	672,577.21	0.67%	53	0	53	2	55
60 101-513 Community Dev Planning	521,090.87	0.52%	41	0	41	2	42
61 101-514 Community Dev Engineering	633,177.22	0.63%	50	0	50	2	52
65 101-524 Public Works-Engineering	11,878.42	0.01%	1	0	1	0	1
66 101-881 Weed Control	957,145.27	0.96%	75	0	75	3	78
68 FD 202 Nv Coop Extension	259,656.91	0.26%	20	0	20	1	21
70 FD 211 Solid Waste Mgmt	343,369.00	0.34%	27	0	27	1	28
71 FD 212 Landscape Maint Districts	19,938.15	0.02%	2	0	2	0	2
73 FD 215 Assistance to Indigents	34,511.00	0.03%	3	0	3	0	3
74 FD 216 Social Services	3,899,987.74	3.91%	306	0	306	12	318
75 FD 222 Law Library	25,248.79	0.03%	2	0	2	0	2
76 FD 224 Library	1,746,291.45	1.75%	137	0	137	5	142
77 FD 232 Road Operating	1,691,160.99	1.69%	133	0	133	5	138
78 FD 234.801 Room Tax Admin	669,103.23	0.67%	53	0	53	2	55
80 FD 234.805 Park Ops	1,840,460.29	1.84%	145	0	145	6	150
82 FD 234.807 Parks Temp	104,835.40	0.10%	8	0	8	0	9
83 FD 234.810 Recreation	827,882.67	0.83%	65	0	65	2	68
84 FD 234.811 Recreation Temp	394,289.23	0.39%	31	0	31	1	32
85 FD 234.812 Kahle Comm Center	891,295.22	0.89%	70	0	70	3	73
86 FD 234.813 Gym and Fitness	442,305.57	0.44%	35	0	35	1	36
87 FD 234.815 Community/Mtg Room	967,180.72	0.97%	76	0	76	3	79
88 FD 235 Library Gift Fund	110,621.90	0.11%	9	0	9	0	9
89 FD 236 Tahoe-Douglas Transit District	220,832.35	0.22%	17	0	17	1	18
90 FD 240 Justice Court Admin Assess	34,308.14	0.03%	3	0	3	0	3
91 FD 242 China Spring Youth Camp	5,330,595.05	5.34%	419	0	419	16	435
92 FD 244 Western NV Reg Youth	2,631.00	0.00%	0	0	0	0	0
93 FD 245 Stormwater Management	672,044.85	0.67%	53	0	53	2	55
94 FD 255 911 Emergency Svcs	2,169,751.78	2.17%	170	0	170	7	177
95 FD 256 911 Surcharge	33,164.37	0.03%	3	0	3	0	3
96 FD 260 Senior Services	2,625,820.94	2.63%	206	0	206	8	214
97 FD 310 Self Insurance Dental	759,686.26	0.76%	60	0	60	2	62
98 FD 313.821 Motor Pool	294,651.83	0.30%	23	0	23	1	24
99 FD 313.829 Vehicle Maint	1,043,378.86	1.04%	82	0	82	3	85

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Strategic Planning Support Allocations

Dept:14 101-172 Finance

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
101 FD 324 Regional Water Fund	1,209,537.42	1.21%	\$95	\$0	\$95	\$4	\$99
102 FD 325 Sewer Utility	1,262,407.04	1.26%	99	0	99	4	103
103 FD 328 Douglas County Water Utility	3,128,098.33	3.13%	246	0	246	9	255
104 FD 360 Airport Enterprise Fund	683,810.45	0.68%	54	0	54	2	56
107 FD 410 County Construction	1,403,580.38	1.41%	110	0	110	4	114
109 FD 430 Regional Transportation	2,618,153.37	2.62%	206	0	206	8	213
113 FD 605 DC Redev Admin	761,648.57	0.76%	60	0	60	2	62
115 FD 610 Gardnerville Town	1,483,729.37	1.49%	117	0	117	4	121
116 FD 611 Gardnerville Health & San	1,300,454.38	1.30%	102	0	102	4	106
118 FD 614 Gardnerville Ad Val Cap Proj	3,458.00	0.00%	0	0	0	0	0
119 FD 620 Genoa Town	416,149.43	0.42%	33	0	33	1	34
122 FD 630 Minden Town	1,578,901.00	1.58%	124	0	124	5	129
124 FD 635 Minden Trash	1,072,909.49	1.07%	84	0	84	3	87
125 FD 636 Minden Cap Equip	19,694.36	0.02%	2	0	2	0	2
126 FD 639 Minden Water Utility	866,947.41	0.87%	68	0	68	3	71
127 FD 640 Minden Town Water	3,428,525.46	3.43%	269	0	269	10	280
128 FD 650 EFFPD	1,580,104.08	1.58%	124	0	124	5	129
129 FD 653 Paramedic District	2,171,311.30	2.17%	171	0	171	7	177
Subtotal	99,846,119.91	100.00%	7,841	0	7,841	256	8,097
Direct Bills					0		0
Total					\$7,841		\$8,097

Basis Units: Total expenditures by Dept/Fund
Source:

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Debt Financing & Mgmt Allocations

Dept:14 101-172 Finance

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
77 FD 232 Road Operating	49,979.00	1.10%	\$134	\$0	\$134	\$4	\$139
85 FD 234.812 Kahle Comm Center	1,265,207.00	27.90%	3,399	0	3,399	111	3,510
89 FD 236 Tahoe-Douglas Transit District	291,338.00	6.42%	783	0	783	26	808
95 FD 256 911 Surcharge	65,227.00	1.44%	175	0	175	6	181
102 FD 325 Sewer Utility	540,660.34	11.92%	1,452	0	1,452	47	1,500
103 FD 328 Douglas County Water Utility	1,375,686.25	30.33%	3,695	0	3,695	121	3,816
104 FD 360 Airport Enterprise Fund	94,960.00	2.09%	255	0	255	8	263
109 FD 430 Regional Transportation	852,413.00	18.79%	2,290	0	2,290	75	2,364
Subtotal	4,535,470.59	100.00%	12,183	0	12,183	397	12,581
Direct Bills					0		0
Total					\$12,183		\$12,581

Basis Units: Principal outstanding value of bonds by Fund

Source:

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Allocation Summary

Dept:14 101-172 Finance

Department	Acctng & Financial Reporting	Operating & Capital Budgets	Accounts Payable	Payroll	Grant Administration	Capital Asset Accounting	Room Tax Administration	Strategic Planning Support	Debt Financing & Mgmt	Total
3 101-191 General Services	\$3,897	\$5,589	\$2,249	\$2,334	\$0	\$0	\$0	\$158	\$0	\$14,227
4 101-195 Records Management	248	355	511	537	0	25	0	10	0	1,686
5 101-122 County Administration	2,684	3,850	1,587	2,799	0	0	0	109	0	11,028
6 101-152 GIS/IT Customer Service	761	1,092	966	1,278	0	25	0	31	0	4,152
7 101-182 Clerk	681	976	704	1,815	0	0	0	28	0	4,203
8 101-186 Treasurer	1,222	1,753	994	3,107	0	25	0	50	0	7,150
9 101-192 Technology Services	2,739	3,929	3,036	1,278	0	503	0	111	0	11,596
10 101-194 Human Resources	1,020	1,463	1,311	1,995	0	12	0	41	0	5,843
11 101-341 District Attorney	5,167	7,410	2,567	12,821	0	25	0	209	0	28,198
12 101-521 Building Services	1,751	2,512	4,057	1,258	0	2	0	71	0	9,651
13 FD 309 Risk Management	6,492	9,311	1,987	1,122	0	0	0	263	0	19,175
14 101-172 Finance	2,080	2,983	1,159	4,190	0	0	0	84	0	10,496
15 101-112 County Commissioners	635	911	801	1,800	0	2,497	0	26	0	6,669
16 101-123 Project Management	281	404	143	786	0	0	0	11	0	1,625
17 101-124 Economic Development	877	1,258	729	719	2,484	0	0	36	0	6,102
18 101-162 Assessor	1,642	2,355	743	4,446	0	0	0	67	0	9,253
19 101-174 Recorder	830	1,191	672	2,093	0	51	0	34	0	4,871
20 101-184 Clerk-Elections	338	485	629	313	0	25	0	14	0	1,803
21 101-185 Tahoe General Services	443	635	686	1,203	0	0	0	18	0	2,984
22 101-189 Warehouse	0	0	0	0	0	25	0	0	0	25
23 101-190 Telecommunications	434	622	772	872	0	659	0	18	0	3,376
24 101-196 Facilities Operations	0	0	0	0	0	51	0	0	0	51
25 101-211 Sheriff Administration	2,446	3,508	615	4,047	0	0	0	99	0	10,715
26 101-212 Sheriff Admin Services	3,075	4,410	8,278	3,226	0	799	0	125	0	19,911
27 101-213 Sheriff-Records	1,064	1,526	0	2,983	0	13	0	43	0	5,629
28 101-215 Sheriff-Jail	10,017	14,367	3,889	24,501	0	63	0	406	0	53,244
29 101-216 Sheriff-COPS Grant	720	1,033	43	2,011	0	0	0	29	0	3,836
30 101-217 Sheriff-General Investing	3,969	5,693	543	11,041	0	0	0	161	0	21,407
31 101-218 Sheriff-Patrol/Traffic	1,465	2,101	43	0	0	0	0	59	0	3,669
32 101-219 Sheriff-Vehicles	1,423	2,041	1,401	0	0	1,483	0	58	0	6,405
33 101-220 Sheriff-Grants	194	279	0	545	5,606	0	0	8	0	6,632
34 101-221 Sheriff-Coroner	671	962	186	0	0	0	0	27	0	1,846
36 101-226 Sheriff-Operations/Patrol	10,178	14,598	615	32,357	0	0	0	412	0	58,159
37 101-246 Tri-Net	323	464	386	851	0	0	0	13	0	2,037
38 101-271 Animal Care & Services	724	1,039	2,616	1,640	0	25	0	29	0	6,074
39 101-281 Emergency Operation	20	28	57	0	0	89	0	1	0	195
40 101-311 Court Clerks	597	857	772	1,757	0	0	0	24	0	4,007
41 101-312 Judicial Services	527	756	300	1,399	0	0	0	21	0	3,003
42 101-323 District Court	1,254	1,798	3,803	2,282	0	0	0	51	0	9,187
43 101-325 CASA	383	549	815	992	0	0	0	16	0	2,755
44 101-327 Public Guardian	537	770	1,129	1,246	0	0	0	22	0	3,703

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Allocation Summary

Dept:14 101-172 Finance

Department	Acctng & Financial Reporting	Operating & Capital Budgets	Accounts Payable	Payroll	Grant Administration	Capital Asset Accounting	Room Tax Administration	Strategic Planning Support	Debt Financing & Mgmt	Total
45 101-328 Public Administrator	\$56	\$80	\$243	\$0	\$0	\$0	\$0	\$2	\$0	\$381
46 101-331 Bailiff	642	921	0	1,801	0	0	0	26	0	3,390
47 101-350 Public Defender	3,359	4,818	315	0	0	0	0	136	0	8,628
48 101-361 Juvenile Probation	2,550	3,658	2,559	5,803	0	0	0	103	0	14,673
49 101-363 JPO Detention Center	1,072	1,537	1,101	2,905	0	0	0	43	0	6,658
50 101-365 Court Computer System	482	692	1,616	665	0	304	0	20	0	3,779
51 101-371 East Fork Justice Court	1,371	1,966	1,944	3,312	159	0	0	56	0	8,807
52 101-372 Tahoe Justice Court	1,130	1,621	1,530	2,606	159	13	0	46	0	7,104
53 101-373 Alternative Sentencing	1,651	2,368	1,487	3,029	0	0	0	67	0	8,602
54 101-381 East Fork Constable	323	463	0	905	0	13	0	13	0	1,716
55 101-382 Tahoe Constable	325	466	100	648	0	0	0	13	0	1,553
56 101-383 Security	303	434	29	622	0	0	0	12	0	1,400
57 101-390 Grand Jury	323	463	14	0	0	0	0	13	0	813
58 101-511 Community Development Adr	1,310	1,879	1,644	2,249	5,142	13	0	53	0	12,289
59 101-512 Community Dev Bldg Dept	1,354	1,942	458	3,731	0	0	0	55	0	7,539
60 101-513 Community Dev Planning	1,049	1,505	701	2,894	0	0	0	42	0	6,191
61 101-514 Community Dev Engineering	1,275	1,828	386	3,423	0	0	0	52	0	6,964
65 101-524 Public Works-Engineering	24	34	14	0	0	0	0	1	0	73
66 101-881 Weed Control	1,927	2,764	2,288	2,297	0	101	0	78	0	9,454
67 101-997 Non-Departmental	0	0	1,716	0	0	0	0	0	0	1,716
68 FD 202 Nv Coop Extension	523	750	2,445	612	0	38	0	21	0	4,388
70 FD 211 Solid Waste Mgmt	691	992	815	283	0	178	0	28	0	2,987
71 FD 212 Landscape Maint Districts	40	58	0	0	0	0	0	2	0	99
73 FD 215 Assistance to Indigents	69	100	0	0	0	13	0	3	0	185
74 FD 216 Social Services	7,852	11,262	10,365	7,446	2,560	0	0	318	0	39,803
75 FD 222 Law Library	51	73	243	0	0	0	0	2	0	369
76 FD 224 Library	3,516	5,043	7,692	7,137	0	406	0	142	0	23,935
77 FD 232 Road Operating	3,405	4,883	4,575	4,190	219	1,022	0	138	139	18,571
78 FD 234.801 Room Tax Admin	1,347	1,932	14	0	6,906	0	32,635	55	0	42,889
79 FD 234.802 Promotional Room Tax	0	0	1,601	0	0	0	0	0	0	1,601
80 FD 234.805 Park Ops	3,705	5,315	10,651	4,113	0	3,765	0	150	0	27,699
81 FD 234.806 Parks Dev	0	0	143	0	0	190	0	0	0	333
82 FD 234.807 Parks Temp	211	303	172	592	0	0	0	9	0	1,286
83 FD 234.810 Recreation	1,667	2,391	5,061	2,413	0	634	0	68	0	12,233
84 FD 234.811 Recreation Temp	794	1,139	229	2,225	0	38	0	32	0	4,457
85 FD 234.812 Kahle Comm Center	1,794	2,574	5,033	2,854	0	0	0	73	3,510	15,837
86 FD 234.813 Gym and Fitness	891	1,277	4,132	1,307	0	0	0	36	0	7,642
87 FD 234.815 Community/Mtg Room	1,947	2,793	2,245	1,793	0	0	0	79	0	8,856
88 FD 235 Library Gift Fund	223	319	758	0	0	0	0	9	0	1,309
89 FD 236 Tahoe-Douglas Transit District	445	638	100	178	0	0	0	18	808	2,186
90 FD 240 Justice Court Admin Assess	69	99	1,044	0	0	0	0	3	0	1,215

Douglas County
2 CFR Part 200

FY 2021/2022 based on FY 2018/2019 actuals
3/26/2021

Allocation Summary

Dept:14 101-172 Finance

Department	Acctng & Financial Reporting	Operating & Capital Budgets	Accounts Payable	Payroll	Grant Administration	Capital Asset Accounting	Room Tax Administration	Strategic Planning Support	Debt Financing & Mgmt	Total
91 FD 242 China Spring Youth Camp	\$10,732	\$15,393	\$7,892	\$20,335	\$87,658	\$837	\$0	\$435	\$0	\$143,281
92 FD 244 Western NV Reg Youth	5	8	57	0	0	0	0	0	0	70
93 FD 245 Stormwater Management	1,353	1,941	1,473	908	0	89	0	55	0	5,818
94 FD 255 911 Emergency Svcs	4,368	6,265	3,889	8,239	0	254	0	177	0	23,192
95 FD 256 911 Surcharge	67	96	14	0	0	0	0	3	181	360
96 FD 260 Senior Services	5,287	7,582	7,420	7,353	8,961	342	0	214	0	37,159
97 FD 310 Self Insurance Dental	1,529	2,194	129	0	0	0	0	62	0	3,914
98 FD 313.821 Motor Pool	593	851	901	199	0	1,091	0	24	0	3,659
99 FD 313.829 Vehicle Maint	2,101	3,013	6,977	2,630	0	218	0	85	0	15,023
101 FD 324 Regional Water Fund	2,435	3,493	772	164	0	421	0	99	0	7,384
102 FD 325 Sewer Utility	2,542	3,645	6,519	2,904	0	2,829	0	103	1,500	20,042
103 FD 328 Douglas County Water Utility	6,298	9,033	16,399	4,386	609	8,588	0	255	3,816	49,383
104 FD 360 Airport Enterprise Fund	1,377	1,975	4,575	0	23,272	1,065	0	56	263	32,582
105 FD 401 Extraordinary Maint	0	0	143	0	0	0	0	0	0	143
106 FD 405 Ad Val Capital Projects	0	0	214	0	0	0	0	0	0	214
107 FD 410 County Construction	2,826	4,053	1,387	0	15,600	0	0	114	0	23,981
109 FD 430 Regional Transportation	5,271	7,560	944	1,295	158	165	0	213	2,364	17,970
110 FD 440 Capital Projects	0	0	415	0	0	0	0	0	0	415
113 FD 605 DC Redev Admin	1,533	2,199	0	0	0	0	0	62	0	3,795
115 FD 610 Gardnerville Town	2,987	4,284	9,936	3,480	6,615	1,876	0	121	0	29,300
116 FD 611 Gardnerville Health & San	2,618	3,755	5,819	2,477	0	368	0	106	0	15,143
118 FD 614 Gardnerville Ad Val Cap Proj	7	10	29	0	994	0	0	0	0	1,040
119 FD 620 Genoa Town	838	1,202	3,660	665	0	596	0	34	0	6,994
120 FD 622 Genoa Ad Val Cap Proj	0	0	0	0	35	0	0	0	0	35
122 FD 630 Minden Town	3,179	4,559	8,435	3,027	0	1,787	0	129	0	21,117
123 FD 631 Minden Ad Val Cap Proj	0	0	0	0	956	0	0	0	0	956
124 FD 635 Minden Trash	2,160	3,098	3,188	2,033	0	165	0	87	0	10,732
125 FD 636 Minden Cap Equip	40	57	458	0	0	0	0	2	0	556
126 FD 639 Minden Water Utility	1,745	2,503	3,403	1,253	0	799	0	71	0	9,773
127 FD 640 Minden Town Water	6,903	9,900	3,231	1,274	0	3,258	0	280	0	24,846
128 FD 650 EFFPD	3,181	4,563	229	0	2,844	0	0	129	0	10,946
129 FD 653 Paramedic District	4,372	6,270	0	0	0	0	0	177	0	10,819
131 All Other	0	0	5,676	0	205	0	0	0	0	5,881
Total	\$199,922	\$286,742	\$231,436	\$272,293	\$171,142	\$37,867	\$32,635	\$8,097	\$12,581	\$1,252,715